

# San Dieguito

Union High School District

710 Encinitas Blvd.  
Encinitas, CA 92024-3357  
(760) 753-6491  
www.sduhsd.net

**Board of Trustees:**

Joyce Dalessandro  
Linda Friedman  
Barbara Groth  
Beth Hergesheimer  
Deanna Rich

**Superintendent:**

Peggy Lynch, Ed.D.  
(760) 943-3501 FAX

Canyon Crest Academy  
Carmel Valley MS  
Diegueno MS  
Earl Warren MS  
La Costa Canyon HS  
North Coast Alternative HS  
Oak Crest MS  
San Dieguito Adult Education  
San Dieguito HS Academy  
Sunset HS  
Torrey Pines HS

## SAN DIEGUITO UNION HIGH SCHOOL DISTRICT BOARD OF TRUSTEES REGULAR BOARD MEETING

THURSDAY, APRIL 5, 2007  
6:30PM

DISTRICT OFFICE BOARD ROOM 101  
710 ENCINITAS BLVD, ENCINITAS, CA. 92024

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*Welcome to the meeting of the San Dieguito Union High School District Board of Trustees.*

**PUBLIC COMMENTS**

If you wish to speak regarding an item on the agenda, please complete a blue slip located at the sign-in desk and present it to the Secretary to the Board prior to the start of the meeting. When the Board President invites you to the podium, please state your name, address, and organization before making your presentation.

Persons wishing to address the Board on any school-related issue not elsewhere on the agenda are invited to do so under the "Public Comments" item. If you wish to speak under Public Comments, please follow the same directions (above) for speaking to agenda items. Complaints or charges against an employee are not permitted in an open meeting of the Board of Trustees.

In the interest of time and order, presentations from the public are limited to three (3) minutes per person, per topic. The total time for non-agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from others in attendance.

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.

**CONSENT CALENDAR**

All matters listed under Consent are those on which the Board has previously deliberated or which can be classified as routine items of business. An administrative recommendation on each item is contained in the agenda supplements. There will be no separate discussion of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items.

To address an item on the consent calendar, please follow the procedure described under *Comments on Agenda Items*.

**CLOSED SESSION**

The Board will meet in Closed Session to consider qualified matters of litigation, employee negotiations, student discipline, employee grievances, personnel qualifications, or real estate negotiations which are timely.

**CELL PHONES/PAGERS**

As a courtesy to all meeting attendees, please set cellular phones and pagers to silent mode and engage in conversations outside the meeting room.

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In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the office of the District Superintendent at (760) 943-3501 Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
**BOARD OF TRUSTEES**  
**REGULAR BOARD MEETING**  
AGENDA

**THURSDAY, APRIL 5, 2007**  
**6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101**  
**710 ENCINITAS BLVD., ENCINITAS, CA. 92024**

**PRELIMINARY FUNCTIONS ..... (Items 1 – 6)**

- 1. Call to Order; Public Comments Regarding Closed Session Items .....6:00 PM
- 2. **Closed Session** ..... **6:05 PM**
  - A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
  - B. Conference with Labor Negotiators, pursuant to Government Code Section 54957.8.  
Agency Negotiators: Superintendent and Associate Superintendents (3)  
Employee Organizations: San Dieguito Faculty Association / Classified School Employees Association
- 3. **Regular Meeting / Open Session** .....**6:30 PM**
  - 4. Pledge of Allegiance
  - 5. Report Out of Closed Session
  - 6. Approval of Minutes of the following Meetings of March 15, 2007
    - A. Budget Board Workshop, 4:30 PM
    - B. Regular Board Meeting, 6:30 PM

**NON-ACTION ITEMS ..... (Items 7 – 11)**

Communications received by the Board are available for public review at the District Office at 710 Encinitas Boulevard in Encinitas. Board correspondence is distributed to each Board Member and the Superintendent along with the agenda.

- 7. Student Board Member Reports
- 8. Board Member Reports
- 9. Superintendent’s Reports, Briefings and Legislative Updates ..... Peggy Lynch, Ed.D.
- 10. La Costa Canyon High School Update ..... Amy Souza, Ed.D., Principal
- 11. Torrey Pines Visual Performing Arts Center, Update..... RNT/Steve Ma

**CONSENT AGENDA ITEMS..... (Items 12 – 14)**

Upon invitation by the President, anyone who wishes to discuss a Consent Item should come forward to the lectern, state his/her name and address, and the Consent Item number.

**12. SUPERINTENDENT**

- A. Acceptance of Gifts and Donations, (Attached)
- B. Approval of Field Trips, (Attached)

**13. HUMAN RESOURCES**

**A. APPROVAL OF PERSONNEL REPORTS**

Approval of matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

- 1. Approval of Certificated Personnel Report, (Attached)
- 2. Approval of Classified Personnel Report, (Attached)

**14. BUSINESS**

**A. APPROVAL/RATIFICATION OF AGREEMENTS**

Approve the following agreements and authorize Eric R. Dill or Stephen G. Ma to execute the necessary documents:

- 1. D.A. Hogan & Associates, Inc. to develop specific plans, details and specifications for field and track improvements at Earl Warren Middle School, during the period April 6, 2007 through December 31, 2007, for an amount not to exceed \$18,500.00, to be expended from the General Fund 03-00.
- 2. Roesling Nakamura Terada Architects to provide design, contract document preparation and construction administration support for the Paint Building Exteriors and Covered Walkways at San Dieguito High School Academy project, during the period April 6, 2007 through December 31, 2007, for an estimated amount of \$18,000.00 plus reimbursable expenses, based on 12% of the construction budget of \$150,000.00, to be expended from the Deferred Maintenance Fund 14-00.
- 3. California Bank & Trust for updated contract for Deposit of Moneys for San Dieguito Union High School District, for the period until terminated by either party's thirty-day written notice.
- 4. School Employers Association of California, an independent Joint Powers Agency, to provide membership in programs and services in the field of employer-employee relations, beginning April 6, 2007 with automatic renewals unless terminated by the District, for an amount of \$1,987.00 per year, to be expended from the General Fund 03-00.

**B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS**

Approve amending the following agreements and authorize Eric R. Dill or Stephen G. Ma to execute the agreements:

- 1. Great Scott Tree Service for district wide tree maintenance, trimming, and removal, extending the contract period from April 1, 2007 through March 31, 2008, with a 5% increase in the unit pricing.
- 2. Collins & Aikman Floorcoverings, Inc. for district wide carpeting and flooring services, extending the contract period from June 1, 2007 through May 31, 2008, with a 5% increase in the unit pricing.
- 3. Davis Demographics & Planning, Inc. for additional enrollment projections by Community Facility District areas, increasing the contract amount by \$5,400.00, to

be expended from Mello Roos Funds, Capital Facilities Fund 25-19, and possible reimbursement from North City West Joint Powers of Authority.

C. AWARD OF CONTRACT

Award the following contracts and authorize Eric R. Dill or Stephen G. Ma to execute all pertinent documents:

1. Modular Structures International, Inc. for the Torrey Pines High School Team Room Modular Building project B2007-12, for an amount of \$436,981.00, to be expended from Capital Facilities Fund 25-19 and the Torrey Pines High School Foundation.
2. Healey Construction Company for the Site Improvements at the San Dieguito Adult School project B2007-11, for an amount of \$203,606.00, to be expended from the Adult Education Fund 09-00.
3. Kimmel Construction for the Relocate CNG Fueling Infrastructure at the San Dieguito Union High School Transportation Cooperative project B2007-10, for an amount \$44,058.00, to be expended from the Capital Facilities Fund 25-19 and reimbursed by the Air Pollution Control District Grant.

D. REJECTION OF BIDS AND AUTHORIZATION TO READVERTISE FOR BIDS

Reject all bids received for Torrey Pines High School Team Room Demolition project B2007-13 due to discrepancies in the bid submittal requirements and authorize the administration to advertise for bids, to be expended from the Capital Facilities Fund 25-19 and the Torrey Pines High School Foundation.

E. ADOPTION OF RESOLUTION FOR TAX & REVENUE ANTICIPATION NOTES (T.R.A.N.) FOR FISCAL YEAR 2007-08

Adopt the attached resolution for Tax & Revenue Anticipation Notes (T.R.A.N.) for fiscal year 2007-08, as shown in the attached.

F. APPROVAL OF 2007-08 DEFERRED MAINTENANCE FIVE-YEAR PLAN

Approve the 2007-08 Deferred Maintenance Five-Year Plan, as shown in the attached supplement.

G. APPROVAL OF BUSINESS REPORTS

1. Purchase Orders
2. Instant Money
3. Membership Listing

**ROLL CALL VOTE FOR CONSENT AGENDA..... (Items 12 – 14)**

<u>Board Members</u>	<u>Student Advisory Board Members</u>
_____ Dalessandro	_____ Jackie Brabyn, LCC
_____ Friedman	_____ Caylee Falvo, Sunset
_____ Groth	_____ Kelly Kean, CCA
_____ Hergesheimer	_____ Kiran Natarajan, TPHS
_____ Rich	_____ Hilary Ross, SDA

**DISCUSSION / ACTION ITEMS..... (Items 15 – 17)**

- 15. Approval of Modified Passing CAHSEE Scores for Class of 2007 (See attached)  
Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve Modified Passing CAHSEE Scores
- 16. Approval of Resolution regarding Layoff of Classified Positions for Fiscal Year 2007 / 2008 (See attached)  
Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve Resolution regarding Layoff of Classified Positions for Fiscal Year 2007 / 2008
- 17. CSBA Delegate Assembly Election Run-Off Ballot (See attached)  
Motion by \_\_\_\_\_, second by \_\_\_\_\_, to vote on two candidates as listed on the attached CSBA Election Run-Off Ballot.

**INFORMATION ITEMS..... (Items 18 - 30)**

- 18. Business Services Update – Steve Ma, Associate Superintendent
- 19. Educational Services Update – Rick Schmitt, Associate Superintendent
- 20. Human Resources Update – Terry King, Associate Superintendent
- 21. Policy Revision Proposal, First Read; Board Policy #0420 and 0420/AR-1, *Philosophy-Goals-Objectives and Comprehensive Plans – School Plans / Site Councils* (Attached)
- 22. Policy Revision Proposal, First Read; Board Policy #0430, *Philosophy-Goals-Objectives and Comprehensive Plan – Local Plan for Special Education* (Attached)
- 23. Policy Revision Proposal, First Read; Board Policy #4216.3-51.8, *Job Description, Media Technician / Web Technician* (Attached)
- 24. Policy Revision Proposal, First Read, Board Policy #4216.3-51.9, *Job Description, Information Systems Support Technician* (Attached)
- 25. Labor Compliance Program Annual Report 2006, Reporting period: March 1, 2006 through February 28, 2007 (Attached)
- 26. Public Comments  
In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda. (See Board Agenda Cover Sheet)
- 27. Future Agenda Items
- 28. Adjournment to Closed Session (if scheduled)

**CLOSED SESSION** (if required)

- A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
  - B. Conference with Labor Negotiators, pursuant to Government Code Section 54957.8.  
Agency Negotiators: Superintendent and Associate Superintendents (3)  
Employee Organizations: San Dieguito Faculty Association / California School Employees Association to conference with legal counsel – Anticipated Litigation
29. Report from Closed Session (if required)
30. Adjournment of Meeting

*The next regularly scheduled Board Meeting will be held on **May 3, 2007, at 6:30 PM** in the SDUHSD District Office Board Room 101. The District Office is located at 710 Encinitas Blvd., Encinitas, CA, 92024.*

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SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
**MINUTES OF THE BOARD OF TRUSTEES  
BUDGET BOARD WORKSHOP MEETING**

**THURSDAY, MARCH 15, 2007**

**4:30 PM**

**DISTRICT OFFICE BOARD ROOM 101**

The Board of Trustees of the San Dieguito Union High School District met in a Budget Board Workshop on Thursday, March 15, 2007, at 4:30PM in the San Dieguito District Office Board Room, 710 Encinitas Boulevard, Encinitas, California.

**Board Members Present**

Board of Trustees:

Joyce Dalessandro  
Linda Friedman  
Barbara Groth  
Beth Hergesheimer  
Deanna Rich

Student Advisory Board:

There were no Student Advisory Board Members present at this meeting.

**Administrators Present**

Peggy Lynch, Ed.D., Superintendent  
Terry King, Associate Superintendent/Human Resources  
Steve Ma, Associate Superintendent/Business  
Rick Schmitt, Assoc. Superintendent/Educational Services  
David Bevilaqua, Executive Director, Finance  
Sue Koehnen, Director, Human Resources  
Michael Taylor, Director, Finance  
Becky Banning, Recording Secretary

**PRELIMINARY FUNCTIONS**

**1. Call to Order**

President Deanna Rich called the meeting to order at 4:30 PM.

## INFORMATION ITEMS

### 2. Review State Budget Picture

Associate Superintendent Steve Ma began the meeting by presenting a general overview of the State budget and how the Governor's proposed education budget is directly tied to the state's economy. He explained the Governor's education proposal for the 07/08 school year; a proposal that excludes a number of provisions important to the district, such as how to assist districts with declining enrollment and no cost reimbursement to districts for expenses due to state-mandated processes. Mr. Ma also addressed the LAO's critique of the Governor's proposed budget, which projects a deficit rather than a surplus and lean years for education in 07/08 and 08/09.

#### Multi-Year Projection

An overview of the District's budget was presented, beginning with the history of the unrestricted budget from 2001 through 2006 and ending with budget assumptions for the current year and the next two years. Some key assumptions for the multi-year projection (MYP) include flat enrollment, no salary increase for all groups in 07/08, only a contractual salary increase for CSEA in 08/09, and revenue limit COLAs as projected by the Department of Finance for 07/08 and 08/09.

Mr. Ma then introduced Executive Finance Director, David Bevilaqua, who explained projections of the unrestricted general fund ending balances from 2007 through 2009. Based on the assumptions used to develop the MYP, it suggests a continued pattern of deficit spending and declining fund balance. The financial projections further suggest that the ending balance for 07/08 and 08/09 would not meet the board recommended 4.5% reserve.

#### Potential Cost Saving Measures

Associate Superintendent Terry King (Human Resources) presented some examples of potential personnel cost savings measures such as restructuring the student/teacher ratio, which could potentially save the district about \$1,340,000.

Associate Superintendent Rick Schmitt (Educational Services) explained how a flexible high school schedule could potentially save the district up to \$400,000 depending on how many students take fewer classes than the maximum amount allowed per student. Mr. Schmitt explained the difference between staffing at demand versus supply.

Another cost savings measure discussed was the option of restructuring certain support positions by either reducing the number of positions or reconsidering if and when to fill vacant positions.

Other cost factors were also discussed such as CCA's staffing growth and a savings plan to comply with GASB 45.



### 3. Actuarial Study for GASB 45, Review

Mr. Ma opened this topic by defining the Government Accounting Standard Board Statement 45 (GASB 45) Actuarial Study and explaining some of its requirements. This study requires for example, an estimate and disclosure of unfunded liability for the district's "other post-employment benefits" (OPEB). The District will have to report this liability starting in 2008/09.

Finance Director Michael Taylor then spoke about fundamental changes of reporting "other post employment benefits" by comparing the current reporting practice against those of the GASB 45. The District's recently completed actuarial study shows an "unfunded actuarial accrued liability" of \$14.2 million. This amount represents the liability for past service. The report also calculates an "annual required contribution" of \$1.8 million. This is the amount necessary to amortize past service and pay for current year service. If the District continues with the "pay as you go" plan, the net OPEB obligation will grow rapidly and potentially have an adverse affect on its financial statement.

Mr. Taylor briefly explained some pre-funding options for addressing the GASB 45 liability. Mr. Ma concluded by recommending the District hire a financial consultant to look at possible savings plans that would meet the District's future obligation in this area.

Upon conclusion, the Board and Superintendent thanked and commended Mr. Ma, Mr. Taylor and Mr. Bevilaqua for their detailed presentation.

### 4. Public Comments

There were no comments from the public.

There being no further business, the Budget Board Workshop Meeting was dismissed by President Deanna Rich at 6:05 PM.

\_\_\_\_\_  
Joyce Dalessandro, Clerk

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

\_\_\_\_\_  
Peggy Lynch, Ed.D., Superintendent / Secretary

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

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## SAN DIEGUITO UNION HIGH SCHOOL DISTRICT MINUTES OF THE BOARD OF TRUSTEES AT A REGULAR MEETING

THURSDAY, MARCH 15, 2007

**SDUHSD DISTRICT OFFICE**

**BOARD RM 101**

**PRELIMINARY FUNCTIONS.....(AGENDA ITEMS 1 – 6)**

1. Call to Order / Public Comments..... (Agenda Item 1)  
There were no comments from the public presented.
  
2. **CLOSED SESSION** .....(Agenda Item 2)  
President Deanna Rich called the meeting to order at 6:05 PM on Thursday, March 15, 2007, to receive public comments on the closed session agenda items. There were no public comments, and the Board convened to closed session in the small board room to discuss:
  - A. Personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session
  - B. Labor-related issues with Labor Negotiators, pursuant to Government Code Section 54957.8  
Agency Negotiators: Superintendent and Associate Superintendents  
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
  - C. Consideration and/or deliberation of student discipline matters (4 cases)

**REGULAR MEETING / OPEN SESSION**

**Members in Attendance**

All Board of Trustees members were in attendance.

Student Advisory Members present were Kelly Kean of Canyon Crest Academy, Rocio Crabb of Torrey Pines High School, and Hilary Ross of San Dieguito Academy.

**Administrators Present**

Peggy Lynch, Ed.D., Superintendent  
Terry King, Associate Superintendent, Human Resources  
Steve Ma, Associate Superintendent, Business  
Rick Schmitt, Associate Superintendent, Educational Services  
David Bevilacqua, Executive Director, Finance  
Michael Taylor, Director, Finance  
Becky Banning, Recording Secretary

Canyon Crest Academy  
Carmel Valley MS  
Diegueno MS  
Earl Warren MS  
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Oak Crest MS  
San Dieguito Adult Education  
San Dieguito HS Academy  
Sunset HS  
Torrey Pines HS

**3. Reconvene / Call to Order ..... (Agenda Item 3)**  
The regular meeting of the Board of Trustees was called to order at 6:47 PM by President Deanna Rich.

4. Salute to Flag .....(Agenda Item 4)  
Student Advisory Board Member Hilary Ross led the salute to the flag.

5. Report Out of Closed Session.....(Agenda Item 5)

It was motioned and seconded to expel Student #471037 from March 15, 2007 through March 15, 2008, for violation of Education Code 48900, section (d)(1) & 48915 (c)(3).

**Motion unanimously carried.**

It was motioned and seconded to expel Student #466256 from March 15, 2007 through March 15, 2008, for violation of Education Code 48900, section (c)(1) & 48915 (a).

**Motion unanimously carried.**

It was motioned and seconded that the Board of Trustees approve the readmission of Student #506629 who has met all conditions required by the San Dieguito Union High School District Board. **Motion unanimously carried.**

It was motioned and seconded that the Board of Trustees approve the readmission of Student #410587 who has met all conditions required by the San Dieguito Union High School District Board. **Motion unanimously carried.**

6. Approval of Minutes .....(Agenda Item 6)

It was moved by Ms. Barbara Groth and seconded by Ms. Joyce Dalessandro that the Minutes of the March 1, 2007 Board Meeting be approved.

**Motion unanimously carried.**

**NON-ACTION ITEMS ..... (AGENDA ITEMS 7 - 10)**

7. Student Board Member Reports .....(Agenda Item 7)

All students present reported on current events and pending activities at their respective schools. Reported highlights included a mural project at San Dieguito Academy featuring original art work by the students, and a prom dress drive at Canyon Crest Academy to help students with terminal illnesses.

8. Board Member Reports.....(Agenda Item 8)

Ms. Dalessandro reported on her attendance at a recent Canyon Crest Academy Foundation Gala fundraising event, a Legislative Policy Update workshop held at the county office, and a Distinguished School Visit Reception at La Costa Canyon.

Ms. Groth reported on her attendance at a recent presentation entitled Quality Education Investment Act, featuring SDCOE Legislative Analyst, Mr. Kevin Gordon; a League of Middle Schools conference, and a Press Relations Workshop which featured San Diego Union Tribune reporter, Bruce Lieberman, KPBS Radio staff and other media.

Ms. Hergesheimer reported on attending a round table breakfast event hosted by MiraCosta College; her attendance of the Canyon Crest Academy Foundation Fundraiser event; a "State of the Community" dinner hosted by the City of Encinitas; and a symphonic band concert at La Costa Canyon High School.

Ms. Friedman reported on attending the North City West JPA meeting, which also honored Mr. Don Yarnell who has announced his retirement; attended the Canyon Crest Academy

Foundation Fundraising Gala; a meeting with Mr. Schmitt and a parent regarding literature selections in our schools; and the Legislative Policy Update workshop at the county office.

Ms. Rich also attended the Canyon Crest Academy Foundation Gala; also attended the Distinguished School Visit Reception at La Costa Canyon High School; Mr. Yarnell's retirement celebration at Solana Beach; and the Policy Legislative Update at the county office.

- 9. Superintendent's Reports, Briefings and Legislative Updates .....(Agenda Item 9)  
Superintendent Peggy Lynch thanked the Board of Trustees for participating in the La Costa Canyon Distinguished School Visitation earlier that day; informed the Board of all pending calendar events; reviewed correspondence; gave a reminder of plans by the county / state to widen Interstate 5, a project which is expected to create heavy delays in traffic, particularly in September of this year; and announced the opening of a new local sheriff's station along with new staff, including Juvenile Officer, Jane Jacobson.
- 10. School Report Update.....(Agenda Item 10)  
No school report was presented at this meeting.

**CONSENT AGENDA ITEMS ..... (AGENDA ITEMS 11 – 14)**

Dr. Lynch reported that consent agenda item # 14C had been pulled from the agenda. It then was moved by Ms. Friedman and seconded by Ms. Hergesheimer that all other Consent Agenda Items listed below be approved as written. **Motion unanimously carried.**

- 11. SUPERINTENDENT.....(Agenda Item 11)
  - A. Acceptance of Gifts and Donations (None reported)
  - B. Approval of Field Trips (None reported)
- 12. HUMAN RESOURCES .....(Agenda Item 12)  
Approval of matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:
  - A. Approval of Certificated Personnel Report as submitted.
  - B. Approval of Classified Personnel Report as submitted.
- 13. PUPIL PERSONNEL.....(Agenda Item 13)
  - A. APPROVAL/RATIFICATION OF NON-PUBLIC AGENCY CONTRACTS  
Approve entering into the following non-public school/non-public agency master contracts, to be funded by the General Fund/Restricted 06-00, and authorize Eric R. Dill or Stephen G. Ma to execute all pertinent documents pertaining to this contract, contingent upon receipt of the signed documents and verification of insurance coverage:
    - 1. Fusion Learning Center, during the period January 11, 2007 through June 30, 2007.
    - 2. K.I.D.S. Therapy Associates, Inc., during the period March 1, 2007 through June 30, 2007.
  - B. APPROVAL OF INTERDISTRICT ATTENDANCE AGREEMENTS (3)  
Approve entering into an agreement between the San Dieguito Union High School District and the following three school districts to accept, insofar as facilities permit, students who are residents of the other said district to enroll.
    - 1. Carlsbad Unified School District
    - 2. Escondido Union High School District
    - 3. Poway Unified School District

14. BUSINESS.....(Agenda Item 14)

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve the following agreements and authorize Eric R. Dill or Stephen G. Ma to execute the necessary documents:

1. Cathedral Catholic High School for lease of facilities for the Canyon Crest Academy Swim Team practice, during the period February 19, 2007 through May 18, 2007, for an amount not to exceed \$9,828.00, to be expended from the General Fund 03-00 and reimbursed by the Canyon Crest Academy Foundation.
2. Mark D. Baldwin to conduct Career Technology Education Strategic Planning activities to District Staff, during the period March 16, 2007 through March 26, 2007, for an amount not to exceed \$2,500.00, to be expended from the General Fund/Restricted 06-00.
3. Cathedral Catholic High School for lease of facilities for the Torrey Pines High School Swim Team practice, during the period February 20, 2007 through May 18, 2007, for an amount not to exceed \$4,368.00, to be expended from the General Fund 03-00 and reimbursed by the Torrey Pines High School Foundation.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve amending the following agreements and authorize Eric R. Dill or Stephen G. Ma to execute the agreements:

1. Douglas E. Barnhart, Inc. for additional construction management services for the San Dieguito Academy Media Center/Library project, for an amount not to exceed \$28,858.00, to be expended from Mello Roos funds and the State School Building Fund 35-00.

C. (REMOVED FROM AGENDA)

D. APPROVAL OF CHANGE ORDERS / SDA MEDIA CENTER

Approve Change Order Number 3 to the following bid packages for the San Dieguito Academy Media Center project, to be expended from Mello Roos funds and the State School Building Fund 35-00, and authorize Eric R. Dill or Stephen G. Ma to execute the change orders:

1. Bid Package #1 (Site Demolition, Grading, Paving, Reinforced Concrete, Masonry, Structural Steel, Fencing) – Echo Pacific Construction Co, Inc., increasing the contract time by 197 calendar days and increasing the contract amount by \$21,747.00.
2. Combinations Bid Packages 2, 7, & 10 (Site Utilities, Plumbing, Interior and Exterior Finishes, Insulation, Doors, Frames, Hardware and Windows, Ceramic Tile and Paint, Electrical) – The Augustine Company, increasing the contract time by 197 calendar days and increasing the contract amount by \$78,071.00.
3. Bid Package #3 (Landscape, irrigation and planting) – Palm Engineering Construction Co., Inc., increasing the contract time by 197 calendar days.
4. Bid Package #4 (Rough Carpentry, Exterior Finish Carpentry and Framing) – Rocky Coast Framers, Inc., increasing the contract time by 197 calendar days.
5. Bid Package #5 (Interior Finish Carpentry, Plastic Laminate and Wood Casework) – Lozano Caseworks, Inc., increasing the contract time by 197 calendar days.
6. Bid Package #6 (Roofing) – A Good Roofer, Inc., increasing the contract time by 197 calendar days.
7. Bid Package #6A (Sheet Metal and Roof Accessories) – Challenger Sheet Metal, Inc., increasing the contract time by 197 calendar days.
8. Bid Package #8 (Specialties, Library Equipment) – Inland Acoustics, Inc., increasing the contract time by 197 calendar days.

- 9. Bid Package #9 (Heating, Ventilating and Air Conditioning) – Ran Enterprises, Inc., increasing the contract time by 197 calendar days.

E. ACCEPTANCE OF CONSTRUCTION PROJECTS

Accept the following construction projects as complete, pending the completion of a punch list, and authorize the administration to file a Notice of Completion with the County Recorders Office:

- 1. Bid Package #1 (Site Demolition, Grading, Paving, Reinforced Concrete, Masonry, Structural Steel, Fencing) – Echo Pacific Construction Co, Inc.
- 2. Combinations Bid Packages 2, 7, & 10 (Site Utilities, Plumbing, Interior and Exterior Finishes, Insulation, Doors, Frames, Hardware and Windows, Ceramic Tile and Paint, Electrical) – The Augustine Company.
- 3. Bid Package #3 (Landscape, irrigation and planting) – Palm Engineering Construction Co., Inc.
- 4. Bid Package #4 (Rough Carpentry, Exterior Finish Carpentry and Framing) – Rocky Coast Framers, Inc.
- 5. Bid Package #5 (Interior Finish Carpentry, Plastic Laminate and Wood Casework) – Lozano Caseworks, Inc.
- 6. Bid Package #6 (Roofing) – A Good Roofer, Inc.
- 7. Bid Package #6A (Sheet Metal and Roof Accessories) – Challenger Sheet Metal, Inc.
- 8. Bid Package #8 (Specialties, Library Equipment) – Inland Acoustics, Inc.
- 9. Bid Package #9 (Heating, Ventilating and Air Conditioning) – Ran Enterprises, Inc.

F. APPROVAL OF BUSINESS REPORTS

- 1. Purchase Orders
- 2. Instant Money
- 3. Membership Listing

15. EDUCATIONAL SERVICES ..... (Agenda Item 15)

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreement and authorize Eric R. Dill or Stephen G. Ma to execute the agreement:

- 1. Twenty First Century Learning Center to provide professional development services to Cathedral Catholic High School staff required by No Child Left Behind Title II, during the period March 16, 2007 through June 30, 2007, for an amount not to exceed \$19,000.00, to be expended from the General Fund/Restricted 06-00.

**DISCUSSION / ACTION ITEMS.....(AGENDA ITEMS 16 – 18)**

- 16. Board Policy Revision Proposal, #4160.15 and 4160.15/AR-1, *School Nurse Job Description* ..... (Agenda Item 16)

It was moved by Barbara Groth and seconded by Linda Friedman to adopt Board Policy #4160.15 and 4160.15/AR1, School Nurse Job Description. **Motion unanimously carried.**

- 17. Approve and Certify the 2006-07 Second Interim General Fund Budget Report ..... (Agenda Item 17)

It was moved by Beth Hergesheimer and seconded by Joyce Dalessandro to approve and certify the 2006-07 Second Interim General Fund Budget Report and approve the district's ability to meet its financial obligations for the remainder of the fiscal year and supporting

documents, as required by AB 2861, Chapter 1150, Statutes of 1986. (See attached)  
**Motion unanimously carried.**

- 18. Resolution in Opposition to SB 806 (Hollingsworth) San Diego County School Property Tax Shift for Regional Fire Protection (See attached)..... (Agenda Item 18)

It was moved by Barbara Groth and seconded by Beth Hergesheimer to approve Resolution in Opposition to SB 806 (Hollingsworth) San Diego County School Property Tax Shift for Regional Fire Protection.

**Motion unanimously carried.**

**INFORMATION ITEMS.....(Agenda Items 19 - 26)**

- 19. Business Services Update – Steve Ma, Associate Superintendent

Mr. Ma gave an update on the status of construction plans of the new Torrey Pines High School Visual and Performing Arts Center, including details about the timelines, square footage and total cost.

- 20. Educational Services Update – Rick Schmitt, Associate Superintendent

Mr. Schmitt gave an update on the status of the pending lottery drawing to be held the next day, for attendance at the two academies (San Dieguito and Canyon Crest). He also presented an update on enrollment for the fall at all school sites.

Dr. Lynch commended Mr. Schmitt and his assistant, Lesley Rhodes, as well as Mr. Ma, Mr. Coy, Mr. Levy, and all other staff involved, for their hard work, which resulted in the success of the new on-line enrollment process.

- 21. Human Resources Update – Terry King, Associate Superintendent

Ms. King gave an update on the recent Job Fair held at the San Diego County Office of Education, which was well represented and well attended. She also announced the upcoming 3<sup>rd</sup> Annual Adult Ed ESL Job Fair, an event offered to the community that has proven to be successful in providing non-certificated employment opportunities. Also pending is an EL Adult Ed Health Fair offered to community members as part of the English Literacy Civics Curriculum and the Health Curriculum, which is intended to help train EL adult students on how to interact with healthcare providers and receive needed services.

- 22. Public Comments ..... (Agenda Item 22)  
There were no public comments.

- 23. Future Agenda Items ..... (Agenda Item 23)  
Mrs. Hergesheimer asked to have a presentation regarding International Baccalaureate.

- 24. Adjournment to Closed Session ..... (Agenda Item 24)  
President Rich adjourned the public meeting back to Closed Session at 7:35 PM.

- 25. Report out of Closed Session ..... (Agenda Item 25)  
There was no report out of Closed Session.

- 26. Adjournment of Meeting ..... (Agenda Item 26)  
There being no further business, the meeting was adjourned at 8:00 PM.

\_\_\_\_\_  
Joyce Dalessandro, Clerk

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date

\_\_\_\_\_  
Peggy Lynch, Ed.D., Superintendent / Secretary

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date

# San Dieguito Union High School District

## INFORMATION FOR BOARD OF TRUSTEES

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** March 28, 2007

**BOARD MEETING DATE:** April 5, 2007

**PREPARED BY:** Steve Ma, Assoc. Superintendent  
Business Services

**SUBMITTED BY:** Peggy Lynch, Ed.D.  
Superintendent

**SUBJECT:** Torrey Pines High School  
Visual and Performing Arts Plan

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Attached are two documents that were generated from the scoping study conducted by RNT Architects. The District retained RNT to help define the space needs of five visual and performing arts disciplines (theater, music, art, film and dance). The architect and district staff met with the various departments on two separate occasions to gather information and share ideas. The results of the study suggest a different location for the theater when compared to the original master plan. In addition, a conceptual cost estimate was developed for both new construction and remodel of existing space.

Joe Mansfield of RNT will present this plan at the board meeting.

**AGENDA ITEM 11**





# Torrey Pines High School

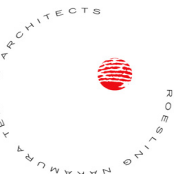
## Visual and Performing Arts Master Plan



**Torrey Pines High School – VPAC Master Plan**

San Dieguito Union High School District

Roesling Nakamura Terada Architects  
April, 2007



# Torrey Pines High School Proposed VPAC Location

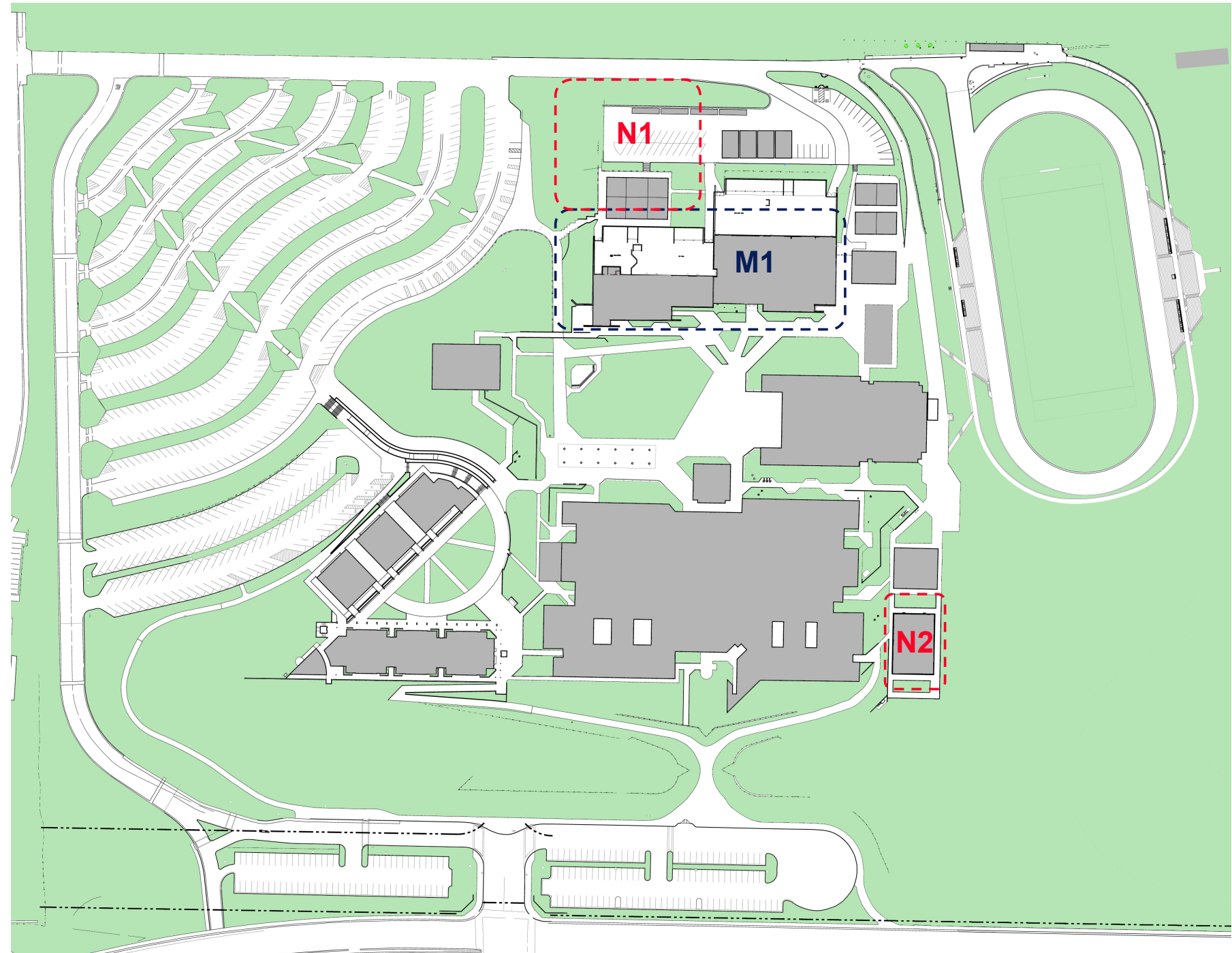
## MODERNIZATION PROJECTS

M1 Art, Drama and Music Classrooms









## NEW PROJECTS

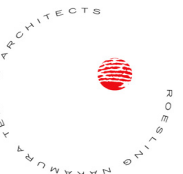
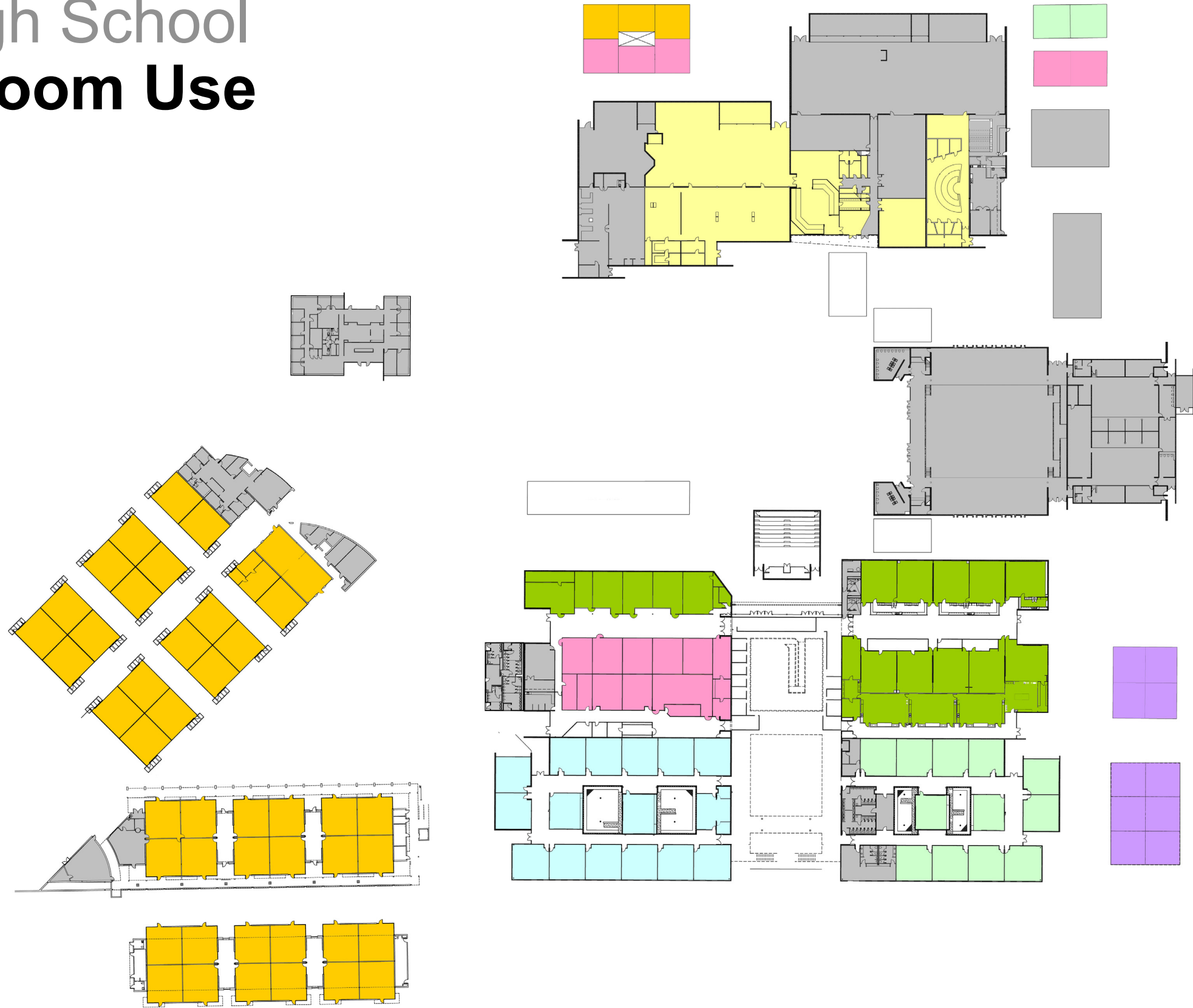
N1 Visual and Performing Arts Center (VPAC)

N2 Sports Team Room

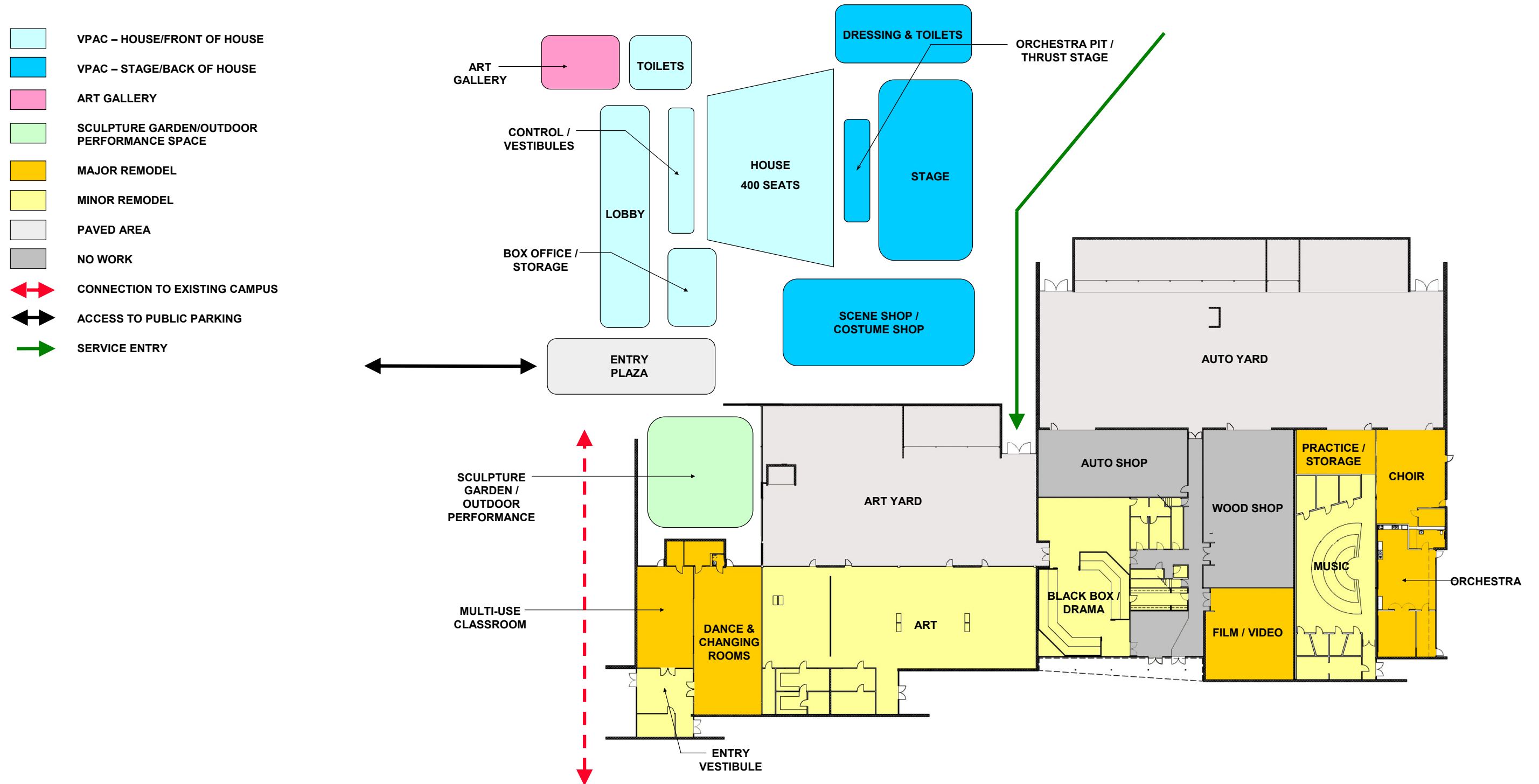


# Torrey Pines High School Existing Classroom Use

-  BUSINESS / SPECIAL ED
-  ENGLISH / LANGUAGE
-  VISUAL AND PERFORMING ARTS
-  MATH
-  SOCIAL SCIENCE
-  SCIENCE
-  PHYSICAL EDUCATION
-  ADMIN / MISC



# Torrey Pines High School VPAC Master Plan



3/29/2007

TPHS VPAC - Programming			
New Construction			
Major Program Component	Required Spaces/Functions		Estimated Area Requirement (SF)
<b>Theatre</b>			
Front of House	Lobby		1500
	Gallery		600
	Concessions/Coat Check		250
	Box Office/Theater Manager's Office		250
	Men's Room		250
	Women's Room		300
	Storage/Closet		100
House	Light/Sound Locks (4)		240
	Control/Sound Booth		250
	House (400 Seats)		4200
		Catwalk for fixed and spot lighting, or wall and rear house mounted? Catwalk Access (2-story, outside of house)	100
	Accommodate Film Festivals.		
	Orchestra Pit/Thrust Stage		500
	Pit filler can be used to fulfill both functions.		
	Keep pit shallow. Prefer performers to be seen.		
	Space for (1) Piano and as many performers as possible. Piano will always be stored in pit.		
Stage	Stage (including side stage)		2800
	No fly loft or counter-weighted rigging. Suggest light and scenery pipes on mechanical winches for loading at stage level. No catwalk or fixed grid.		
	Provide projection screen and projector.		
	Multiple mic hook-ups. Provide recording capabilities.		
Back of House	Storage for Pit Fillers and Choral Risers		150
	Choral Risers could be portable and moved from choral room to stage.		
	Changing/Green Rooms		
	Boys		300
	Girls		400
	Toilet Rooms		
	Boys		150
	Girls		150
	Scene Shop		1200
	Shop Storage		500

3/29/2007

		With access to drop off/loading dock.	
		Costume Design Shop	450
		Laundry	100
		Dimmer Room	120
		AV Storage/Tech Office?	200
		Electrical/Telcomm	100
		Net New Program Area	15160
		20% Circulation/Bldg. Systems/Walls	3000
		Gross New Construction	18160

<b>Major Remodel of Existing Construction</b>			
<b>Major Program Component</b>	<b>Required Spaces/Functions</b>		<b>Remodeled Area (SF)</b>
<b>Choir Room</b> (Existing Book Storage)	Accommodates 35-40 Students. Use portable risers to service stage also? Robe and sheet music storage?		1250
<b>Storage</b> (Existing Custodial Area)	Sheet music storage for choir and music rooms. Robe storage for choir. Oversized instrument storage for music.		500
<b>Dance Room</b> (Existing Child Development)	Accommodates 30-50 Students. Mirrors, barres and locking sound equipment. Tape down type Marley. Dimensions should be similar to stage. Changing room.		2000
	Remodel 300sf portion of existing room to accommodate a boys and girls changing room.		
	Office		
	Costume Storage		
<b>Orchestra Room</b> (Existing Special Ed.)	Accommodates smaller sitting orchestra than band room and operates classes simultaneously with Band.		1500
<b>Multi-Use Classroom</b> (Existing Home Arts)	AP Classes Art History Playwriting Theory Seminars and Presentations		1000

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		Can be used in conjunction with Film Festivals.	
		Can be available for public use with the remainder of Theatre.	
		Office/Storage	
<b>Video/Film</b>		Relocate to CAD lab adjacent to Art.	1500
		Broadcasting rooms?	
		Requested green screen.	
		MAC based.	
<b>CAD</b>		Relocate to existing Video/Film room.	1500
		Net Remodel Area	9250
		3% Walls	277.5
		Gross Remodel Area	9527.5

<b>Minor Remodel of Existing Construction</b>			
<b>Major Program Component</b>	<b>Required Spaces/Functions</b>		<b>Remodeled Area (SF)</b>
<b>Art</b>			6500
<b>Drama/Music Theatre/Performance Art</b>	Existing Black Box will serve as classroom for Drama, Remodel Lobby and all associated rooms.		4900
<b>Music Room</b>	Accommodates 70 students. Provide new instrument storage lockers. Retrofit practice room as a recording booth. Larger practice room will be provided with storage space to north.		3120
		Net Remodel Area	14520
		3% Walls	435.6
		Gross Remodel Area	14955.6

New Construction Cost per SF	\$450
Gross New Construction Area	18160
New Construction Budget	\$8,172,000
Major Remodel Construction Cost per SF	\$175
Gross Remodel Construction Area	9527.5
Remodel Construction Budget	\$1,667,313
Minor Remodel Construction Cost per SF	\$100
Gross Remodel Construction Area	14955.6
Remodel Construction Budget	\$1,495,560

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Subtotal	\$11,334,873
Soft Costs (incl. FF&E) @ 30%	\$3,400,462
<b>Total Project Cost</b>	<b>\$14,735,334</b>

2-Year Escalation @ 6%	\$15,619,454
5-Year Escalation @ 15%	\$16,945,634



# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** March 29, 2007

**BOARD MEETING DATE:** April 5, 2007

**PREPARED AND  
SUBMITTED BY:** Peggy Lynch, Ed.D.  
Superintendent

**SUBJECT:** ACCEPTANCE OF GIFTS AND DONATIONS

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### EXECUTIVE SUMMARY

The district administration is requesting acceptance of gifts and donations to the district, as shown on the following report.

### RECOMMENDATION:

The administration recommends that the Board accept the gifts / donations to the district as shown on the following report.

### FUNDING SOURCE:

Not applicable

PL/bb

**AGENDA ITEM 12-A**

**DONATIONS REPORT  
SDUHSD BOARD MEETING  
April 5, 2007**

**Item 12-A**

		<b>Donor</b>	<b>Donated To: (Teacher, Dept, Site)</b>	
<b>Donation</b>	<b>Purpose</b>	<b>Name / Foundation</b>	<b>Department</b>	<b>School Site</b>
Serger Sewing Machine	For use by the Drama Dept.	Dawn Whalen	Performing Arts	TPHS
Maytag 2000 Refrig/Freezer	For use by the TAP Program @ CVMS	Denise Levine	Special Education	CVMS
\$17,000.00	Funding for English Dept. Writing Lab salaries	SDA Foundation	English Dept	SDA
\$3,000.00	To purchase a 4-color silk screen print unit	SDA Foundation	Gen'l	SDA
\$829.00	Various donations to Special Ed, Music & Art Departments @ SDA	SDA Foundation	Special Ed, Music, Art	SDA
\$130.00	General use at SDA	Richard Scardino	Gen'l	SDA
\$33.34	General use at SDA	Orange County's United Way	Gen'l	SDA
\$15.00	Art Program	Carolyn Darrow	Att	SDA
\$2,500.00	Web design software for use in Web Design class taught by Chi Tran	SDA Foundation	Technology Dept	SDA
\$2,500.00	Clay press to be used for the Library Tile Project	SDA Foundation	Gen'l	SDA
\$15,897.00	\$10,000 to LCC Math Dept. & \$5,897 to LCC English Dept.	LCCHS Foundation	Math / English Dept	LCC
\$5,000.00	LCC Athletic Dept. Trainer	LCC Athletic Boosters	Athletic Dept	LCC
\$4,500.00	LCC Athletic Dept. YMCA Pool Rental	LCC Athletic Boosters	Athletic Dept	LCC
\$2,600.00	LCC Science Dept.	LCC Foundation	Science Dept	LCC



# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** March 29, 2007

**BOARD MEETING DATE:** April 5, 2007

**PREPARED AND  
SUBMITTED BY:** Peggy Lynch, Ed.D.  
Superintendent

**SUBJECT:** APPROVAL / RATIFICATION OF  
FIELD TRIPS

.....

### EXECUTIVE SUMMARY

The district administration is requesting approval / ratification of the out-of-state and/or overnight field trips, as shown on the following report.

### RECOMMENDATION:

The administration recommends that the Board approve / ratify the out-of-state and/or overnight field trips, as shown on the following report.

### FUNDING SOURCE:

As listed on attached report.

PL/bb

**AGENDA ITEM 12B**

**FIELD TRIP REPORT**  
**SDUHSD BOARD MEETING**  
**April 5, 2007**

**Item 12-B**

<b>Date(s) of Field Trip</b>	<b>Site</b>	<b>Sponsor, Last Name</b>	<b>First Name</b>	<b>Team / Club</b>	<b>Total # Students</b>	<b>Total # Chaperones</b>	<b>Purpose / Conference Name</b>	<b>City</b>	<b>St</b>	<b>Loss of Class Time</b>	<b>* \$ Cost</b>
06/01/07 - 06/04/07	TPHS	Killmar	Nona	Varsity Academic Team	7	1	Compete in the National Academic Championship	Arlington	VA	2 days	N/A
03/23/07 - 03/24/07	TPHS	Meigs	Anne	Tennis	10-Jan	3	Nat'l HS Tennis Tournament	Newport Beach	CA	1 day	N/A
06/01/07 - 06/03/07	TPHS	Olive	John	Boys Varsity Basketball	15	3	Participate in high level competition	Tucson	AZ	None	N/A

\* Dollar amounts are listed only when district/site funds are being spent. Other activities are paid for by student fees or ASB funds.

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** March 28, 2007

**BOARD MEETING DATE:** April 5, 2007

**PREPARED BY:** Terry King  
Associate Superintendent/Human Resources

**SUBMITTED BY:** Peggy Lynch, Ed.D.  
Superintendent

**SUBJECT:** APPROVAL OF CERTIFICATED and  
CLASSIFIED PERSONNEL

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### EXECUTIVE SUMMARY

Please find the following Personnel actions attached for Board Approval:

#### Certificated

Employment  
Change in Assignment  
Leave of Absence  
Resignation

#### Classified

Employment  
Change in Assignment  
Resignation

#### RECOMMENDATION:

It is recommended that the Board approve the attached Certificated Personnel Actions.

#### FUNDING SOURCE:

General Fund

**AGENDA ITEM 13**

## PERSONNEL LIST

### CERTIFICATED PERSONNEL

#### Employment

1. **Chad Addison**, 100% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/13/08.
2. **May Allen**, 100% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/13/08.
3. **Ashley Bahner**, 100% Temporary Counselor for the 2007-08 school year, effective 8/07/07 through 6/13/08.
4. **Gillian Barkalow**, 100% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/13/08.
5. **Brian Baum**, 100% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/13/08.
6. **Kristina Bradley**, 80% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/13/08.
7. **Patricia Brown**, 100% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/13/08.
8. **Thea Chadwick**, 100% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/13/08.
9. **Peter "Martin" Chaker**, 100% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/13/08.
10. **Goreti DeLaParra**, 60% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/13/08.
11. **Rachel Edwards**, 100% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/13/08.
12. **Deborah Elliott**, 60% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/13/08.
13. **Elizabeth Engelberg**, 100% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/13/08.
14. **Grant Gavin**, 80% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/13/08.
15. **Peter Hawken**, 80% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/13/08.
16. **Vanessa James**, 100% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/13/08.
17. **Scott Jay**, 100% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/13/08.
18. **Amy Johnson**, 100% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/13/08.
19. **Scott Jordon**, 60% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/13/08.
20. **Emily Lawrence**, 100% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/13/08.
21. **Jennifer Leach**, 100% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/13/08.

22. **Laura McCormick**, 100% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/13/08.
23. **Joel McCuistion**, 100% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/13/08.
24. **Michelle McNeff**, 100% Temporary Counselor for the 2007-08 school year, effective 8/07/07 through 6/13/08.
25. **Mirandah McNeill**, 80% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/13/08.
26. **William Miller**, 100% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/13/08.
27. **Jason Moldovan**, 100% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/13/08.
28. **Stephanie Muh**, 100% Temporary Counselor for the 2007-08 school year, effective 8/07/07 through 6/13/08.
29. **Nicole Neeb**, 100% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/13/08.
30. **ThienAn Nguyen**, 100% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/13/08.
31. **Shannon O'Loughlin**, 100% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/13/08.
32. **Shauna Polson**, 100% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/13/08.
33. **Elizabeth Reukema**, 80% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/13/08.
34. **Julie Rogers**, 100% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/13/08.
35. **Adam Ruchman**, 100% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/13/08.
36. **Sean Salehi**, 80% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/13/08.
37. **Wendy Santamaria**, 60% Temporary Teacher for the remainder of the 2006-07 school year, effective 3/20/07 through 6/15/07.
38. **Stephanie Simmons**, 100% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/13/08.
39. **Bradley Spilkin**, 100% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/13/08.
40. **Rosanne Valenzuela**, 100% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/13/08.
41. **Sergio Villegas**, 100% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/13/08.
42. **Jayne Williams**, 100% Temporary Counselor for the 2007-08 school year, effective 8/07/07 through 6/13/08.
43. **Margaret Williams**, 100% Temporary School Psychologist for the 2007-08 school year, effective 8/20/07 through 6/13/08.
44. **Carolyn Wong**, 100% Temporary Teacher for the 2007-08 school year, effective 8/20/07 through 6/13/08.
45. **Kristin Yoshimoto**, 100% Temporary School Psychologist for the 2007-08 school year, effective 8/20/07 through 6/13/08.



## **Employment of Retired Certificated Employees – 2007-08**

1. **David Clark**, School Psychologist, 20% Temporary Contract for the 2007-08 school year, effective 8/20/07 through 6/13/08.
2. **James Fosnot**, Counselor, 20% Temporary Contract for the 2007-08 school year, effective 8/07/07 through 6/13/08.
3. **James Phillips**, Teacher, 20% Temporary Contract for the 2007-08 school year, effective 8/20/07 through 6/13/08.
4. **Roger Taylor**, Teacher, 25% Temporary Contract for the 2007-08 school year, effective 8/20/07 through 6/13/08.

## **Leave of Absence - STRS Reduced Workload Agreements**

1. **Janice Blackwell**, Teacher, 40% Unpaid Leave of Absence (60% assignment) as part of the District-approved STRS Reduced Workload Agreement (Year #1), for the 2007-08 school year, effective 8/20/07 through 6/13/08.
2. **Hilary Crain**, Teacher, 40% Unpaid Leave of Absence (60% assignment) as part of the District-approved STRS Reduced Workload Agreement (Year #3), for the 2007-08 school year, effective 8/20/07 through 6/13/08.
3. **Michael Estrin**, Teacher, 40% Unpaid Leave of Absence (60% assignment) as part of the District-approved STRS Reduced Workload Agreement (Year #1), for the 2007-08 school year, effective 8/20/07 through 6/13/08.
4. **John Farrell**, Teacher, 20% Unpaid Leave of Absence (80% assignment) as part of the District-approved STRS Reduced Workload Agreement (Year #2), for the 2007-08 school year, effective 8/20/07 through 6/13/08.
5. **Marilyn Giess**, Teacher, 20% Unpaid Leave of Absence (80% assignment) as part of the District-approved STRS Reduced Workload Agreement (Year #1), for the 2007-08 school year, effective 7/01/07 through 6/30/08.
6. **Lisa Goldberg**, Library-Media Services Teacher, 20% Unpaid Leave of Absence (80% assignment) as part of the District-approved STRS Reduced Workload Agreement (Year #1), for the 2007-08 school year, effective 8/20/07 through 6/13/08.
7. **Judith Hague**, Teacher, 40% Unpaid Leave of Absence (60% assignment) as part of the District-Approved STRS Reduced Workload Agreement (Year #2), for the 2007-08 school year, effective 7/01/07 through 6/30/08.
8. **Sandra Irwin**, Teacher, 40% Unpaid Leave of Absence (60% assignment) as part of the District-approved STRS Reduced Workload Agreement (Year #1), for the 2007-08 school year, effective 7/01/07 through 6/13/08.
9. **Lauranne Kitchen**, Speech Therapist, 20% Unpaid Leave of Absence (80% assignment) as part of the District-approved STRS Reduced Workload Agreement (Year #2), for the 2007-08 school year, effective 8/20/07 through 6/13/08.
10. **Rosa Santiesteban**, Teacher, 40% Unpaid Leave of Absence (60% assignment) as part of the District-approved STRS Reduced Workload Agreement (Year #1), for the 2007-08 school year, effective 8/20/07 through 6/13/08.

## Leave of Absence

1. **Ashley Adams**, Teacher, 100% Unpaid Leave of Absence for the 2007-08 school year, effective 8/20/07 through 6/13/08.
2. **Brenda Kay Allgire**, Teacher, 100% Unpaid Leave of Absence for the 2007-08 school year, effective 8/20/07 through 6/13/08.
3. **Michelle Anderson**, Teacher, 40% Unpaid Leave of Absence (60% assignment) for the 2007-08 school year, effective 8/20/07 through 6/13/08.
4. **Olaina Anderson**, Teacher currently on Unpaid Leave of Absence, requests 2<sup>nd</sup> Year of Unpaid Leave of Absence (100%) for the 2007-08 school year, effective 8/20/07 through 6/13/08.
5. **Valerie Atkinson**, Teacher, 20% Unpaid Leave of Absence (80% assignment) for the 2007-08 school year, effective 8/20/07 through 6/13/08.
6. **Tamara Austin**, Teacher currently on Unpaid Leave of Absence, requests 2<sup>nd</sup> Year of Unpaid Leave (100%) for the 2007-08 school year, effective 8/20/07 through 6/13/08.
7. **Tabitha Barry**, Teacher, 20% Unpaid Leave of Absence (80% assignment) for the 2007-08 school year, effective 8/20/07 through 6/13/08.
8. **Janet Berend**, Teacher, 40% Unpaid Leave of Absence (60% assignment) for the 2007-08 school year, effective 8/20/07 through 6/13/08.
9. **L. Marie Black**, Teacher, 60% Unpaid Leave of Absence (40% assignment) for the 2007-08 school year, effective 8/20/07 through 6/13/08.
10. **Heather Bowman**, Teacher, 40% Unpaid Leave of Absence (60% assignment) for the 2007-08 school year, effective 8/20/07 through 6/13/08.
11. **Anne Briscoe**, Teacher currently on Unpaid Leave of Absence (Semester II/2006-07), requests 100% Unpaid Leave of Absence for the 2007-08 school year, effective 8/20/07 through 6/13/08.
12. **Dianne Brown**, Teacher, 80% Unpaid Leave of Absence (20% assignment) for the 2007-08 school year, effective 8/20/07 through 6/13/08.
13. **Suzanne Brown**, Teacher, 20% Unpaid Leave of Absence (80% assignment) for the 2007-08 school year, effective 8/20/07 through 6/13/08.
14. **Guenevere Butler**, Teacher currently on Unpaid Leave of Absence, requests 2<sup>nd</sup> Year of Unpaid Leave of Absence (100%) for the 2007-08 school year, effective 8/20/07 through 6/13/08.
15. **Lisa Byrnes**, Teacher, 20% Unpaid Leave of Absence (80% assignment) for the 2007-08 school year, effective 8/20/07 through 6/13/08.
16. **Elizabeth Calabretta**, Teacher currently on Unpaid Leave of Absence, requests 2<sup>nd</sup> Year of Unpaid Leave of Absence (100%) for the 2007-08 school year, effective 8/20/07 through 6/13/08.
17. **Lisa Caston**, Teacher, 40% Unpaid Leave of Absence (60% assignment) for the 2007-08 school year, effective 8/20/07 through 6/13/08.
18. **Ann Cerny**, Teacher, 20% Unpaid Leave of Absence (80% assignment) for the 2007-08 school year, effective 8/20/07 through 6/13/08.
19. **Michelle Challis-Hall**, Teacher, 40% Unpaid Leave of Absence (60% assignment) for the 2007-08 school year, effective 8/20/07 through 6/13/08.
20. **Lynn Chapman**, Teacher, 20% Unpaid Leave of Absence (80% assignment) for the 2007-08 school year, effective 8/20/07 through 6/13/08.

21. **Barbara Chernus-Monk**, 40% Teacher, currently on Unpaid Leave of Absence, requests 2<sup>nd</sup> Year of Unpaid Leave of Absence for the 2007-08 school year, effective 8/20/07 through 6/13/08.
22. **Yen-Yen Chiu**, Teacher, 100% Unpaid Leave of Absence for the 2007-08 school year, effective 8/20/07 through 6/13/08.
23. **R. Jill Dahl**, Teacher, 100% Unpaid Leave of Absence for the 2007-08 school year, effective 8/20/07 through 6/13/08.
24. **Amanda Dahlgren**, Teacher, 100% Unpaid Leave of Absence for Semester I/2007-08 school year, effective 8/20/07 through 1/30/08; 33% Unpaid Leave of Absence (67% assignment) Semester II/2007-08 school year, effective 1/31/08 through 6/13/08.
25. **Kari DiGiulio**, Teacher, 40% Unpaid Leave of Absence (60% assignment) for the 2007-08 school year, effective 8/20/07 through 6/13/08.
26. **Elizabeth Dowe**, Teacher, 20% Unpaid Leave of Absence (80% assignment) for the 2007-08 school year, effective 8/20/07 through 6/13/08.
27. **Carol Esquenazi**, Teacher, 40% Unpaid Leave of Absence (60% assignment) for the 2007-08 school year, effective 8/20/07 through 6/13/08.
28. **Bryn Faris**, Teacher, currently on Unpaid Leave of Absence, requests a 2<sup>nd</sup> Year of Unpaid Leave of Absence (100%) for the 2007-08 school year, effective 8/20/07 through 6/13/08.
29. **Lucia Franke**, Teacher, 40% Unpaid Leave of Absence (60% assignment) for the 2007-08 school year, effective 8/20/07 through 6/13/08.
30. **Mary Fritsch**, Teacher, 40% Unpaid Leave of Absence (60% assignment) for the 2007-08 school year, effective 8/20/07 through 6/13/08.
31. **Douglas Gilbert**, Teacher, 100% Unpaid Leave of Absence for the 2007-08 school year, effective 8/20/07 through 6/13/08.
32. **Maya Goss**, Teacher, 100% Unpaid Leave of Absence for child-rearing purposes, effective 1/29/07 through 4/27/07. She will resume 80% assignment (20% Unpaid Leave) for the remainder of the 2006-07 school year, effective 4/30/07 through 6/15/07.
33. **Maya Goss**, Teacher, 20% Unpaid Leave of Absence (80% assignment) for the 2007-08 school year, effective 8/20/07 through 6/13/08.
34. **Melissa Griffen**, Teacher, 20% Unpaid Leave of Absence (80% assignment) for the 2007-08 school year, effective 8/20/07 through 6/13/08.
35. **Lucinda Honselaar**, Teacher, 40% Unpaid Leave of Absence (60% assignment) for the 2007-08 school year, effective 8/20/07 through 6/13/08.
36. **Carrie Hubbard**, School Psychologist, 40% Unpaid Leave of Absence (60% assignment) for the 2007-08 school year, effective 8/20/07 through 6/13/08.
37. **Nancy Hurley**, Teacher, 20% Unpaid Leave of Absence (80% assignment) for the 2007-08 school year, effective 8/20/07 through 6/13/08.
38. **Michele Jaffee**, Teacher, 40% Unpaid Leave of Absence (60% assignment) for the 2007-08 school year, effective 8/20/07 through 6/13/08.
39. **Jacquelyn Karney**, Teacher, 20% Unpaid Leave of Absence (80% assignment) for the 2007-08 school year, effective 8/20/07 through 6/13/08.
40. **Anastasia Kokkinis**, Teacher, 100% Unpaid Leave of Absence for the 2007-08 and 2008-09 school years, effective 8/20/07 through 6/30/09.
41. **Carrie Land**, Teacher, 100% Unpaid Leave of Absence for the 2007-08 school year, effective 8/20/07 through 6/13/08.

42. **Wendy Lange**, Teacher, currently on Unpaid Leave of Absence, requests 2<sup>nd</sup> year of Unpaid Leave of Absence (100%) for the 2007-08 school year, effective 8/20/07 through 6/13/08.
43. **Jill Lax**, Teacher, 40% Unpaid Leave of Absence (60% assignment) for the 2007-08 school year, effective 8/20/07 through 6/13/08.
44. **Jill Lenc**, Teacher, 40% Unpaid Leave of Absence (60% assignment) for the 2007-08 school year, effective 8/20/07 through 6/13/08.
45. **Maura Leonard**, Teacher, 40% Unpaid Leave of Absence (60% assignment) for the 2007-08 school year, effective 8/20/07 through 6/13/08.
46. **Emily Longiaru**, Teacher, 20% Unpaid Leave of Absence (80% assignment) for the 2007-08 school year, effective 8/20/07 through 6/13/08.
47. **Brooke Martin**, Teacher, 100% Unpaid Leave of Absence for the 2007-08 school year, effective 8/20/07 through 6/13/08.
48. **Tracy McCabe**, Teacher, 20% Unpaid Leave of Absence (80% assignment) for the 2007-08 school year, effective 8/20/07 through 6/13/08.
49. **Anne Meigs**, Teacher, 40% Unpaid Leave of Absence (60% assignment) for the 2007-08 school year, effective 8/20/07 through 6/13/08.
50. **Nan Mijares**, Teacher, 40% Unpaid Leave of Absence (60% assignment) for the 2007-08 school year, effective 8/20/07 through 6/13/08.
51. **Alisa Mitchell**, Teacher, 100% Unpaid Leave of Absence for the 2007-08 school year, effective 8/20/07 through 6/13/08.
52. **Kristen Monge**, Teacher, 100% Unpaid Leave of Absence for the 2007-08 and 2008-09 school years, effective 8/20/07 through 6/30/09.
53. **Sarah Morawa**, Teacher, 40% Unpaid Leave of Absence (60% assignment) for the 2007-08 school year, effective 8/20/07 through 6/13/08.
54. **Jennifer Munoz**, Teacher, 100% Unpaid Leave of Absence for the 2007-08 school year, effective 8/20/07 through 6/13/08.
55. **Victoria Murphy**, Teacher, 20% Unpaid Leave of Absence (80% assignment) for the 2007-08 school year, effective 8/20/07 through 6/13/08.
56. **Paulina Nelson**, Teacher, 20% Unpaid Leave of Absence (80% assignment) for the 2007-08 school year, effective 8/20/07 through 6/13/08.
57. **Allison Oden**, Teacher, 20% Unpaid Leave of Absence (80% assignment) for the 2007-08 school year, effective 8/20/07 through 6/13/08.
58. **Paige Pennock**, 80% Unpaid Leave of Absence (20% assignment) for the 2007-08 school year, effective 8/20/07 through 6/13/08.
59. **MaryAnn Rall**, Teacher, 40% Unpaid Leave of Absence (60% assignment) for the 2007-08 school year, effective 8/20/07 through 6/13/08.
60. **Catherine Ramos**, Teacher, 33% Unpaid Leave of Absence (67% assignment) for the 2007-08 school year, effective 8/20/07 through 6/13/08.
61. **Enid Robert**, Teacher, 60% Unpaid Leave of Absence (40% assignment) for the 2007-08 school year, effective 8/20/07 through 6/13/08.
62. **Johanna Salem**, Teacher, 100% Unpaid Leave of Absence for the 2007-08 school year, effective 8/20/07 through 6/13/08.
63. **Leanne Schwartz**, Teacher, 100% Unpaid Leave of Absence for the 2007-08 school year, effective 8/20/07 through 6/13/08.
64. **Eileen Sullivan**, Teacher, 40% Unpaid Leave of Absence (60% assignment) for the 2007-08 school year, effective 8/20/07 through 6/13/08.
65. **Kyle White**, 80% Teacher, 20% Unpaid Leave of Absence (60% assignment) for the 2007-08 school year, effective 8/20/07 through 6/13/08.

66. **Nicole Winfield**, Teacher, 40% Unpaid Leave of Absence (60% assignment) for the 2007-08 school year, effective 8/20/07 through 6/13/08.
67. **Juliana Yaeger**, Teacher, 40% Unpaid Leave of Absence (60% assignment) for the 2007-08 school year, effective 8/20/07 through 6/13/08.
68. **Cheryl Yoshida**, Teacher, currently on Unpaid Leave of Absence, requests 2<sup>nd</sup> year of Unpaid Leave of Absence (100%) for the 2007-08 school year, effective 8/20/07 through 6/13/08.
69. **Ronette Youmans**, Teacher, 33% Unpaid Leave of Absence (67% assignment) for the 2007-08 school year, effective 8/20/07 through 6/13/08.
70. **Gail Zides**, Teacher, 60% Unpaid Leave of Absence (40% assignment) for the 2007-08 school year, effective 8/20/07 through 6/13/08.

### **Change in Assignment**

1. **Amy Souza**, Change in Assignment from High School Principal to Classroom Teacher in the 2007-08 school year, effective 7/01/07.

### **Resignation**

1. **Vanessa Duffy**, Teacher, Resignation from Employment effective 6/15/07.
2. **Allyson Kneib**, School Psychologist, currently on Unpaid Leave of Absence, Resignation from Employment, effective 6/15/07.
3. **Abran Quevedo**, Teacher, REVISED date of Resignation for Retirement purposes, effective 6/16/07.
4. **Lillian Rodriguez**, Teacher, Resignation for Retirement purposes, effective 6/16/07.
5. **Angela Romano**, Teacher, currently on Unpaid Leave of Absence, Resignation from Employment, effective 3/23/07.
6. **Diane Taramasco**, Teacher, Resignation for Retirement purposes in the 2007-08 school year, effective 8/30/07.

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**AGENDA ITEM 13, A1**

## **PERSONNEL LIST**

### **CLASSIFIED PERSONNEL**

#### **Employment**

1. **Arredondo, Anabel**, Student Worker Nutrition Services, effective 3/1/07 through 6/15/07
2. **Boyer, Anne**, At Will Employee, effective 1/29/07 through 6/15/07
3. **Chamberlain, Robert**, Student Worker Nutrition Services, effective 3/1/07 through 6/15/07
4. **Gonet, Cameron**, Student Worker Nutrition Services, effective 3/1/07 through 6/15/07
5. **Wharton, Ron**, At Will Employee, effective 3/14/07 through 3/22/07

#### **Change in Assignment**

1. **Gutierrez, Guadalupe**, from 48.75% Instructional Assistant SpEd SED, to 75% Instructional Assistant SpEd Severely Handicapped, effective 4/16/07

#### **Resignation**

1. **Chan, Margaret**, Nutrition Services Assistant I, effective 3/23/07

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** March 29, 2007

**BOARD MEETING DATE:** April 5, 2007

**PREPARED BY:** Eric R. Dill, Executive Director, Business Services  
Steve Ma, Associate Superintendent/Business

**SUBMITTED BY:** Peggy Lynch, Ed.D.,  
Superintendent

**SUBJECT:** APPROVAL/RATIFICATION OF  
PROFESSIONAL SERVICES CONTRACTS/  
BUSINESS

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### EXECUTIVE SUMMARY

The attached Professional Services Report/Business summarizes five contracts totaling \$38,487.00, or as noted on the attachment.

### RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts, as shown in the attached Professional Services Report.

### FUNDING SOURCE:

As noted on attached list.

**AGENDA ITEM 14A**

**ITEM 14A**

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
BUSINESS - PROFESSIONAL SERVICES REPORT**

**Date: 04-05-07**

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
04/06/07 – 12/31/07	D.A. Hogan & Associates, Inc.	Develop specific plans, details and specifications for field and track improvements at Earl Warren Middle School	Capital Facilities Fund 25-19	\$18,500.00
04/06/07 – 12/31/07	Roesling Nakamura Terada Architects, Inc.	Provide design, contract document preparation and construction administration support for the Paint Building Exteriors and Covered Walkways at San Dieguito High School Academy project	Deferred Maintenance Fund 14-00	\$18,000.00 plus reimbursable expenses
04/02/07 – 04/06/07	Grossmont Union High School District	Provide in-class instruction to SDUHSD school bus drivers to satisfy applicable portions of the State of California training requirements for the eligibility to renew school bus driver certification	General Fund/Restricted 06-00	\$1,350.00
Until terminated by either party's thirty day notice	California Bank & Trust	Provide updated contract for Deposit of Moneys for San Dieguito Union High School District	N/A	N/A
04/06/07 with automatic renewals unless terminated by the District	School Employers Association of California, an independent Joint Powers Agency	Provide membership in programs and services in the field of employer-employee relations	General Fund 03-00	\$1,987.00 per year



# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** March 29, 2007

**BOARD MEETING DATE:** April 5, 2007

**PREPARED BY:** Eric R. Dill, Executive Director, Business Services  
Steve Ma, Associate Supt./Business

**SUBMITTED BY:** Peggy Lynch, Ed.D.  
Superintendent

**SUBJECT:** APPROVAL/RATIFICATION OF  
AMENDMENTS TO AGREEMENTS

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### EXECUTIVE SUMMARY

The attached Amendment to Agreements Report summarizes three amendments to agreements totaling \$5,400.00, or as listed on the attached report.

### RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the amendments to agreements, as shown in the attached Amendment Report.

### FUNDING SOURCE:

As noted on attached list.

**AGENDA ITEM 14B**

**ITEM 14B**

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**

**AMENDMENT TO AGREEMENTS REPORT**

**Date: 04-05-07**

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
04/01/07 – 03/31/08	Great Scott Tree Service	Extending contract period for district wide tree maintenance, trimming, and removal, with a 5% increase in the unit pricing	N/A	N/A
06/01/07 – 05/31/08	Collins & Aikman Floorcoverings, Inc.	Extending contract period for district wide carpeting and flooring services, with a 5% increase in the unit pricing	N/A	N/A
N/A	Davis Demographics & Planning, Inc.	Provide additional enrollment projections by Community Facility District areas	Mello Roos Funds Capital Facilities Fund 25-19 and possible reimbursement from NCW JPA	\$5,400.00

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** March 28, 2007

**BOARD MEETING DATE:** April 5, 2007

**PREPARED BY:** Eric R. Dill, Executive Director, Business Services  
Steve Ma, Associate Supt./Business

**SUBMITTED BY:** Peggy Lynch, Ed.D.  
Superintendent

**SUBJECT:** AWARD OF CONTRACTS

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### EXECUTIVE SUMMARY

Bids for the following projects were opened on March 27, 2007: Torrey Pines High School Team Room Modular Building, Site Improvements at the San Dieguito Adult School, and Relocate CNG Fueling Infrastructure at the San Dieguito Union High School Transportation Cooperative. The bid submittals were reviewed by District staff for compliance and determination of the lowest responsive and responsible bidder. A summary of bid submittals is attached.

### RECOMMENDATION:

Award the following contracts and authorize Eric R. Dill or Stephen G. Ma to execute all pertinent documents:

1. Modular Structures International, Inc. for the Torrey Pines High School Team Room Modular Building project B2007-12, for an amount of \$436,981.00.
2. Healey Construction Company for the Site Improvements at the San Dieguito Adult School project B2007-11, for an amount of \$203,606.00.
3. Kimmel Construction for the Relocate CNG Fueling Infrastructure at the San Dieguito Union High School Transportation Cooperative project B2007-10, for an amount of \$44,058.00.

### FUNDING SOURCE:

1. Capital Facilities Fund 25-19 and Torrey Pines High School Foundation
2. Adult Education Fund 09-00
3. Capital Facilities Fund 25-19 and reimbursed by the Air Pollution Control District Grant

**ITEM 14C-1**

**Project: Torrey Pines High School Team Room Modular Building B2007-12**

<b>BIDDER</b>	<b>BID AMOUNT</b>	<b>BID BOND</b>	<b>DESIGNATION OF SUBS</b>	<b>NON-COLLUSION</b>
<b>Modular Structures International, Inc.</b>	<b>\$436,981.00</b>	<b>X</b>	<b>X</b>	<b>X</b>
<b>Modtech Holdings, Inc.</b>	<b>\$492,443.00</b>	<b>X</b>	<b>X</b>	<b>X</b>
<b>Silver Creek Industries</b>	<b>\$531,831.00</b>	<b>X</b>	<b>X</b>	<b>X</b>
<b>Global Modular, Inc.</b>	<b>\$526,981.00</b>	<b>X</b>	<b>X</b>	<b>X</b>

**ITEM 14C-2**

**Project: Site Improvements at the San Dieguito Adult School B2007-11**

<b>BIDDER</b>	<b>BID AMOUNT</b>	<b>BID BOND</b>	<b>DESIGNATION OF SUBS</b>	<b>NON-COLLUSION</b>
<b>Healey Construction Company</b>	<b>\$203,606.00</b>	<b>X</b>	<b>X</b>	<b>X</b>
<b>Fordyce Construction</b>	<b>\$234,640.00</b>	<b>X</b>	<b>X</b>	<b>X</b>
<b>Blair Rasmussen Construction</b>	<b>\$204,900.00</b>	<b>X</b>	<b>X</b>	<b>X</b>
<b>Kimmel Construction</b>	<b>\$218,657.00</b>	<b>X</b>	<b>X</b>	<b>X</b>
<b>Harbor Bay, Inc.</b>	<b>\$222,000.00</b>	<b>X</b>	<b>X</b>	<b>X</b>



# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** March 28, 2007

**BOARD MEETING DATE:** April 5, 2007

**PREPARED BY:** Eric R. Dill, Executive Director, Business Services  
Steve Ma, Associate Supt./Business

**SUBMITTED BY:** Peggy Lynch, Ed.D.  
Superintendent

**SUBJECT:** REJECTION OF BIDS AND AUTHORIZATION TO  
READVERTISE FOR BIDS

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### EXECUTIVE SUMMARY

Bids for the Torrey Pines High School Team Room Demolition project were opened on March 6, 2007. The two lowest bidders did not complete and submit DVBE (Disabled Veterans Business Enterprise) documentation as requested in the bid documents as they intended to complete the work 100% themselves and not subcontract out any work. The third lowest bidder however, did complete and submit DVBE documentation with their bid, although they did not list any subcontractors either. The third lowest bidder filed a protest letter to the Purchasing Department stating the District could not award to the lowest bidder due the lowest bidder's non-responsiveness. The disparity between the lowest bidder, \$17,700.00 and the third lowest bidder, \$28,571.00 is significant enough for Staff to recommend that the Board reject all bids received for this project and re-bid the project.

### RECOMMENDATION:

It is recommended that the Board reject all bids received for the Torrey Pines High School Team Room Demolition project B2007-13 due to discrepancies in the bid submittal requirements and authorize the administration to re-advertise for bids.

### FUNDING SOURCE:

Capital Facilities Fund 25-19  
Torrey Pines High School Foundation

**AGENDA ITEM 14D**

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** March 28, 2007

**BOARD MEETING DATE:** April 5, 2007

**PREPARED BY:** Steve Ma, Assoc. Superintendent/Business Services & David R. Bevilaqua, Executive Director

**SUBMITTED BY:** Peggy Lynch, Ed.D. Superintendent

**SUBJECT:** ADOPT RESOLUTION FOR TAX & REVENUE ANTICIPATION NOTES (T.R.A.N.) FOR FISCAL YEAR 2007-08

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### EXECUTIVE SUMMARY

Tax and Revenue Anticipation Notes (TRAN) are available to governmental agencies as a source of revenue to meet temporary cash flow shortages. San Diego County school districts have issued a pooled TRAN for many years. San Dieguito Union High School District, (SDUHSD), participated in prior years.

With delayed payments from the state, SDUHSD once again will qualify for participation in the San Diego County pooled TRAN.

With Board approval of this resolution SDUHSD will participate in the 2007-08 pooled TRAN. Funds will be placed in the County Treasury and invested at maximum return when not being used for cash flow. The maximum amount is \$5,000,000 for a period not to exceed 12 months, beginning July 1, 2007.

### RECOMMENDATION:

It is recommended that the Board adopt the resolution for Tax and Revenue Anticipation Notes (TRAN) for fiscal year 2007-08.

**FUNDING SOURCE:** General Fund (03-00 & 06-00)



**ITEM 14E**

RESOLUTION OF SAN DIEGUITO UNION HIGH SCHOOL DISTRICT AUTHORIZING THE BORROWING OF FUNDS FOR FISCAL YEAR 2007/2008 AND THE ISSUANCE AND SALE OF ONE OR MORE SERIES OF 2007 TAX AND REVENUE ANTICIPATION NOTES THEREFORE IN AN AMOUNT NOT TO EXCEED \$5,000,000 AND PARTICIPATION IN THE SAN DIEGO COUNTY AND SCHOOL DISTRICT TAX AND REVENUE ANTICIPATION NOTE PROGRAM AND REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY TO ISSUE AND SELL SAID NOTES

**WHEREAS**, school districts and the County of San Diego (the “County”) are authorized by Sections 53850 to 53858, both inclusive, of the Government Code of the State of California (the “Act”) (being Article 7.6, Chapter 4, Part 1, Division 2, Title 5 of the Government Code) to borrow money by the issuance of temporary notes;

**WHEREAS**, the Board of Trustees (the “Board”) has determined that the sum not to exceed \$5,000,000 (the “Principal Amount”) is needed for the requirements of the San Dieguito Union High School District (the “District”), a political subdivision situated in the County, for any of the purposes of the District, as authorized by the Act, and that it is necessary that said Principal Amount be borrowed for such purpose at this time by the issuance of one or more series of notes therefore in anticipation of the receipt of taxes, income, revenue, cash receipts and other moneys to be received or held by the District attributable to its fiscal year ending June 30, 2008 (the “Repayment Fiscal Year”);

**WHEREAS**, the District hereby determines to borrow, for the purposes set forth above, the Principal Amount by the issuance of one or more series of its 2007 Tax and Revenue Anticipation Notes (the “Notes”);

**WHEREAS**, to the extent required by law, the District requests the Board of Supervisors of the County to borrow, on the District’s behalf, the Principal Amount by the issuance of the Notes;

**WHEREAS**, it appears, and this Board hereby finds and determines, that the Principal Amount, when added to the interest payable thereon, does not exceed eighty-five percent (85%) of the estimated amount of the uncollected taxes, income, revenue (including, but not limited to, revenue from the state and federal governments), cash receipts and other moneys of the District attributable to the Repayment Fiscal Year, and available for the payment of the principal of the Notes and the interest thereon which, at the time of receipt are not restricted to other purposes, except to the extent such other purposes have been funded from Note proceeds (exclusive of any moneys required to be used to repay a treasurer’s loan as described in Section 17 hereof);

**WHEREAS**, no money has heretofore been borrowed by or on behalf of the District through the issuance of tax and revenue anticipation notes or temporary notes in anticipation of the receipt of, or payable from or secured by, taxes, income, revenue, cash

receipts or other moneys for the Repayment Fiscal Year;

**WHEREAS**, the District desires to authorize the issuance of the Notes in two series, with an initial issuance of a first series of notes (the "Series A Note") in the month of July, 2007 and an authorization to issue and sell a second series of notes (the "Series B Note") prior to January 1, 2008;

**WHEREAS**, pursuant to Section 53856 of the Act, certain moneys which will be received by the District during and attributable to the Repayment Fiscal Year can be pledged for the payment of the principal of the Notes and the interest thereon (as hereinafter provided);

**WHEREAS**, the District has determined that it is in the best interests of the District to participate in the San Diego County and School District Tax and Revenue Anticipation Note Program (the "Program"), whereby participating school districts and the County (collectively, the "Issuers") will simultaneously issue tax and revenue anticipation notes;

**WHEREAS**, the District desires to have its Series A Note marketed together with some or all of the notes issued by other school districts and the County participating in the Program; and, in the event that a comparable Program exists at the time District issues its Series B Note, to participate in such Program upon the determination by a District Officer at that time that participation in such Program is in the best financial interests of the District;

**WHEREAS**, RBC Capital Markets (the "Financial Advisor") will structure one or more pools of notes or series of note participations (referred to herein as the "Note Participations," the "Series" and/or the "Series of Note Participations") distinguished by (i) whether and what type(s) of Credit Instrument (as hereinafter defined) secures Note Participations comprising each Series and (ii) possibly other features, all of which the District hereby authorizes the Financial Advisor to determine;

**WHEREAS**, the Program requires the Issuers participating in any particular Series to deposit their tax and revenue anticipation notes with a trustee, pursuant to a trust agreement (the "Trust Agreement") between such Issuers and the banking institution named therein as trustee (the "Trustee");

**WHEREAS**, the Trust Agreement provides, among other things, that for the benefit of owners of Note Participations, that the District shall provide notices of the occurrence of certain enumerated events, if deemed by the Districts to be material;

**WHEREAS**, the Program requires the Trustee, pursuant to the Trust Agreement, to execute and deliver the Note Participations evidencing and representing proportionate, undivided interests in the payments of principal of and interest on the tax and revenue anticipation notes issued by the Issuers comprising such Series;

**WHEREAS**, the District desires to have the Trustee execute and deliver (i) a Series of Note Participations which evidence and represent interests of the owners thereof in the Series A Note and the notes issued by other Issuers in such Series; and (ii) a Series of Note Participations which evidence and represent interests of the owners thereof in the Series B Note and such notes as may be issued by other participating Issuers, if the District Officer determines

at the time of issuance of the Series B Note that participation in such Program is in the best financial interests of the District;

**WHEREAS**, as additional security for the owners of the Note Participations, all or a portion of the payments by all of the Issuers of their respective notes may or may not be secured either by an irrevocable letter (or letters) of credit or policy (or policies) of insurance or other credit instrument (or instruments) (collectively, the “Credit Instrument”) issued by the credit provider or credit providers designated in the Trust Agreement, as finally executed (collectively, the “Credit Provider”), which may be issued pursuant to a credit agreement or agreements or commitment letter or letters designated in the Trust Agreement (collectively, the “Credit Agreement”) between the Issuers and the respective Credit Provider;

**WHEREAS**, the net proceeds of the Notes may be invested under an investment agreement with an investment provider to be determined on behalf of the Issuers by the County Officer, as hereinafter defined, in the Pricing Confirmation set forth in Exhibit A to the Purchase Agreement hereinafter defined;

**WHEREAS**, the Program requires that each participating Issuer approve the Trust Agreement and the alternative Credit Instruments, if any, in substantially the forms presented to the Board, or, in the case of the Credit Instruments, if any, if not presented, in a form which complies with such requirements and standards as may be determined by the Board, with the final form and type of Credit Instrument and corresponding Credit Agreement, if any, determined upon execution by the County Officer, as hereinafter defined, of the Pricing Confirmation;

**WHEREAS**, pursuant to the Program each participating Issuer will be responsible for its share of (a) the fees of the Trustee and the costs of issuing the applicable Series of Note Participations, and (b), if applicable, the fees of the Credit Provider, the Issuer’s allocable share of all Predefault Obligations and the Issuer’s Reimbursement Obligations, if any (each as defined in the Trust Agreement);

**WHEREAS**, pursuant to the Program, the Series A Note and the notes issued by other Issuers participating in the same Series (all as evidenced and represented by a Series of Note Participations) will be offered for sale through negotiation with an underwriter pursuant to the terms and provisions of a purchase agreement, which shall be in substantially the same form as the purchase agreement presented to this meeting (the “Purchase Agreement”); and

**WHEREAS**, it is necessary to engage the services of certain professionals to assist the District in its participation in the Program;

**NOW, THEREFORE**, the Board hereby finds, determines, declares and resolves as follows:

**Section 1. Recitals.** All the above recitals are true and correct and this Board so finds and determines.

**Section 2. Authorization of Issuance.** This Board hereby determines to borrow, and, to the extent required by the Act, requests the Board of Supervisors of the County to borrow

on behalf of the District, solely for the purpose of anticipating taxes, income, revenue, cash receipts and other moneys to be received or held by the District attributable to the Repayment Fiscal Year, and not pursuant to any common plan of financing of the District, by the issuance by the Board of Supervisors of the County, in the name of the District, of two series of the Notes in a combined amount not to exceed the Principal Amount under Sections 53850 *et seq.* of the Act, designated the District's "2007 Tax and Revenue Anticipation Note, Series A" and the District's "2007 Tax and Revenue Anticipation Note, Series B," to be issued in the form of fully registered notes, to be dated the date of delivery to the respective initial purchaser thereof, to mature not more than 13 months after each such delivery date on a date indicated on the face thereof and determined in the related Pricing Confirmation (as it pertains to each series, the "Maturity Date"), and to bear interest, payable on the respective Maturity Date, and, if such Maturity Date is more than 12 months from the date of issuance, the interim interest payment date set forth in the related Pricing Confirmation, and computed upon the basis of a 360-day year consisting of twelve 30-day months, at a rate not to exceed 12% per annum, as determined at the time of the sale of the respective Note (as it pertains to each series, the "Note Rate").

If the respective Note as evidenced and represented by the Series of Note Participations is secured in whole or in part by a Credit Instrument and is not paid at maturity or is paid (in whole or in part) by a draw under or claim upon a Credit Instrument which draw or claim is not fully reimbursed on such date, it shall become a Defaulted Note (as defined in the Trust Agreement), and the unpaid portion thereof (or the portion thereof with respect to which a Credit Instrument applies for which reimbursement on a draw or claim has not been fully made) shall be deemed outstanding and shall continue to bear interest thereafter until paid at the Default Rate (as defined in the Trust Agreement). If the respective Note as evidenced and represented by the Series of Note Participations is unsecured in whole or in part and is not fully paid at maturity, the unpaid portion thereof (or the portion thereof to which no Credit Instrument applies which is unpaid) shall be deemed outstanding and shall continue to bear interest thereafter until paid at the Default Rate. In each case set forth in the preceding two sentences, the obligation of the District with respect to such Defaulted Note or unpaid Note shall not be a debt or liability of the District prohibited by Article XVI, Section 18 of the California Constitution and the District shall not be liable thereon except to the extent of any available revenues attributable to the Repayment Fiscal Year, as provided in Section 8 hereof. The percentage of the respective Note as evidenced and represented by the Series of Note Participations to which a Credit Instrument, if any, applies (the "Secured Percentage") shall be equal to the amount of the Credit Instrument divided by the aggregate amount of unpaid principal of and interest on notes (or portions thereof) of all Issuers of notes comprising such Series of Note Participations, expressed as a percentage (but not greater than 100%) as of the maturity date. Both the principal of and interest on the Notes shall be payable in lawful money of the United States of America.

The Series A Note shall be issued in conjunction with the note or notes of one or more other Issuers as part of the Program and within the meaning of Section 53853 of the Act; and likewise, the Series B Note shall be issued in conjunction with the note or notes of one or more other Issuers as part of the Program and within the meaning of Section 53853 of the Act, upon the determination of the District Officer at the time of issuance of the Series B Note that participation in such Program is in the best financial interests of the District.

Notwithstanding the foregoing, the issuance of the Series B Note shall be subject

to the following conditions:

(1) Receipt of confirmation from Moody's Investors Service and Standard & Poor's (each an "Agency") (if such respective rating agency rated the Series A Note) that the issuance of the Series B Note will not cause a reduction or withdrawal in such Agency's rating on the Series A Note; and

(2) Receipt of an opinion of Bond Counsel to the effect that the interest on the Series B Note is excludable from gross income for federal income tax purposes.

**Section 3. Form of Notes.** The Notes shall be issued in fully registered form without coupons and shall be substantially in the form and substance set forth in Exhibit A, as attached hereto and by reference incorporated herein, the blanks in said form to be filled in with appropriate words and figures to be inserted or determined at closing.

**Section 4. Sale of Notes; Delegation.** The Series A Note as evidenced and represented by the Note Participations shall be sold to the Underwriters appointed in Section 21 pursuant to the terms and provisions of the Purchase Agreement. The form of the Purchase Agreement, including the form of the Pricing Confirmation set forth as Exhibit A thereto, presented to this meeting is hereby approved. The Chief Financial Officer, or in the absence of such officer, his or her assistant, the County Treasurer-Tax Collector, or, in the absence of such officer, his or her assistant and the Debt Finance Manager (each a "County Officer") are each hereby individually authorized and directed to execute and deliver the Purchase Agreement by executing and delivering the Pricing Confirmation, each in substantially said form, with such changes thereto as such County Officer executing the same shall approve, such approval to be conclusively evidenced by his or her execution and delivery thereof; *provided, however*, that the Series A Note Rate shall not exceed 12% per annum, and that the District's *pro rata* share of Underwriters' discount on the Series A Note, when added to the District's share of the costs of issuance of the Note Participations, shall not exceed 1.0% of the amount of the Series A Note. Delivery of an executed copy of the Pricing Confirmation by fax or telecopy shall be deemed effective execution and delivery for all purposes.

The Series B Note shall be sold to the Underwriters pursuant to the terms and provisions of a purchase agreement substantially similar in scope and content to the Purchase Agreement (the Series B Purchase Agreement"), as part of the Program or separately, upon determination and written direction of the District Officer. The County Officer is hereby authorized and directed to execute and deliver the Series B Purchase Agreement with such changes as such County Officer shall approve, such approval to be conclusively evidenced by his or her execution and delivery thereof; *provided, however*, that the Series B Note Rate shall not exceed 12% per annum, and that the Underwriters' discount on the Series B Note, when added to other costs of issuance of the District, shall not exceed 1.0% of the amount of the Series B Note.

**Section 5. Program Approval.** The Series A Note shall be combined with notes of other Issuers into a Series as set forth in the Preliminary Official Statement, hereinafter mentioned, and shall be sold simultaneously with such other notes of that Series supported by the Credit Instrument (if any) referred to in the Pricing Confirmation, and shall be evidenced and

represented by the Note Participations which shall evidence and represent proportionate, undivided interests in the Series A Note in the proportion that the face amount of the Series A Note bears to the total aggregate face amount of the Series A Note and the notes issued by other Issuers which the Series of Note Participations represent. Such Note Participations may be delivered in book-entry form.

The forms of Trust Agreement and alternative general types and forms of Credit Agreements, if any, presented to this meeting are hereby approved, and the President or Chairperson of the Board of the District, the Superintendent, the Assistant Superintendent for Business, the Business Manager or Chief Financial Officer of the District, as the case may be, or, in the absence of any such officer, his or her assistant (each a "District Officer") is hereby authorized and directed to execute and deliver the Trust Agreement and a Credit Agreement, if applicable, which shall be identified in the Pricing Confirmation, in substantially one or more of said forms (a substantially final form of Credit Agreement to be delivered to the District Officer following execution by the County Officer of the Pricing Confirmation), with such changes therein as said officer shall require or approve, such approval of this Board and such officer to be conclusively evidenced by the execution of the Trust Agreement and the Credit Agreement, if any. A description of this undertaking is set forth in the Preliminary Official Statement and will also be set forth in the Final Official Statement. The District Officer is hereby authorized and directed to comply with and carry out all of the provisions of the Trust Agreement with respect to continuing disclosure; *provided however*, that failure of the District to comply with the Continuing Disclosure Agreement shall not be considered an Event of Default hereunder. Any Credit Agreement identified in the Pricing Confirmation but not at this time before the Board shall include reasonable and customary terms and provisions relating to fees, increased costs of the Credit Provider payable by the District, negative and affirmation covenants of the District and events of default. The form of the Preliminary Official Statement presented to this meeting is hereby approved, and the Financial Advisor and the Underwriters are hereby authorized and directed to cause to be mailed to prospective bidders the Preliminary Official Statement in connection with the offering and sale of the Note Participations.

The District Officer is hereby authorized and directed to provide the Financial Advisor and the Underwriters with such information relating to the District as they shall reasonably request for inclusion in the Preliminary Official Statement. Upon inclusion of the information relating to the District therein, the Preliminary Official Statement is, except for certain omissions permitted by Rule 15c2-12 of the Securities Exchange Act of 1934, as amended (the "Rule"), hereby deemed final within the meaning of the Rule; *provided* that no representation is made as to the information contained in the Preliminary Official Statement relating to the other Issuers or any Credit Provider. If, at any time prior to the execution of the Pricing Confirmation, any event occurs as a result of which the information contained in the Preliminary Official Statement relating to the District might include an untrue statement of a material fact or omit to state any material fact necessary to make the statements therein, in light of the circumstances under which they were made, not misleading, the District shall promptly notify the Financial Advisor and the Underwriters.

The Trustee is authorized and directed to execute Note Participations on behalf of the District pursuant to the terms and conditions set forth in the Trust Agreement, in the aggregate principal amount specified in the Trust Agreement, and substantially in the form and

otherwise containing the provisions set forth in the form of the Note Participations contained in the Trust Agreement. When so executed, the Note Participations shall be delivered by the Trustee to the purchaser upon payment of the purchase price thereof, pursuant to the terms of the Trust Agreement.

Subject to Section 8 hereof, the District hereby agrees that if its Note as evidenced and represented by the Series of Note Participations shall become a Defaulted Note, the unpaid portion thereof or the portion to which a Credit Instrument applies for which no reimbursement on a draw or claim has been made shall be deemed outstanding and shall not be deemed to be paid until (i) the Credit Provider providing a Credit Instrument with respect to the Series of Note Participations, and therefore, if applicable, all or a portion of the District's Note, if any, has been reimbursed for any drawings or payments made under the Credit Instrument with respect to the Note, including interest accrued thereon, as provided therein and in the applicable Credit Agreement, and, (ii) the holders of the Series of the Note Participations which evidence and represent the Note are paid the full principal amount represented by the unsecured portion of the Note plus interest accrued thereon (calculated at the Default Rate) to the date of deposit of such aggregate required amount with the Trustee. For purposes of clause (ii) of the preceding sentence, holders of the Series of Note Participations will be deemed to have received such principal amount upon deposit of such moneys with the Trustee.

The District agrees to pay or cause to be paid, in addition to the amounts payable under the Notes, any fees or expenses of the Trustee and, to the extent permitted by law, if the District's Note as evidenced and represented by the Series of Note Participations is secured in whole or in part by a Credit Instrument, any Predefault Obligations and Reimbursement Obligations (to the extent not payable under the Note), (i) arising out of an "Event of Default" hereunder (or pursuant to Section 8 hereof) or (ii) arising out of any other event (other than an event arising solely as a result of or otherwise attributable to a default by any other Issuer). In the case described in (ii) above with respect to Predefault Obligations, the District shall owe only the percentage of such fees, expenses and Predefault Obligations equal to the ratio of the principal amount of its Note over the aggregate principal amounts of all notes, including the Note, of the Series of which the Note is a part, at the time of original issuance of such Series. Such additional amounts will be paid by the District within twenty-five (25) days of receipt by the District of a bill therefor from the Trustee.

**Section 6. No Joint Obligation; Owners' Rights.** The Series A Note shall be marketed and sold simultaneously with the notes of other Issuers and shall be aggregated and combined with notes of other Issuers participating in the Program into a Series of Note Participations evidencing and representing an interest in several, and not joint, obligations of each Issuer. The obligation of the District to Owners is a several and not a joint obligation and is strictly limited to the District's repayment obligation under this Resolution, the resolution of the County providing for the issuance of the Series A Note, and the Series A Note as evidenced and represented by such Series of Note Participations.

Owners of Note Participations, to the extent of their interest in the Series A Note, shall be treated as owners of the Series A Note and shall be entitled to all the rights and security thereof; including the right to enforce the obligations and covenants contained in this Resolution and the Series A Note. The District hereby recognizes the right of the Owners acting directly or

through the Trustee to enforce the obligations and covenants contained in the Series A Note, this Resolution and the Trust Agreement. The District shall be directly obligated to each Owner for the principal and interest payments on the Series A Note evidenced and represented by the Note Participations without any right of counterclaim or offset arising out of any act or failure to act on the part of the Trustee.

The provisions of this Section 6 apply equally to the Series B Note, as if referred to herein, in the event that the District Officer determines at the time of issuance of the Series B Note that participation in a similar Program to pool the Series B Note with the notes of other issuers is in the best financial interests of the District.

**Section 7. Disposition of Proceeds of Notes.** The moneys received from the sale of the Series A Note allocable to the District's share of the costs of issuance (which shall include any issuance fees in connection with a Credit Instrument applicable to the Series A Note, if any) shall be deposited in the Costs of Issuance Fund held and invested by the Trustee under the Trust Agreement and expended on costs of issuance as provided in the Trust Agreement. The moneys received from the sale of the Series A Note (net of the District's share of the costs of issuance) shall be deposited in the District's Proceeds Subaccount within the Proceeds Fund hereby authorized to be created pursuant to, and held and invested by the Trustee under, the Trust Agreement for the District and said moneys may be used and expended by the District for any purpose for which it is authorized to expend funds upon requisition from the Proceeds Subaccount as specified in the Trust Agreement. Amounts in the Proceeds Subaccount are hereby pledged to the payment of the Series A Note.

The Trustee will not create subaccounts within the Proceeds Fund, but will keep records to account separately for proceeds of the Note Participations allocable to the District's Series A Note on deposit in the Proceeds Fund which shall constitute the District's Proceeds Subaccount.

The provisions of this Section 7 apply equally to the Series B Note, as if referred to herein, in the event that the District Officer determines at the time of issuance of the Series B Note that participation in a similar Program to pool the Series B Note with the notes of other issuers is in the best financial interests of the District.

If the District Officer does not elect to participate in a Program to pool the Series B Note with notes of other issuers, then proceeds of the sale of the Series B Note, shall be deposited in a separate fund of the District hereby designated the "Series B 2007 Tax and Revenue Anticipation Note Proceeds Fund" (herein called the "Series B Proceeds Fund") which account shall be established with the County Treasurer-Tax Collector at the time of issuance of the Series B Note.

All moneys in the Series B Proceeds Fund shall be invested in the County of San Diego Investment Pool or, at the written direction of the District, in investments permitted and authorized for such funds, and the proceeds of such investments shall be retained in the Series B Proceeds Fund. Amounts in the Series B Proceeds Fund may be withdrawn and expended by the District for any purpose for which the District is authorized to expend funds from the General Fund of the District.



**Section 8. Source of Payment.** The Principal Amount of the Notes, together with the interest thereon, shall be payable from taxes, income, revenue (including, but not limited to, revenue from the state and federal governments), cash receipts and other moneys which are received or held by the District and are attributable to the Repayment Fiscal Year and which are available for payment thereof. As security for the payment of the principal of and interest on the Notes and the amount, if any owed the Credit Provider, the District hereby pledges certain Unrestricted Revenues (as hereinafter provided, the “Pledged Revenues”) which are received or held by the District and are attributable to the Repayment Fiscal Year, and the principal of the Notes and the interest thereon shall constitute a first lien and charge thereon and shall be payable from the first moneys received by the District from such Pledged Revenues, and, to the extent not so paid, shall be paid from any other taxes, income, revenue, cash receipts and other moneys of the District lawfully available therefor (all as provided for in Sections 53856 and 53857 of the Act). The term “Unrestricted Revenues” shall mean all taxes, income, revenue (including, but not limited to, revenue from the state and federal governments), cash receipts, and other moneys, which are generally available for the payment of current expenses and other obligations of the District. The Noteholders, Owners and Credit Provider shall have a first lien and charge on such Unrestricted Revenues as herein provided which are received or held by the District and are attributable to the Repayment Fiscal Year. Notwithstanding the foregoing, the terms “Unrestricted Revenue” and “Pledged Revenues” shall exclude moneys which, when received by the District, will be encumbered for a special purpose unless an equivalent amount of the proceeds of the Notes is set aside and used for said special purpose; and provided further, the terms “Unrestricted Revenues” and “Pledged Revenues” shall exclude any moneys required to be used to repay a treasurer’s loan as described in Section 17 hereof.

In order to effect the pledge referred to in the preceding paragraph, the District agrees to the establishment and maintenance of the Payment Account as a special fund of the District (the “Payment Account”) by the Trustee as the responsible agent to maintain such fund until the payment of the principal of the Notes and the interest thereon, and the District agrees to cause to be deposited (and shall request specific amounts from the District’s funds on deposit with the County Treasurer-Tax Collector for such purpose) directly therein on the dates specified in the related Pricing Confirmation for each series of the Notes as sequentially numbered Repayment Dates (each individual date a “Repayment Date” and collectively “Repayment Dates”) (and any amounts received thereafter attributable to the Repayment Fiscal Year) until the amount on deposit in such fund, taking into consideration anticipated investment earnings thereon to be received by the Maturity Date, is equal on the respective Repayment Dates identified in the Pricing Confirmation to the percentages of the principal of the Notes and interest due on the Notes, as specified in the related Pricing Confirmation.

The District Officer is hereby authorized to approve the determination of the Repayment Dates and percentages of the principal and interest due on the Notes at maturity required to be on deposit in the Payment Account on each Repayment Date, all as specified in the related Pricing Confirmation. The execution and delivery of the Pricing Confirmation by the County Officer shall be conclusive evidence of approval by this Board and such District Officer; *provided, however*, that the maximum number of Repayment Dates for each Note shall be six and the amount of Pledged Revenues required to be deposited on any one Repayment Date shall not exceed 80% of the principal and interest due on the Notes at maturity. In the event that on each such Repayment Date, the District has not received sufficient Unrestricted Revenues to

permit the deposit into the Payment Account of the full amount of Pledged Revenues to be deposited in the Payment Account from said Unrestricted Revenues, then the amount of any deficiency shall be satisfied and made up from any other moneys of the District lawfully available for the payment of the principal of the Notes and the interest thereon, as and when such other moneys are received or are otherwise legally available; and in connection therewith, the District authorizes the County Treasurer-Tax Collector to transfer any District funds then held or later received by the County Treasurer-Tax Collector, to the Trustee for deposit into the District's Payment Account to make up any such deficiency.

Any moneys placed in the Payment Account shall be for the benefit of the owner of the Notes and (to the extent provided in the Trust Agreement) the Credit Provider. The moneys in the Payment Account shall be applied only for the purposes for which the Payment Account is created until the principal of the Notes and all interest thereon are paid or until provision has been made for the payment of the principal of the Notes at maturity with interest to maturity and, if applicable, the payment of all Predefault Obligations and Reimbursement Obligations owing to the Credit Provider.

The moneys in the Payment Account shall be used by the Trustee, to the extent necessary, to pay the principal of and interest on the Notes, or, if applicable, to reimburse the Credit Provider for payments made under or pursuant to the Credit Instrument. In the event that moneys in the Payment Account are insufficient to pay the principal of and interest on the Notes in full, such moneys shall be applied in accordance with the priority set forth in the Trust Agreement. Any moneys remaining in or accruing to the Payment Account after the principal of the Notes and the interest thereon and any Predefault Obligations and Reimbursement Obligations, if applicable, have been paid, or provision for such payment has been made, shall be transferred by the Trustee to the District, subject to any other disposition required by the Trust Agreement. Nothing herein shall be deemed to relieve the District from its obligation to pay its Notes in full on the Maturity Date.

Moneys in the Proceeds Subaccount and the Payment Account shall be invested by the Trustee pursuant to the Trust Agreement in investment agreement(s) and/or other Permitted Investments as described in and under the terms of the Trust Agreement and as designated in the Pricing Confirmation. In the event the County Officer designates an investment agreement or investment agreements as the investments in the related Pricing Confirmation, the District hereby directs the Trustee to invest such funds pursuant to the investment agreement or investment agreements (which shall be with a provider rated in one of the two highest long-term rating categories by the rating agency or agencies then rating the Note Participations and acceptable to the Credit Provider, if any, and the particulars of which pertaining to interest rate and investment provider will be set forth in the Pricing Confirmation) and authorizes the Trustee to enter into such investment agreement on behalf of the District. The District's funds shall be accounted for separately and the obligation of the provider of the Investment Agreement with respect to the District under the Investment Agreement shall be severable. Any such investment by the Trustee shall be for the account and risk of the District and the District shall not be deemed to be relieved of any of its obligations with respect to the Note, the Predefault Obligations or Reimbursement Obligations, if any, by reason of such investment of the moneys in its Proceeds Subaccount and Payment Account.

The District shall promptly file with the Trustee and the Credit Provider, if any, such financial reports at the times and in the forms required by the Trust Agreement.

**Section 9. Execution of Notes.** The County Officer shall be authorized to execute the Notes by manual or facsimile signature and the Clerk of the Board of Supervisors of the County or any Deputy Clerk shall be authorized to countersign the Notes by manual or facsimile signature and to affix the seal of the County to the Notes either manually or by facsimile impression thereof. Said officers of the County are hereby authorized to cause the blank spaces of the Notes to be filled in as may be appropriate pursuant to the related Pricing Confirmation. In case any officer whose signature shall appear on any Note shall cease to be such officer before the delivery of such Note, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery.

**Section 10. Representations and Covenants.**

(A) The District is a political subdivision duly organized and existing under and by virtue of the laws of the State of California and has all necessary power and authority to

(i) adopt the Resolution and enter into and perform its obligations under the Purchase Agreement and (ii) authorize the County to issue the Notes on its behalf.

(B) (i) Upon the issuance of the Notes, the District will have taken all action required to be taken by it to authorize the issuance and delivery of the Notes and the performance of its obligations thereunder and (ii) the District has full legal right, power and authority to request the County to issue and deliver the Notes on behalf of the District and to perform its obligations as provided herein and therein.

(C) The issuance of the Notes, the adoption of the Resolution and the execution and delivery of the Purchase Agreement, Trust Agreement and Credit Agreement, if any, and compliance with the provisions hereof and thereof will not conflict with or violate any law, administrative regulation, court decree, resolution, charter, by-laws or other agreement to which the District is subject or by which it is bound.

(D) Except as may be required under blue sky or other securities law of any state, there is no consent, approval, authorization or other order of, or filing with, or certification by, any regulatory authority having jurisdiction over the District required for the issuance and sale of the Notes or the consummation by the District of the other transactions contemplated by this Resolution except those the District shall obtain or perform prior to or upon the issuance of the Notes.

(E) The District has (or will have prior to the issuance of the Notes) duly, regularly and properly adopted a preliminary budget for the Repayment Fiscal Year setting forth expected revenues and expenditures and has complied with all statutory and regulatory requirements with respect to the adoption of such budget. The District hereby covenants that it will (i) duly, regularly and properly prepare and adopt its final budget for the Repayment Fiscal Year, (ii) provide to the Credit Provider, if any, the Financial Advisor and the Underwriters, if any, promptly upon adoption, copies of such final budget and of any subsequent revisions, modifications or amendments thereto and (iii) comply with all applicable law pertaining to its budget.

(F) The sum of the principal amount of the District's Notes plus the interest payable thereon, on the date of its issuance, will not exceed fifty percent (50%) of the estimated amounts of the District's uncollected taxes, income, revenue (including, but not limited to, revenue from the state and federal governments), cash receipts, and other moneys to be received by the District for the general fund of the District attributable to the Repayment Fiscal Year all of which will be legally available to pay principal of and interest on the Notes (exclusive of any moneys required to be used to repay a treasurer's loan as described in Section 17 hereof).

(G) The County has experienced an *ad valorem* property tax collection rate of not less than eighty-five percent (85%) of the average aggregate amount of *ad valorem* property taxes levied within the District in each of the last five fiscal years for which information is available, and the District, as of the date of adoption of this Resolution and on the date of issuance of the Notes, reasonably expects the County to collect at least eighty-five percent (85%) of such amount for the Repayment Fiscal Year.

(H) The District (i) is not currently in default on any debt obligation and (ii) to the best knowledge of the District, has never defaulted on any debt obligation.

(I) The District's most recent audited financial statements present fairly the financial condition of the District as of the date thereof and the results of operation for the period covered thereby. Except as has been disclosed in the Preliminary Official Statement, there has been no change in the financial condition of the District since the date of such audited financial statements that will in the reasonable opinion of the District materially impair its ability to perform its obligations under this Resolution and the Notes. The District agrees to furnish to the Financial Advisor, the Underwriters, the Trustee and the Credit Provider, if any, promptly, from time to time, such information regarding the operations, financial condition and property of the District as such party may reasonably request.

(J) There is no action, suit, proceeding, inquiry or investigation, at law or in equity, before or by any court, arbitrator, governmental or other board, body or official, pending or, to the best knowledge of the District, threatened against or affecting the District questioning the validity of any proceeding taken or to be taken by the District in connection with the Notes, the Purchase Agreement, the Trust Agreement, the Credit Agreement, if any, or this Resolution, or seeking to prohibit, restrain or enjoin the execution, delivery or performance by the District of any of the foregoing, or wherein an unfavorable decision, ruling or finding would have a materially adverse effect on the District's financial condition or results of operations or on the ability of the District to conduct its activities as presently conducted or as proposed or contemplated to be conducted, or would materially adversely affect the validity or enforceability of, or the authority or ability of the District to perform its obligations under, the Notes, the Purchase Agreement, the Trust Agreement, the Credit Agreement, if any, or this Resolution.

(K) The District will not directly or indirectly amend, supplement, repeal, or waive any portion of this Resolution (i) without the consent of the Credit Provider, if any, or

(ii) in any way that would materially adversely affect the interests of the Note holders or Note Participation Owners.

(L) Upon issuance of the Notes, the Notes and this Resolution will constitute legal, valid and binding agreements of the District, enforceable in accordance with their respective terms, except as such enforceability may be limited by bankruptcy or other laws affecting creditors' rights, the application of equitable principles if equitable remedies are sought, the exercise of judicial discretion in appropriate cases and the limitations on legal remedies against public entities, as applicable, in the State of California.

(M) It is hereby covenanted and warranted by the District that all representations and recitals contained in this Resolution are true and correct, and that the District and its appropriate officials have duly taken, or will take, all proceedings necessary to be taken by them, if any, for the levy, receipt, collection and enforcement of the Pledged Revenues in accordance with law for carrying out the provisions of this Resolution and the Notes.

(N) The District shall not incur any indebtedness secured by a pledge of its Unrestricted Revenues unless such pledge is subordinate in all respects to the pledge of Unrestricted Revenues hereunder.

(O) So long as the Credit Provider is not in default under the Credit Instrument, the District hereby agrees to pay its *pro rata* share of all Predefault Obligations and all Reimbursement Obligations attributable to the District in accordance with provisions of the applicable Credit Agreement, if any, and/or Trust Agreement, as applicable. The District shall pay such amounts promptly upon receipt of notice from the Credit Provider that such amounts are due to it by instructing the Trustee to pay such amounts to the Credit Provider on the District's behalf by remitting to the Credit Provider moneys held by the Trustee for the District and then available for such purpose under the Trust Agreement. If such moneys held by the Trustee are insufficient to pay the District's *pro rata* share of such Predefault Obligations and all Reimbursement Obligations attributable to the District (if any), the District shall pay the amount of the deficiency to the Trustee for remittance to the Credit Provider.

(P) As of the date of adoption of this Resolution, the District does not have a negative or qualified certification applicable to Fiscal Year 2006-2007 within the meaning of Section 42133 of the Education Code of the State of California. The District covenants that it will deliver a written notice to the Financial Advisor, the Underwriters, the Credit Provider, if any, and Bond Counsel if it receives a qualified or negative certification applicable to the Repayment Fiscal Year prior to the issuance of the Notes.

(Q) The District funded its Reserve for Economic Uncertainties for Fiscal Year 2006-2007 in at least the minimum amount recommended, and will fund its Reserve for Economic Uncertainties for Fiscal Year 2007-2008 in at least the minimum amount recommended by the State Superintendent of Public Instruction.

(R) The District will maintain a positive general fund balance in the Repayment Fiscal Year.

**Section 11. Tax Covenants.** The District will not take any action or fail to take any action if such action or failure to take such action would adversely affect the exclusion from gross income of the interest payable on the Notes under Section 103 of the Internal Revenue Code of 1986 (the “Code”). Without limiting the generality of the foregoing, the District will not make any use of the proceeds of the Notes or any other funds of the District which would cause the Notes to be “arbitrage bonds” within the meaning of Section 148 of the Code, a “private activity bond” within the meaning of Section 141(a) of the Code, or an obligation the interest on which is subject to federal income taxation because it is “federally guaranteed” as provided in Section 149(b) of the Code. The District, with respect to the proceeds of the Notes, will comply with all requirements of such sections of the Code and all regulations of the United States Department of the Treasury issued or applicable thereunder to the extent that such requirements are, at the time, applicable and in effect.

The District hereby (i) represents that the aggregate face amount of all tax-exempt obligations (including any tax-exempt leases, but excluding private activity bonds), issued and to be issued by the District during calendar year 2007, including the Notes, is not reasonably expected to exceed \$5,000,000, *provided* that such amount shall be increased by the lesser of \$10,000,000 or the aggregate face amount of such tax-exempt obligations as are attributable to financing capital expenditures for public school facilities, **or in the alternative**, (ii) covenants that the District will take all legally permissible steps necessary to ensure that all of the gross proceeds of the Notes will be expended no later than the day that is six months after the respective dates of issuance of the Notes so as to satisfy the requirements of Section 148(f)(4)(B) of the Code.

Notwithstanding any other provision of this Resolution to the contrary, upon the District’s failure to observe, or refusal to comply with, the covenants contained in this Section 11, no one other than the holders or former holders of the Notes, the Owners or the Trustee on their behalf shall be entitled to exercise any right or remedy under this Resolution on the basis of the District’s failure to observe, or refusal to comply with, such covenants.

The covenants contained in this Section 11 shall survive the payment of the Notes.

**Section 12. Events of Default and Remedies.**

If any of the following events occur, it is hereby defined as and declared to be and to constitute an “Event of Default”:

(a) Failure by the District to make or cause to be made the deposits to the Payment Account or any other payment required to be paid hereunder on or before the date on which such deposit or other payment is due and payable;

(b) Failure by the District to observe and perform any covenant, condition or agreement on its part to be observed or performed under this Resolution, for a period of fifteen (15) days after written notice, specifying such failure and requesting that it be remedied, is given to the District by the Trustee or the Credit Provider, if applicable,

unless the Trustee and the Credit Provider shall agree in writing to an extension of such time prior to its expiration;

(c) Any warranty, representation or other statement by or on behalf of the District contained in this Resolution or the Purchase Agreement (including the Pricing Confirmation) or in any instrument furnished in compliance with or in reference to this Resolution or the Purchase Agreement or in connection with the Notes, is false or misleading in any material respect;

(d) A petition is filed against the District under any bankruptcy, reorganization, arrangement, insolvency, readjustment of debt, dissolution or liquidation law of any jurisdiction, whether now or hereafter in effect and is not dismissed within 30 days after such filing, but the Trustee shall have the right to intervene in the proceedings prior to the expiration of such 30 days to protect its and the Owners' interests;

(e) The District files a petition in voluntary bankruptcy or seeking relief under any provision of any bankruptcy, reorganization, arrangement, insolvency, readjustment of debt, dissolution or liquidation law of any jurisdiction, whether now or hereafter in effect, or consents to the filing of any petition against it under such law;

(f) The District admits insolvency or bankruptcy or is generally not paying its debts as such debts become due, or becomes insolvent or bankrupt or makes an assignment for the benefit of creditors, or a custodian (including without limitation a receiver, liquidation or trustee) of the District or any of its property is appointed by court order or takes possession thereof and such order remains in effect or such possession continues for more than 30 days, but the Trustee shall have the right to intervene in the proceedings prior to the expiration of such 30 days to protect its and the Owners' interests;

(g) An "Event of Default" under the terms of the resolution, if any, of the County providing for the issuance of the Notes.

Whenever any Event of Default referred to in this Section 12 shall have happened and be continuing, the Trustee shall, in addition to any other remedies provided herein or by law or under the Trust Agreement, have the right, at its option without any further demand or notice, to take one or any combination of the following remedial steps:

(a) Without declaring the Notes to be immediately due and payable, require the District to pay to the Trustee, for deposit into the Payment Account of the District, an amount equal to the principal of the Notes and interest thereon to maturity, plus all other amounts due hereunder, and upon notice to the District the same shall become immediately due and payable by the District without further notice or demand; and

(b) Take whatever other action at law or in equity (except for acceleration of payment on the Notes) which may appear necessary or desirable to collect the amounts then due and thereafter to become due hereunder or to enforce any other of its rights hereunder.

Notwithstanding the foregoing, if the District's Note is secured in whole or in part by a Credit Instrument, as long as the Credit Provider has not failed to comply with its payment obligations under the Credit Instrument, the Credit Provider shall have the right to direct the remedies upon any Event of Default hereunder so long as such action will not materially adversely affect the rights of any Owner, and the Credit Provider's prior consent shall be required to any remedial action proposed to be taken by the Trustee hereunder, except that nothing contained herein shall affect or impair the right of action of any Owner of a Note Participation to institute suit directly against the District to enforce payment of the obligations evidenced and represented by such Owner's Note Participation.

If the Credit Provider is not reimbursed on the Maturity Date for the drawing or payment, as applicable, used to pay principal of and interest on the Note due to a default in payment on the Note by the District, or if any principal of or interest on the Note remains unpaid after the Maturity Date, the Note shall be a Defaulted Note, the unpaid portion thereof or the portion to which a Credit Instrument applies for which no reimbursement on a draw or claim has been made shall be deemed outstanding and shall bear interest at the Default Rate until the District's obligation on the Defaulted Note is paid in full or payment is duly provided for, all subject to Section 8 hereof.

**Section 13. Trustee.** The Trustee is hereby appointed as paying agent, registrar and authenticating agent for the Notes. The District hereby directs and authorizes the payment by the Trustee of the interest on and principal of the Notes when such become due and payable, from the Payment Account held by the Trustee in the name of the District in the manner set forth herein. The District hereby covenants to deposit funds in such account at the time and in the amount specified herein to provide sufficient moneys to pay the principal of and interest on the Notes on the day on which it matures. Payment of the Notes shall be in accordance with the terms of the Notes and this Resolution.

The District hereby agrees to maintain the Trustee as paying agent, registrar and authenticating agent of the Notes.

**Section 14. Approval of Actions.** The officers of the County mentioned in Section 9 hereof are hereby authorized and directed to execute the Notes and cause the Trustee to authenticate and accept delivery of the Notes, pursuant to the terms and conditions of this Resolution. All actions heretofore taken by the officers and agents of the County, the District or this Board with respect to the sale and issuance of the Notes and participation in the Program are hereby approved, confirmed and ratified and the officers and agents of the County and the officers of the District are hereby authorized and directed, for and in the name and on behalf of the District, to do any and all things and take any and all actions and execute any and all certificates, agreements and other documents which they, or any of them, may deem necessary or advisable in order to consummate the lawful issuance and delivery of the Notes in accordance with, and related transactions contemplated by, this Resolution. The officers of the District referred to above in Section 4 hereof are hereby designated as "Authorized District Representatives" under the Trust Agreement.



**Section 15. Proceedings Constitute Contract.** The provisions of the Notes and of this Resolution shall constitute a contract between the District and the registered owner of the Notes and the Credit Provider, if any, and such provisions shall be enforceable by mandamus or any other appropriate suit, action or proceeding at law or in equity in any court of competent jurisdiction, and shall be irreparable.

**Section 16. Limited Liability.** Notwithstanding anything to the contrary contained herein or in the Notes or in any other document mentioned herein, the District shall not have any liability hereunder or by reason hereof or in connection with the transactions contemplated hereby except to the extent payable from moneys available therefor as set forth in Section 8 hereof and the County is not liable for payment of the Notes or any other obligation of the District hereunder.

**Section 17. Treasurer's Loans.** To the extent necessary in the judgment of the District Officer, the District Officer is hereby authorized to enter into borrowings pursuant to Section 6 of Article XVI of the California Constitution (and statutes implementing such Article); provided, however, that such amounts shall only be borrowed to the extent that such borrowings, when added to the amount of the Notes and interest owed thereon, and to other items of indebtedness issued pursuant to the Government Code, shall not at the time of such borrowings exceed 85% of the estimated remaining uncollected taxes, income, revenue, cash receipts and other moneys to be received by the District during the Repayment Fiscal Year which will be available for payment of such borrowings, the Notes and other items of indebtedness issued pursuant to the Government Code and the interest thereon.

**Section 18. Submittal of Resolution to County.** To the extent required by law, the Secretary of the governing board of the District is hereby directed to submit one certified copy each of this Resolution to the Clerk of the Board of Supervisors of the County, to the Treasurer-Tax Collector of the County and to the County Superintendent of Schools.

**Section 19. Indemnification of County.** The District shall indemnify and hold harmless, to the extent permitted by law, the County and its officers and employees ("Indemnified Parties"), against any and all losses, claims, damages or liabilities, joint or several, to which such Indemnified Parties may become subject because of action or inaction related to the adoption of a resolution by the Board of Supervisors providing for the issuance and sale of the Notes, or related to the proceedings for sale, award, issuance and delivery of the Notes in connection with the Program, or in connection with any information pertaining to the District included in (or omitted from but required to be stated in) the Preliminary Official Statement or the final Official Statement. The District shall also reimburse any such Indemnified Parties for any legal or other expenses incurred in connection with investigating or defending any such claims or actions.

**Section 20. Appointment of Bond Counsel.** The law firm of Orrick, Herrington & Sutcliffe LLP, Los Angeles, California is hereby appointed Bond Counsel for the District. The District acknowledges that Bond Counsel regularly performs legal services for many private and public entities in connection with a wide variety of matters, and that Bond Counsel has represented, is representing or may in the future represent other public entities, underwriters, trustees, rating agencies, insurers, credit enhancement providers, lenders, financial and other consultants who may have a role or interest in the proposed financing or that may be involved

with or adverse to District in this or some other matter. Given the special, limited role of Bond Counsel described above, the District acknowledges that no conflict of interest exists or would exist, waives any conflict of interest that might appear to exist, and consents to any and all such relationships.

**Section 21. Appointment of Financial Advisor and Underwriters.** RBC Capital Markets, Los Angeles, California is hereby appointed Financial Advisor for the Series and the Program, and the officers of the District are authorized to execute an agreement for financial advisory services with such firm. The underwriter, together with such co-underwriters, if any, identified in the Purchase Agreement, are hereby appointed as underwriters for the Program (collectively, the “Underwriters”).

**Section 22. Severability.** In the event any provision of this Resolution shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.

**Section 23. Effective Date.** This Resolution shall take effect from and after its date of adoption.

EXHIBIT A

FORM OF NOTES

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

COUNTY OF SAN DIEGO, CALIFORNIA

2007 TAX AND REVENUE ANTICIPATION NOTE, SERIES A<sup>\*/</sup>

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>
First <u>Repayment Date</u>	Second <u>Repayment Date</u>	Third <u>Repayment Date</u>
___% (Total of principal and interest due on Note at maturity) <sup>**/</sup>	___% (Total of principal and interest due on Note at maturity) <sup>**/</sup>	___% (Total of principal and interest due on Note at maturity) <sup>**/</sup>

REGISTERED OWNER:

PRINCIPAL AMOUNT: \$5,000,000

FOR VALUE RECEIVED, the San Dieguito Union High School District (the “District”), located in the County of San Diego, California (the “County”), acknowledges itself indebted to and promises to pay to the registered owner identified above, or registered assigns, on the maturity date set forth above, the principal sum specified above in lawful money of the United States of America, and to pay interest thereon on each Interest Payment Date, as defined in the Trust Agreement, at the rate of interest specified above (the “Note Rate”). Principal of and interest on this Note are payable in such coin or currency of the United States as at the time of payment is legal tender for payment of private and public debts, such principal to be paid upon surrender hereof at the principal corporate trust office of Wells Fargo Bank, National Association in Los Angeles, California, or its successor in trust (the “Trustee”). Interest is payable as specified in the Trust Agreement. Interest shall be calculated on the basis of a 360-day year, consisting of twelve 30-day months, in like lawful money from the date hereof until the maturity

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<sup>\*/</sup> If more than one Series is issued under the Program in the Repayment Fiscal Year.

<sup>\*\*/</sup> Number of Repayment Dates and percentages to be determined in Pricing Confirmation (as defined in the Resolution).

date specified above and, if funds are not provided for payment at maturity, thereafter on the basis of a 360-day year for actual days elapsed until payment in full of said principal sum. Both

the principal of and interest on this Note shall be payable only to the registered owner hereof upon surrender of this Note as the same shall fall due; *provided, however*, no interest shall be payable for any period after maturity during which the holder hereof fails to properly present this Note for payment. If the District fails to pay this Note when due or the Credit Provider (as defined in the Resolution hereinafter described), if any, is not reimbursed in full for the amount drawn on or paid pursuant to the Credit Instrument (as defined in the Resolution) to pay all or a portion of this Note on the date of such payment, this Note shall become a Defaulted Note (as defined and with the consequences set forth in the Resolution).

It is hereby certified, recited and declared that this Note (the "Note") represents the authorized issue of the Note in the aggregate principal amount made, executed and given pursuant to and by authority of certain resolutions of the governing boards of the District and the County duly passed and adopted heretofore, under and by authority of Article 7.6 (commencing with Section 53850) of Chapter 4, Part 1, Division 2, Title 5 of the California Government Code (collectively, the "Resolution"), to all of the provisions and limitations of which the owner of this Note, by acceptance hereof, assents and agrees.

The principal of the Note, together with the interest thereon, shall be payable from taxes, income, revenue, cash receipts and other moneys which are received by the District for the general fund of the District and are attributable to the Fiscal Year ending June 30, 2008 (the "Repayment Fiscal Year"). As security for the payment of the principal of and interest on the Note, the District has pledged certain Unrestricted Revenues of the District (the "Pledged Revenues") received or held by the District and are attributable to the Repayment Fiscal Year, and the principal of the Note and the interest thereon shall constitute a first lien and charge thereon and shall be payable from the Pledged Revenues, and, to the extent not so paid, shall be paid from any other moneys of the District lawfully available therefor, as set forth in the Resolution. Notwithstanding the foregoing, the terms "Unrestricted Revenues" and "Pledged Revenues" exclude any moneys required to be used to repay a treasurer's loan, as more particularly described in the Resolution. The County is not liable for payment of this Note. The full faith and credit of the District is not pledged to the payment of the principal or interest on this Note.

The County, the District and the Trustee may deem and treat the registered owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof and interest due hereon and for all other purposes, and the County, the District and the Trustee shall not be affected by any notice to the contrary.

It is hereby certified that all of the conditions, things and acts required to exist, to have happened and to have been performed precedent to and in the issuance of this Note do exist, have happened and have been performed in due time, form and manner as required by the Constitution and statutes of the State of California and that the amount of this Note, together with all other indebtedness of the District, does not exceed any limit prescribed by the Constitution or statutes of the State of California.

**IN WITNESS WHEREOF**, the Board of Supervisors of the County has caused this Note to be executed by the manual or facsimile signature of a duly authorized officer of the County and countersigned by the manual or facsimile signature of its duly authorized officer.

COUNTY OF SAN DIEGO

By Chief Financial Officer

Countersigned

By \_\_\_\_\_  
Clerk of the Board of Supervisors

[STATEMENT OF INSURANCE] <sup>\*/</sup>

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<sup>\*/</sup> To be used only if Credit Instrument is a policy of municipal bond insurance.

SECRETARY'S CERTIFICATE

I, Peggy Lynch, Secretary of the Board, hereby certify as follows:

The foregoing is a full, true and correct copy of a resolution duly adopted at a regular meeting of the Board duly and regularly held at the regular meeting place thereof on the 5th day of April, 2007, of which meeting all of the members of said had due notice and at which a majority thereof were present; and at said meeting said resolution was adopted by the following vote:

AYES:

NOES:

ABSENT:

An agenda of said meeting was posted at least 72 hours before said meeting at 710 Encinitas Blvd, Encinitas, California, a location freely accessible to members of the public, and a brief general description of said resolution appeared on said agenda.

I have carefully compared the same with the original minutes of said meeting on file and of record in my office; the foregoing resolution is a full, true and correct copy of the original resolution adopted at said meeting and entered in said minutes; and said resolution has not been amended, modified or rescinded since the date of its adoption, and the same is now in full force and effect.

Dated: April 5, 2007

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Secretary of the Board

# **San Dieguito Union High School District**

## **INFORMATION REGARDING BOARD AGENDA ITEM**

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** March 16, 2007

**BOARD MEETING DATE:** April 5, 2007

**PREPARED BY:** Russell L. Thornton, Exec. Director/Operations, and  
Stephen G Ma, Associate Superintendent, Business

**SUBMITTED BY:** Peggy Lynch, Ed.D, Superintendent

**SUBJECT:** APPROVAL OF 2007-2008 DEFERRED  
MAINTENANCE FIVE-YEAR PLAN

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### **EXECUTIVE SUMMARY**

In order to qualify for funding under the State School Deferred Maintenance Program, the District is required to submit a deferred maintenance five-year plan. This plan has been prepared by Russell Thornton, Executive Director of Operations, and will be submitted to the State of California with the request to apportion funds for the 2007-2008 fiscal year in the amount of \$1,169,000.

### **RECOMMENDATION:**

It is recommended that the Board approve the attached 2007-2008 Deferred Maintenance Five-Year Plan.

### **FUNDING SOURCE:**

Deferred Maintenance Fund 14-00.

RLT/cd  
attachments



STATE OF CALIFORNIA  
DEFERRED MAINTENANCE FIVE YEAR PLAN - DETAIL by PROJECT CATEGORY  
DEFERRED MAINTENANCE PROGRAM  
SAB 40-1 (REV. 08/92)

DEPARTMENT OF GENERAL SERVICES  
STATE ALLOCATION BOARD

SCHOOL DISTRICT: San Dieguito Union High School District			COUNTY: San Diego				CURRENT FISCAL YEAR	APPLICATION NUMBER
							2006-2007	40/ 68346-00-00
PROJECT CATEGORY	(1) SCHOOL NAME	#	FISCAL YEAR DATA					REMARKS
			(2) CURRENT FY	(3) SECOND FY	(4) THIRD FY	(5) FOURTH FY	(6) FIFTH FY	
Classroom Lighting	San Dieguito Academy	102			25,000	25,000	50,000	Classrooms
Classroom Lighting	Torrey Pines High	105		15,000			15,000	Restrooms@B Bldg RR
<b>Sub-Total For Classroom Lighting</b>				\$15,000	\$25,000	\$25,000	\$65,000	
Floors	Diegueno Middle	107	28,723				28,723	P Portables, P1-P7, B1, B2.
Floors	Diegueno Middle	109		18,000	18,000	18,000	54,000	Classrooms
Floors	Earl Warren Middle	110			10,000	10,000	20,000	Classrooms
Floors	Earl Warren Middle	150	21,247				21,247	RR Floors including Locker room. Fordyce Construction, PO # 270351.
Floors	Oak Crest Middle	142	15,714				15,714	Media Center, C/A PO # 270002, Cor-O-Van PO # 270001.
Floors	San Dieguito Academy	113		20,000	20,000	20,000	60,000	Classrooms -HoEc
Floors	Torrey Pines High	116			30,000	30,000	60,000	Classrooms B Bldg Hallways
Floors	Torrey Pines High	132			30,000		30,000	B Bldg Rest Rooms
<b>Sub-Total For Floors</b>			\$65,684	\$38,000	\$108,000	\$78,000	\$10,000	\$299,684
HVAC	Torrey Pines High	138	607,602	450,000	450,000		1,507,602	B Bldg. Siemens PO # 264220, S/G PO # 270883, MTGL PO # 271175, C&I Inspection Svcs. PO # 271174.
<b>Sub-Total For HVAC</b>			\$607,602	\$450,000	\$450,000			\$1,507,602
Paint-Exterior	La Costa Canyon High	158		25,000	25,000	25,000	75,000	Doors/gates/trim

STATE OF CALIFORNIA  
DEFERRED MAINTENANCE FIVE YEAR PLAN - DETAIL by PROJECT CATEGORY  
DEFERRED MAINTENANCE PROGRAM  
SAB 40-1 (REV. 08/92)

DEPARTMENT OF GENERAL SERVICES  
STATE ALLOCATION BOARD

SCHOOL DISTRICT: San Dieguito Union High School District		COUNTY: San Diego					CURRENT FISCAL YEAR	APPLICATION NUMBER	
							2006-2007	40/ 68346-00-00	
PROJECT CATEGORY	(1) SCHOOL NAME	#	FISCAL YEAR DATA					REMARKS	
			(2) CURRENT FY	(3) SECOND FY	(4) THIRD FY	(5) FOURTH FY	(6) FIFTH FY		(7) TOTAL ESTIMATED COST
Paint-Exterior	San Dieguito Academy	152	18,000	150,000				168,000	Exterior Campus
<b>Sub-Total For Paint-Exterior</b>			\$18,000	\$175,000	\$25,000	\$25,000		\$243,000	
Paint-Interior	Diegueno Middle	134		10,000	10,000	10,000		30,000	Classrooms
Paint-Interior	Earl Warren Middle	120	10,000					10,000	All Restrooms
Paint-Interior	San Dieguito Academy	122			10,000	10,000	10,000	30,000	Classrooms.
Paint-Interior	Torrey Pines High	136			10,000	10,000	10,000	30,000	Classrooms
Paint-Interior	Torrey Pines High	153			10,000			10,000	B Bldg Restrooms
<b>Sub-Total For Paint-Interior</b>			\$10,000	\$10,000	\$40,000	\$30,000	\$20,000	\$110,000	
Plumbing	Earl Warren Middle	146	56,039					56,039	Refurbish 3 sets of restrooms, B&G.
Plumbing	Torrey Pines High	154	14,400	60,000				74,400	B Bldg RR's
<b>Sub-Total For Plumbing</b>			\$70,439	\$60,000				\$130,439	
Roofing	Earl Warren Middle	295		75,000				75,000	1st Level Bldg & Breezway.
Roofing	La Costa Canyon High	159		11,000				11,000	Lunch Shelter
Roofing	San Dieguito Academy	261	13,305					13,305	Cafeteria
Roofing	Torrey Pines High	266	39,000	275,000	200,000			514,000	B Bldg. NE Wing
<b>Sub-Total For Roofing</b>			\$52,305	\$361,000	\$200,000			\$613,305	
Wall Systems	Earl Warren Middle	156	42,000					42,000	All Rest Room Walls including LockerRm.
Wall Systems	San Dieguito Academy	263			80,000			80,000	Gymnasium + Locker Room + Beams

STATE OF CALIFORNIA  
DEFERRED MAINTENANCE FIVE YEAR PLAN - DETAIL by PROJECT CATEGORY  
DEFERRED MAINTENANCE PROGRAM  
SAB 40-1 (REV. 08/92)

DEPARTMENT OF GENERAL SERVICES  
STATE ALLOCATION BOARD

SCHOOL DISTRICT: San Dieguito Union High School District		COUNTY: San Diego					CURRENT FISCAL YEAR 2006-2007	APPLICATION NUMBER 40/ 68346-00-00	
PROJECT CATEGORY	(1) SCHOOL NAME	#	FISCAL YEAR DATA					(7) TOTAL ESTIMATED COST	REMARKS
			(2) CURRENT FY	(3) SECOND FY	(4) THIRD FY	(5) FOURTH FY	(6) FIFTH FY		
Wall Systems	Torrey Pines High	157		60,000				60,000	B Bldg RR's.
<b>Sub-Total For Wall Systems</b>			\$42,000	\$60,000	\$80,000			\$182,000	
<b>Grand Total - All Categories</b>			\$866,030	\$1,169,000	\$928,000	\$158,000	\$30,000	\$3,151,030	

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** March 27, 2007

**BOARD MEETING DATE:** April 5, 2007

**PREPARED BY:** Stephen G. Ma  
Associate Superintendent, Business

**SUBMITTED BY:** Peggy Lynch, Ed.D., Superintendent

**SUBJECT:** APPROVAL OF BUSINESS REPORTS

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### EXECUTIVE SUMMARY

Please find the following business reports submitted for your approval:

- a) Purchase Orders
- b) Instant Money
- c) Membership Listing

### RECOMMENDATION:

It is recommended that the Board approve the following business reports: a) Purchase Orders, b) Instant Money, c) Membership Listing.

### FUNDING SOURCE:

Not applicable

jr  
Attachments

**AGENDA ITEM 14G**

SAN DIEGUITO UNION HIGH  
FROM 03/06/07 THRU 03/26/07

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
273235	03/06/07	25-19	ROESLING NAKAMURA	036	PROF/CONSULT./OPER E	\$9,000.00
273236	03/06/07	03	GREAT SCOTT TREE SER	025	OTHER SERV.& OPER.EX	\$7,100.00
273237	03/06/07	03	ALPHA GRAPHICS	010	PRINTING	\$450.80
273238	03/06/07	06	B AND H PHOTO-VIDEO-	013	MATERIALS AND SUPPLI	\$435.90
273239	03/06/07	03	THOMSON/GALE	013	MATERIALS AND SUPPLI	\$6,693.54
273240	03/06/07	03	EXPRESS PRINT	010	PRINTING	\$781.19
273241	03/06/07	03	SEHI-PROCOMP COMPUTE	013	MATERIALS AND SUPPLI	\$274.09
273242	03/06/07	06	SAN DIEGUITO UHSD CA	010	MATERIALS AND SUPPLI	\$428.31
273243	03/06/07	03	SARGENT WELCH SCIENT	013	NON CAPITALIZED EQUI	\$6,754.30
273244	03/06/07	03	VERNIER SOFTWARE & T	013	MATERIALS AND SUPPLI	\$5,968.34
273245	03/06/07	06	M A A AMERICAN MATHE	013	MATERIALS AND SUPPLI	\$111.72
273246	03/06/07	03	SARGENT WELCH SCIENT	013	MATERIALS AND SUPPLI	\$1,764.14
273247	03/06/07	03	FLINN SCIENTIFIC INC	013	MATERIALS AND SUPPLI	\$535.11
273248	03/06/07	03	A C T	013	MATERIALS AND SUPPLI	\$675.00
273249	03/06/07	03	HIGHSMITH CO INC	013	MATERIALS AND SUPPLI	\$260.69
273250	03/06/07	03	GOPHER SPORT	010	MATERIALS AND SUPPLI	\$4,910.11
273251	03/06/07	06	SIGN WORLD OF CALIFO	010	MATERIALS AND SUPPLI	\$2,510.58
273252	03/06/07	06	OFFICE DEPOT	013	MATERIALS AND SUPPLI	\$206.71
273253	03/06/07	03	AMERICAN LIBRARY ASS	013	MATERIALS AND SUPPLI	\$31.24
273254	03/06/07	03	TROXELL COMMUNICATIO	010	MAT/SUP/EQUIP TECHNO	\$8,830.11
273255	03/06/07	03	STENHOUSE PUBLISHING	010	MATERIALS AND SUPPLI	\$26.55
273256	03/06/07	06	LIBRARY VIDEO COMPAN	004	MATERIALS AND SUPPLI	\$1,115.85
273257	03/06/07	03	STAPLES STORES	005	MATERIALS AND SUPPLI	\$94.60
273258	03/06/07	03	TARGET	013	MATERIALS AND SUPPLI	\$161.63
273259	03/06/07	03	CORPORATE EXPRESS	013	MATERIALS AND SUPPLI	\$69.47
273260	03/06/07	03	STAPLES STORES	005	MATERIALS AND SUPPLI	\$40.05
273261	03/06/07	03	APPLE COMPUTER INC	010	MATERIALS AND SUPPLI	\$1,616.19
273262	03/06/07	03	NASCO MODESTO	010	MATERIALS AND SUPPLI	\$3,061.02
273263	03/06/07	03	TROXELL COMMUNICATIO	010	MATERIALS AND SUPPLI	\$96.37
273264	03/06/07	06	FILMS FOR THE HUMANI	033	MATERIALS AND SUPPLI	\$1,400.40
273265	03/06/07	06	MCLOGAN	033	MATERIALS AND SUPPLI	\$193.32
273266	03/06/07	06	J AND R KEY HARDWARE	033	MATERIALS AND SUPPLI	\$314.97
273267	03/06/07	06	FLINN SCIENTIFIC INC	012	MATERIALS AND SUPPLI	\$524.78
273268	03/06/07	06	ONE STOP TONER AND I	010	MATERIALS AND SUPPLI	\$101.24
273269	03/06/07	06	ALLDATA	033	MATERIALS AND SUPPLI	\$1,050.56
273270	03/06/07	06	SALAS MACHINE TOOL C	033	REPAIRS BY VENDORS	\$300.00
273271	03/06/07	03	COLLEGE-BOUND SENIOR	005	MATERIALS AND SUPPLI	\$180.00
273272	03/06/07	03	MEDIA EDUCATION FOUN	005	MATERIALS AND SUPPLI	\$335.25
273273	03/06/07	06	ONE STOP TONER AND I	014	MATERIALS AND SUPPLI	\$73.24
273274	03/06/07	03	FREE FORM CLAY & SUP	013	NON CAPITALIZED EQUI	\$1,763.31
273275	03/06/07	03	HOME DEPOT	013	MATERIALS AND SUPPLI	\$400.00
273276	03/06/07	03	HOME DEPOT	005	MATERIALS AND SUPPLI	\$199.34
273277	03/06/07	06	TROXELL COMMUNICATIO	033	NON CAPITALIZED EQUI	\$874.93
273278	03/06/07	06	EDUCATIONAL RESOURCE	033	LIC/SOFTWARE	\$420.21
273279	03/06/07	03	TROXELL COMMUNICATIO	013	MATERIALS AND SUPPLI	\$66.44
273281	03/06/07	03	OFFICE DEPOT	013	MATERIALS AND SUPPLI	\$86.19
273283	03/06/07	13	ONE STOP TONER AND I	014	MATERIALS AND SUPPLI	\$50.21
273284	03/06/07	03	KLOCKIT, INC	005	MATERIALS AND SUPPLI	\$214.45
273285	03/06/07	03	B AND H PHOTO-VIDEO-	005	MATERIALS AND SUPPLI	\$142.77
273286	03/06/07	06	VISUALEDTECH, INC	005	MAT/SUP/EQUIP TECHNO	\$666.11
273287	03/06/07	03	PATHWAY COMMUNICATIO	014	MATERIALS AND SUPPLI	\$1,934.11
273288	03/06/07	03	PENN STATE	005	MATERIALS AND SUPPLI	\$507.48
273289	03/07/07	03	SAFARI VIDEO NETWORK	014	LIC/SOFTWARE	\$2,000.00
273290	03/08/07	13	SAN DIEGO REFRIGERAT	031	REPAIRS BY VENDORS	\$2,073.82
273291	03/08/07	03	ROYAL BUSINESS GROUP	001	OFFICE SUPPLIES	\$23.71

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PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
273292	03/08/07	03	ACSA - ASSC OF CAL S	021	DUES AND MEMBERSHIPS	\$2,500.00
273293	03/08/07	03	ONE STOP TONER AND I	004	MATERIALS AND SUPPLI	\$91.57
273294	03/08/07	03	SIMPLER LIFE EMERGEN	014	MATERIALS AND SUPPLI	\$2,040.00
273295	03/08/07	06	OFFICE DEPOT	013	MATERIALS AND SUPPLI	\$191.80
273296	03/08/07	06	BAXLEY MEDIA GROUP	024	MATERIALS AND SUPPLI	\$224.42
273297	03/08/07	06	HAZELDEN EDUCATIONAL	010	MATERIALS AND SUPPLI	\$533.36
273298	03/08/07	06	BUREAU FOR AT RISK Y	010	MATERIALS AND SUPPLI	\$717.30
273299	03/08/07	03	INTERIOR WALL SYSTEM	025	OTHER SERV. & OPER.EX	\$4,991.00
273300	03/09/07	06	ALPHA GRAPHICS	024	PRINTING	\$646.46
273301	03/09/07	25-19	NORTH COUNTY TIMES	036	IMPROVEMENT	\$318.32
273302	03/09/07	25-19	CHALLENGE NEWS	036	IMPROVEMENT	\$50.00
273303	03/09/07	06	HANSEN LIBRARY SALES	014	OTHER BOOKS-LIBRARY	\$574.31
273304	03/09/07	03	PIONEER DRAMA SERVIC	003	MATERIALS AND SUPPLI	\$18.00
273305	03/09/07	03/06	B AND H PHOTO-VIDEO-	005	MAT/SUP/EQUIP TECHNO	\$5,756.44
273306	03/09/07	06	NAVIANCE	024	MATERIALS AND SUPPLI	\$1,780.00
273307	03/09/07	06	LEVINE, DENISE	030	MATERIALS AND SUPPLI	\$107.75
273308	03/09/07	03	ENCINITAS CHAMBER OF	020	DUES AND MEMBERSHIPS	\$95.00
273309	03/09/07	03	SAN DIEGO CO REGISTR	020	ELECTION EXPENSE	\$7,188.00
273310	03/09/07	03	ENCINITAS COMMUNITY	026	RENTS & LEASES	\$290.00
273313	03/09/07	03	OFFICE DEPOT	030	OFFICE SUPPLIES	\$97.10
273314	03/09/07	03	BEST COMPUTER SUPPLI	020	OFFICE SUPPLIES	\$61.29
273315	03/09/07	03	I S U INS SERVICES O	037	OTHER INSURANCE	\$460.80
273316	03/09/07	11	COMPUSOURCE/ADB ENTE	009	SOFTWARE/DP SUPPLIES	\$101.82
273317	03/09/07	03	OFFICE DEPOT	014	MATERIALS AND SUPPLI	\$80.10
273318	03/09/07	03	MC 2	025	LIC/SOFTWARE	\$116.67
273319	03/09/07	25-19	FREDRICKS ELECTRIC I	025	IMPROVEMENT	\$2,930.00
273320	03/09/07	25-18	FREDRICKS ELECTRIC I	025	OTHER SERV. & OPER.EX	\$2,785.00
273321	03/09/07	06	ONE STOP TONER AND I	008	MATERIALS AND SUPPLI	\$75.41
273322	03/09/07	06	AUDIOBOOKS.COM	005	MATERIALS AND SUPPLI	\$472.81
273323	03/09/07	03	OFFICE DEPOT	012	MATERIALS AND SUPPLI	\$423.37
273324	03/09/07	03	ORECK COMMERCIAL SAL	012	MATERIALS AND SUPPLI	\$132.39
273325	03/09/07	25-18	FRONTIER FENCE COMPA	025	LAND IMPROVEMENTS	\$10,362.50
273326	03/09/07	25-19	NORTH COUNTY TIMES	036	ADVERTISING	\$114.96
273327	03/12/07	03	SAN DIEGUITO UHSD CA	024	MATERIALS AND SUPPLI	\$355.98
273328	03/12/07	03	SCHOLASTIC READING C	004	MATERIALS AND SUPPLI	\$99.82
273329	03/12/07	06	LERNER PUBLICATIONS	004	MATERIALS AND SUPPLI	\$1,878.20
273330	03/12/07	03/06	INGRAM	004	MATERIALS AND SUPPLI	\$470.50
273331	03/12/07	03	FREDRICKS ELECTRIC I	035	MATERIALS AND SUPPLI	\$429.75
273332	03/12/07	25-18	FREDRICKS ELECTRIC I	025	IMPROVEMENT	\$750.00
273333	03/12/07	03	SAN DIEGUITO UHSD CA	004	MATERIALS AND SUPPLI	\$38.79
273334	03/12/07	03	FROST HARDWOOD LUMBE	004	MATERIALS AND SUPPLI	\$254.56
273335	03/12/07	03	BLICK, DICK (DICK BL	004	MATERIALS AND SUPPLI	\$464.24
273336	03/12/07	03	SCIENCE KIT INC	004	NON CAPITALIZED EQUI	\$709.00
273337	03/12/07	03	CHARACTER COUNTS	004	DUES AND MEMBERSHIPS	\$100.00
273338	03/12/07	03	A S C D	004	DUES AND MEMBERSHIPS	\$89.00
273339	03/12/07	03	ONE STOP TONER AND I	006	MATERIALS AND SUPPLI	\$280.13
273340	03/12/07	03	SAN DIEGUITO UHSD CA	004	MATERIALS AND SUPPLI	\$49.10
273341	03/12/07	03	GOPHER SPORT	013	MATERIALS AND SUPPLI	\$994.42
273342	03/12/07	03	B AND H PHOTO-VIDEO-	013	MATERIALS AND SUPPLI	\$330.68
273343	03/12/07	06	ART.COM	013	MATERIALS AND SUPPLI	\$48.37
273344	03/12/07	03	BLICK, DICK (DICK BL	008	MATERIALS AND SUPPLI	\$222.58
273345	03/12/07	03	AMAZON.COM	008	MATERIALS AND SUPPLI	\$29.91
273346	03/12/07	03	PLAZA PHOTO	010	MATERIALS AND SUPPLI	\$500.00
273347	03/12/07	03	COLLEGE-BOUND SENIOR	010	MATERIALS AND SUPPLI	\$90.00
273348	03/12/07	03	BLICK, DICK (DICK BL	010	MATERIALS AND SUPPLI	\$1,552.27

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PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
273349	03/12/07	03	ANNENBERG MEDIA	010	MATERIALS AND SUPPLI	\$448.33
273350	03/12/07	03	EDUCATIONAL RESOURCE	013	LIC/SOFTWARE	\$2,713.22
273351	03/12/07	03	NASCO MODESTO	010	MATERIALS AND SUPPLI	\$477.98
273352	03/12/07	03	CORPORATE EXPRESS	010	OFFICE SUPPLIES	\$230.97
273353	03/12/07	03	OFFICE DEPOT	008	MATERIALS AND SUPPLI	\$207.94
273354	03/12/07	03	P B S VIDEO	010	MATERIALS AND SUPPLI	\$81.37
273355	03/12/07	06	CORPORATE EXPRESS	010	MATERIALS AND SUPPLI	\$118.09
273356	03/13/07	13	ECONOMY RESTAURANT S	031	MATERIALS AND SUPPLI	\$89.30
273357	03/13/07	03	HUMAN RELATIONS MEDI	013	MATERIALS AND SUPPLI	\$343.20
273358	03/13/07	03	BORDERS, BOOKS AND M	013	MATERIALS AND SUPPLI	\$18.96
273359	03/13/07	03	LIBRARY VIDEO COMPAN	013	MATERIALS AND SUPPLI	\$504.66
273360	03/13/07	03	CAMBRIDGE EDUCATIONA	013	MATERIALS AND SUPPLI	\$162.74
273361	03/13/07	03	ROYAL BUSINESS GROUP	013	PRINTING	\$28.02
273362	03/13/07	03	BLICK, DICK (DICK BL	013	MATERIALS AND SUPPLI	\$277.60
273363	03/13/07	13	AMAZON.COM	031	MATERIALS AND SUPPLI	\$113.43
273364	03/13/07	03	PAPER DIRECT	010	MATERIALS AND SUPPLI	\$257.61
273365	03/13/07	03	GRAYBAR ELECTRIC CO	008	MATERIALS AND SUPPLI	\$2,701.34
273366	03/13/07	06	GLENCOE-MACMILLAN/MC	014	TEXTBOOKS	\$121.24
273367	03/13/07	06	COMPUSOURCE/ADB ENTE	033	SOFTWARE/DP SUPPLIES	\$83.75
273368	03/13/07	03	FITZONES	008	MATERIALS AND SUPPLI	\$86.18
273369	03/13/07	06	MISSSION EQUIPMENT &	033	MATERIALS AND SUPPLI	\$900.00
273370	03/13/07	06	ALPHA GRAPHICS	010	PRINTING	\$805.75
273371	03/13/07	03	ONE STOP TONER AND I	010	MATERIALS AND SUPPLI	\$1,971.83
273372	03/13/07	06	FOLLETT EDUCATIONAL	005	TEXTBOOKS	\$530.94
273373	03/13/07	03	MATCH POINT TENNIS C	013	MATERIALS AND SUPPLI	\$2,000.00
273374	03/13/07	06	ALPHA GRAPHICS	010	PRINTING	\$698.60
273375	03/13/07	03	AMSTERDAM PRINTING	013	MATERIALS AND SUPPLI	\$485.34
273376	03/13/07	06	ALPHA GRAPHICS	010	PRINTING	\$744.34
273377	03/13/07	11	NORTHWEST TEXTBOOK D	009	BOOKS OTHER THAN TEX	\$1,925.21
273378	03/13/07	03	SAN DIEGUITO UHSD CA	036	MATERIALS AND SUPPLI	\$26.94
273379	03/13/07	03	CYBERGUYS (E-FILLIAT	005	MATERIALS AND SUPPLI	\$78.61
273380	03/13/07	03	CORPORATE EXPRESS	022	OFFICE SUPPLIES	\$79.49
273381	03/13/07	06	DELL COMPUTER CORPOR	005	MAT/SUP/EQUIP TECHNO	\$4,847.51
273382	03/13/07	03	DELL COMPUTER CORPOR	014	MAT/SUP/EQUIP TECHNO	\$2,446.26
273383	03/13/07	03	DELL COMPUTER CORPOR	004	MAT/SUP/EQUIP TECHNO	\$1,223.13
273384	03/13/07	03	CAROLINA BIOLOGICAL	014	MATERIALS AND SUPPLI	\$513.04
273385	03/13/07	03	FLINN SCIENTIFIC INC	014	MATERIALS AND SUPPLI	\$692.23
273386	03/13/07	03	SCIENCE KIT INC	014	MATERIALS AND SUPPLI	\$68.12
273387	03/13/07	03	WARD'S NATURAL SCIEN	014	MATERIALS AND SUPPLI	\$1,375.69
273388	03/13/07	03	FISHER SCIENTIFIC EM	014	MATERIALS AND SUPPLI	\$135.25
273389	03/13/07	03	EDUCATIONAL MAPS & G	014	MATERIALS AND SUPPLI	\$207.19
273390	03/13/07	03	OFFICE DEPOT	005	OFFICE SUPPLIES	\$230.56
273391	03/13/07	06	OFFICE DEPOT	010	MATERIALS AND SUPPLI	\$26.94
273392	03/12/07	03	ONE STOP TONER AND I	010	OFFICE SUPPLIES	\$75.41
273393	03/13/07	03	D M I INTERNATIONAL	013	MATERIALS AND SUPPLI	\$58.08
273394	03/13/07	03	SARGENT WELCH SCIENT	014	MATERIALS AND SUPPLI	\$483.57
273395	03/13/07	03	BACH COMPANY	014	MATERIALS AND SUPPLI	\$274.44
273396	03/13/07	03	HARCOURT ASSESSMENT	014	MATERIALS AND SUPPLI	\$75.04
273397	03/13/07	03	NASCO MODESTO	005	MATERIALS AND SUPPLI	\$49.36
273398	03/14/07	03	D A D ASPHALT	025	REPAIRS BY VENDORS	\$4,625.00
273399	03/14/07	25-18	FRONTIER FENCE COMPA	025	NEW CONSTRUCTION	\$7,884.00
273400	03/14/07	03	OFFICE DEPOT	024	MATERIALS AND SUPPLI	\$46.42
273401	03/14/07	03	OFFICE DEPOT	024	MATERIALS AND SUPPLI	\$33.57
273402	03/14/07	03	PIONEER MANUFACTURIN	010	NON CAPITALIZED EQUI	\$2,387.75
273403	03/14/07	03	SEHI-PROCOMP COMPUTE	010	MATERIALS AND SUPPLI	\$357.37

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273404	03/14/07	03	A C T	010	MATERIALS AND SUPPLI	\$540.00
273405	03/14/07	03	ALPHA GRAPHICS	010	PRINTING	\$298.21
273406	03/14/07	03	GOPHER SPORT	010	MATERIALS AND SUPPLI	\$193.84
273407	03/15/07	03	PASCO SCIENTIFIC	010	MATERIALS AND SUPPLI	\$2,243.79
273408	03/15/07	03	NASCO MODESTO	010	MATERIALS AND SUPPLI	\$443.35
273409	03/15/07	03	QUALITY FLOORS BY GE	025	BLDG.-REPAIR MATERIA	\$1,777.88
273410	03/15/07	03	OFFICE DEPOT	010	MATERIALS AND SUPPLI	\$124.07
273411	03/15/07	03	STOKES PUBLISHING CO	010	MATERIALS AND SUPPLI	\$310.93
273412	03/15/07	11	VIANNA, ANTONIO	009	MATERIALS AND SUPPLI	\$180.00
273413	03/15/07	11	GLENCOE-MACMILLAN/MC	009	BOOKS OTHER THAN TEX	\$370.91
273414	03/15/07	11	CORPORATE EXPRESS	009	MATERIALS AND SUPPLI	\$459.02
273415	03/15/07	06	ONE STOP TONER AND I	010	MATERIALS AND SUPPLI	\$21.54
273416	03/15/07	03	OFFICE DEPOT	008	MATERIALS AND SUPPLI	\$117.51
273418	03/15/07	03	AMAZON.COM	008	MATERIALS AND SUPPLI	\$25.06
273419	03/15/07	03	D R INSTRUMENTS	008	MATERIALS AND SUPPLI	\$120.53
273421	03/15/07	03	DEMCO INC	008	MATERIALS AND SUPPLI	\$199.84
273422	03/15/07	03	MICRO IMAGE SYSTEMS	010	REPAIRS BY VENDORS	\$200.00
273423	03/15/07	03	SIMPLE TRUTHS, LLC	010	MATERIALS AND SUPPLI	\$118.17
273424	03/15/07	03	ONE STOP TONER AND I	013	OFFICE SUPPLIES	\$53.86
273425	03/15/07	03	HERFF JONES	010	MATERIALS AND SUPPLI	\$2,431.16
273426	03/15/07	03	CASCADE NETS, INC.	013	MATERIALS AND SUPPLI	\$917.69
273427	03/15/07	03	WAXIE SANITARY SUPPL	013	MATERIALS AND SUPPLI	\$334.05
273429	03/15/07	06	NATL Balsa COMPANY	013	MATERIALS AND SUPPLI	\$1,154.61
273430	03/15/07	03	REMINDERBAND INC	013	MATERIALS AND SUPPLI	\$199.35
273431	03/15/07	03	ONE STOP TONER AND I	008	MATERIALS AND SUPPLI	\$59.25
273432	03/15/07	03	DEMCO INC	008	MATERIALS AND SUPPLI	\$260.94
273433	03/15/07	03	BEST BUY GOVT AND ED	010	MATERIALS AND SUPPLI	\$187.49
273434	03/15/07	06	ONE STOP TONER AND I	008	MATERIALS AND SUPPLI	\$75.41
273435	03/15/07	03	COMPUSOURCE/ADB ENTE	008	MATERIALS AND SUPPLI	\$75.37
273436	03/15/07	03	CHECKPOINT SYSTEMS I	008	MATERIALS AND SUPPLI	\$343.25
273437	03/15/07	03	CORPORATE EXPRESS	008	MATERIALS AND SUPPLI	\$185.22
273438	03/15/07	06	SEA WORLD	010	FEES - ADMISSIONS, T	\$560.00
273439	03/15/07	03	OCE FINANCIAL SERVIC	012	MATERIALS AND SUPPLI	\$261.57
273440	03/15/07	06	DOWD, ELLEN - ATTORN	030	LEGAL EXPENSE	\$19,000.00
273441	03/15/07	03	A C S A / J I S	026	ADVERTISING	\$300.00
273442	03/15/07	03	PLATT, AARON	014	PROF/CONSULT./OPER E	\$300.00
273443	03/15/07	03	BIRKENBUEL, ELIZABET	014	PROF/CONSULT./OPER E	\$300.00
273444	03/15/07	03	AMAZON.COM	010	MATERIALS AND SUPPLI	\$861.91
273445	03/16/07	03	OFFICE DEPOT	006	MATERIALS AND SUPPLI	\$9.67
273446	03/16/07	06	SCHOLASTIC INC	004	MATERIALS AND SUPPLI	\$120.56
273447	03/16/07	06	ALLOY MULTIMEDIA	024	LIC/SOFTWARE	\$1,050.00
273448	03/16/07	06	ROYAL BUSINESS GROUP	024	PRINTING	\$28.02
273449	03/16/07	06	BALDWIN, MARK D.	033	PROF/CONSULT./OPER E	\$2,500.00
273450	03/16/07	03	G S T, INC.	013	MAT/SUP/EQUIP TECHNO	\$1,490.43
273451	03/16/07	03	DATTEL SYSTEMS INC	029	MAT/SUP/EQUIP TECHNO	\$1,035.91
273452	03/16/07	03	FISHER SCIENTIFIC EM	014	MATERIALS AND SUPPLI	\$273.47
273453	03/16/07	03	FREY SCIENTIFIC CO	014	MATERIALS AND SUPPLI	\$288.13
273454	03/16/07	03	CAROLINA BIOLOGICAL	014	MATERIALS AND SUPPLI	\$72.79
273455	03/16/07	03	APEX MUSIC CO. INC.	003	MATERIALS AND SUPPLI	\$180.93
273456	03/16/07	03	DEMCO INC	012	MATERIALS AND SUPPLI	\$34.68
273457	03/16/07	03	A L A	005	MATERIALS AND SUPPLI	\$414.56
273458	03/19/07	03	CORPORATE EXPRESS	025	OFFICE SUPPLIES	\$147.64
273459	03/19/07	06	FUSION LEARNING CENT	030	OTHER CONTR-N.P.S.	\$16,900.00
273460	03/19/07	06	K.I.D.S. THERAPY ASS	030	OTHER CONTR-N.P.S.	\$2,240.00
273461	03/19/07	06	TWENTY FIRST CENTURY	024	PROF/CONSULT./OPER E	\$19,000.00



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PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
273462	03/20/07	03	SAN DIEGO POSTAL	029	REPAIRS BY VENDORS	\$2,480.00
273463	03/20/07	03	HOME DEPOT	013	MATERIALS AND SUPPLI	\$980.75
273464	03/20/07	03	VERIZON CELLULAR - S	014	MATERIALS AND SUPPLI	\$600.00
273465	03/20/07	03	VERIZON CELLULAR - S	014	COMMUNICATIONS-TELEP	\$2,400.00
273466	03/20/07	06	AREY JONES EDUCATION	033	NON CAPITALIZED EQUI	\$1,588.89
273467	03/20/07	06	DELL COMPUTER CORPOR	013	MAT/SUP/EQUIP TECHNO	\$1,127.53
273468	03/20/07	06	VERIZON CELLULAR - S	013	MATERIALS AND SUPPLI	\$50.00
273469	03/20/07	06	COMPUSOURCE/ADB ENTE	033	SOFTWARE/DP SUPPLIES	\$258.06
273470	03/20/07	06	DELL COMPUTER CORPOR	033	MAT/SUP/EQUIP TECHNO	\$991.46
273471	03/20/07	03	WESTERN ENVIRONMENTA	037	OTHER SERV.& OPER.EX	\$2,410.00
273472	03/20/07	03	SAN DIEGO CO MUSIC E	013	NON CAPITALIZED EQUI	\$2,270.01
273473	03/20/07	06	HOME DEPOT	005	MATERIALS AND SUPPLI	\$200.00
273474	03/20/07	06	MCLOGAN	010	MATERIALS AND SUPPLI	\$110.32
273475	03/20/07	03	OFFICE DEPOT	013	MATERIALS AND SUPPLI	\$524.71
273476	03/20/07	03	DEMCO INC	010	OFFICE SUPPLIES	\$32.33
273477	03/20/07	03	SARGENT WELCH SCIENT	010	MATERIALS AND SUPPLI	\$78.39
273478	03/20/07	03	SCIENCE KIT INC	010	MATERIALS AND SUPPLI	\$224.07
273479	03/20/07	03	STAPLES STORES	010	MATERIALS AND SUPPLI	\$186.71
273480	03/20/07	03	TOOL DEPOT	025	REPAIRS BY VENDORS	\$100.00
273481	03/20/07	06	ROMANO, LAURA	021	LEGAL EXPENSE	\$2,500.00
273482	03/20/07	03	GOPHER SPORT	013	MATERIALS AND SUPPLI	\$75.37
273483	03/20/07	03	ROYAL BUSINESS GROUP	010	OFFICE SUPPLIES	\$25.86
273484	03/20/07	06	GRANT-LINK	033	LIC/SOFTWARE	\$1,300.00
273485	03/20/07	06	C D X USA	033	LIC/SOFTWARE	\$1,395.00
273486	03/20/07	03	PALOS SPORTS, INC.	008	MATERIALS AND SUPPLI	\$169.96
273487	03/20/07	03	GOPHER SPORT	008	MATERIALS AND SUPPLI	\$121.65
273489	03/20/07	06	CURRICULUM ASSOCIATE	004	MATERIALS AND SUPPLI	\$372.86
273490	03/20/07	03	VERIZON CELLULAR - S	035	MATERIALS AND SUPPLI	\$398.04
273491	03/20/07	03	VERIZON CELLULAR - S	003	OFFICE SUPPLIES	\$184.87
273492	03/20/07	03	VERIZON CELLULAR - S	003	COMMUNICATIONS-TELEP	\$600.00
273493	03/20/07	03	SCHOLASTIC LIBRARY P	012	OTHER BOOKS-LIBRARY	\$446.38
273494	03/20/07	03	WORLD ALMANAC EDUCAT	012	OTHER BOOKS-LIBRARY	\$277.00
273496	03/20/07	06	OMNIGRAPHICS INC	012	MATERIALS AND SUPPLI	\$384.41
273497	03/20/07	06	AMAZON.COM	012	MATERIALS AND SUPPLI	\$200.51
273498	03/20/07	06	AMAZON.COM	012	MATERIALS AND SUPPLI	\$227.89
273499	03/20/07	03	ELLISON EDUCATIONAL	005	MATERIALS AND SUPPLI	\$602.88
273500	03/20/07	03	G B C - MAINTENANCE	005	REPAIRS BY VENDORS	\$562.00
273501	03/20/07	06	BEST COMPUTER SUPPLI	005	MATERIALS AND SUPPLI	\$60.25
273502	03/20/07	03	BEST COMPUTER SUPPLI	014	MATERIALS AND SUPPLI	\$336.01
273503	03/20/07	03	SCHOOL HEALTH CORPOR	003	MEDICAL SUPPLIES	\$36.74
273504	03/20/07	25-18	DELL COMPUTER CORPOR	035	EQUIPMENT REPLACEMEN	\$15,171.52
273505	03/21/07	03	PEARSON LEARNING GRO	010	MATERIALS AND SUPPLI	\$51.86
273506	03/21/07	03	MARSHALL CAVENDISH C	012	OTHER BOOKS-LIBRARY	\$873.80
273507	03/21/07	03	PEPPER OF LOS ANGELE	014	MATERIALS AND SUPPLI	\$4,000.00
273508	03/21/07	06	CHALLENGE DAY	014	PROF/CONSULT./OPER E	\$6,558.70
273509	03/21/07	25-18	LIGHTNING TECHNOLOGY	035	EQUIPMENT REPLACEMEN	\$12,158.95
273510	03/21/07	03	ACCURATE LABEL DESIG	005	MATERIALS AND SUPPLI	\$258.62
273511	03/21/07	14	SIEMENS BLDG TECHNOL	025	IMPROVEMENT	\$40,000.00
273512	03/21/07	03	OFFICE DEPOT	014	MATERIALS AND SUPPLI	\$50.88
273513	03/21/07	25-18	SIEMENS BLDG TECHNOL	025	IMPROVEMENT	\$21,500.00
273514	03/22/07	03	DIVERSIFIED BUSINESS	003	NON CAPITALIZED EQUI	\$918.03
273515	03/22/07	06	CLARITY	030	NON CAPITALIZED EQUI	\$2,812.11
273516	03/22/07	06	PRESTWICK HOUSE, INC	005	MATERIALS AND SUPPLI	\$836.03
273517	03/22/07	06	FILMS FOR THE HUMANI	005	MATERIALS AND SUPPLI	\$335.56
273519	03/22/07	06	D AND S MARKETING SY	005	MATERIALS AND SUPPLI	\$254.07

SAN DIEGUITO UNION HIGH  
FROM 03/06/07 THRU 03/26/07

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
273520	03/22/07	03	VIDEO COMMUNICATIONS	028	MATERIALS AND SUPPLI	\$281.23
273521	03/22/07	03	BEST COMPUTER SUPPLI	012	MATERIALS AND SUPPLI	\$159.87
273522	03/22/07	67-30	TANAKA, KELVIN	037	OTHER SERV.& OPER.EX	\$259.00
273523	03/22/07	03	COUNTY OF SAN DIEGO	037	FEES - ADMISSIONS, T	\$394.00
273524	03/22/07	03	STAPLES STORES	005	MATERIALS AND SUPPLI	\$96.96
273525	03/22/07	03	APPLAUSE LEARNING RE	005	MATERIALS AND SUPPLI	\$164.50
273526	03/22/07	03	ANNENBERG MEDIA	005	MATERIALS AND SUPPLI	\$458.05
273527	03/22/07	03	LIBRARY VIDEO COMPAN	005	MATERIALS AND SUPPLI	\$196.97
273528	03/22/07	03	CAROLINA BIOLOGICAL	005	MATERIALS AND SUPPLI	\$83.90
273529	03/22/07	03	A AND E HOME VIDEO I	005	MATERIALS AND SUPPLI	\$172.19
273531	03/23/07	03	OFFICE DEPOT	010	MATERIALS AND SUPPLI	\$78.85
273532	03/23/07	03	FILMS MEDIA GROUP	005	MATERIALS AND SUPPLI	\$104.92
273533	03/23/07	03	CA NEWSREEL	005	MATERIALS AND SUPPLI	\$58.82
273534	03/23/07	03	AMERICAN SCHOOL BOAR	020	MATERIALS AND SUPPLI	\$61.42
273535	03/23/07	03	MODERN SCHOOL SUPPLI	005	MATERIALS AND SUPPLI	\$411.14
273536	03/23/07	03	BEST COMPUTER SUPPLI	030	OFFICE SUPPLIES	\$116.13
273537	03/23/07	06	PEARSON LEARNING GRO	005	MATERIALS AND SUPPLI	\$548.24
273538	03/23/07	03	JANEELLIOTT.COM	005	MATERIALS AND SUPPLI	\$582.86
273539	03/23/07	06	LINGUISYSTEMS INC	003	MATERIALS AND SUPPLI	\$604.48
273540	03/23/07	03	COMPUSOURCE/ADB ENTE	010	MATERIALS AND SUPPLI	\$255.37
273541	03/23/07	03	PATHWAY COMMUNICATIO	035	OTHER SERV.& OPER.EX	\$438.49
273542	03/23/07	06	PATHWAY COMMUNICATIO	035	MAT/SUP/EQUIP TECHNO	\$2,861.50
273543	03/23/07	03	EDUCATIONAL RESOURCE	004	LIC/SOFTWARE	\$1,882.88
273544	03/23/07	03	HAMMOND ASHLEY	012	NON CAPITALIZED EQUI	\$1,939.50
273545	03/23/07	03	OFFICE DEPOT	030	OFFICE SUPPLIES	\$283.03
273546	03/23/07	03	BEST COMPUTER SUPPLI	003	OFFICE SUPPLIES	\$217.68
273548	03/26/07	03	SAN DIEGO PROJECT HE	037	REPAIRS BY VENDORS	\$282.50
273549	03/26/07	03	SAN DIEGO POSTAL	001	LIC/SOFTWARE	\$1,939.50
273550	03/26/07	03	BEST COMPUTER SUPPLI	014	MATERIALS AND SUPPLI	\$813.18
273551	03/26/07	14	ROESLING NAKAMURA	025	PROF/CONSULT./OPER E	\$14,400.00
273552	03/26/07	03	BEST COMPUTER SUPPLI	014	MATERIALS AND SUPPLI	\$619.45
273553	03/26/07	03	G S T, INC.	030	SOFTWARE/DP SUPPLIES	\$231.88
273554	03/26/07	03	BEST COMPUTER SUPPLI	014	MATERIALS AND SUPPLI	\$205.89
273555	03/26/07	06	BEST COMPUTER SUPPLI	010	MATERIALS AND SUPPLI	\$928.52
273556	03/26/07	03	GOPHER SPORT	014	MATERIALS AND SUPPLI	\$453.79
273557	03/26/07	03	ROYAL BUSINESS GROUP	026	OFFICE SUPPLIES	\$33.40
273558	03/26/07	03	L R P PUBLICATIONS	030	OFFICE SUPPLIES	\$212.00
273559	03/26/07	06	GARY POLSTER, INC	030	NON CAPITALIZED EQUI	\$871.61
273560	03/26/07	06	HARCOURT ASSESSMENT	030	MATERIALS AND SUPPLI	\$349.53
273561	03/26/07	06	PHONAK	030	MATERIALS AND SUPPLI	\$143.29
273562	03/26/07	03	SAN DIEGO CO SUPERIN	030	BOOKS OTHER THAN TEX	\$80.81
273563	03/26/07	03	OFFICE DEPOT	003	MEDICAL SUPPLIES	\$65.03
670104	03/13/07	03	ELGIN SCHOOL SUPPLY	001	STORES	\$531.68
670105	03/13/07	03	OFFICE DEPOT	001	STORES	\$1,749.30
670106	03/13/07	03	PIONEER STATIONERS I	001	STORES	\$189.04
770082	03/09/07	06	ONE STOP TONER AND I	035	REPAIRS BY VENDORS	\$194.03
770085	03/13/07	03	ONE STOP TONER AND I	035	REPAIRS BY VENDORS	\$195.08
770086	03/21/07	03	CART MART INC	005	REPAIRS BY VENDORS	\$1,035.18
770088	03/15/07	06	ROAD ONE TOWING	028	OTHER SERV.& OPER.EX	\$40.00
770090	03/15/07	03	OFFICE DEPOT	026	MATERIALS AND SUPPLI	\$32.31
770094	03/26/07	06	LAPTOPS PLUS - USA	035	REPAIRS BY VENDORS	\$85.00
870020	03/15/07	06	SAN DIEGO CO SUPERIN	022	CONFERENCE,WORKSHOP,	\$2,500.00
870029	03/09/07	06	SAN DIEGO CO SUPERIN	022	CONFERENCE,WORKSHOP,	\$1,000.00
870030	03/09/07	03	C S B A	022	CONFERENCE,WORKSHOP,	\$345.00
870031	03/15/07	06	SAN DIEGO CO SUPERIN	022	CONFERENCE,WORKSHOP,	\$325.00

SAN DIEGUITO UNION HIGH  
 FROM 03/06/07 THRU 03/26/07

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
870032	03/15/07	03	SAN DIEGO CO SCHOOL	022	CONFERENCE, WORKSHOP,	\$520.00
870034	03/26/07	06	S E L P A, NORTH INL	022	CONFERENCE, WORKSHOP,	\$3,000.00
870035	03/26/07	06	RESPONSE LAW, INC	022	CONFERENCE, WORKSHOP,	\$592.00
REPORT TOTAL						\$444,134.20

**INSTANT MONEY REPORT FOR THE PERIOD 03/06/07 THROUGH 03/26/07**

<i>Check #</i>	<i>Vendor</i>	<i>Amount</i>
10272	DHL EXPRESS	\$24.08
10273	FEDEX	\$96.63
10274	LIBERTY BELL MUSEUM	\$42.65
10275	PRO PHOTOGRAPHIC REPAI	\$45.00
10276	BIG 5 SPORTING GOODS	\$100.00
10277	DAVIS, GREGORY	\$180.00
10278	FORCE MANUFACTURING I	\$22.98
10279	TROXELL COMMUNICATION	\$49.39
10280	GIRLS LIFE	\$19.95
10281	SKATEBOARDING	\$26.97
10282	SPORTS ILLUSTRATED FOR	\$40.00
	<b><i>Total</i></b>	<b>\$647.65</b>

Individual Membership Listings  
For the Period of March 6, 2007 through March 26, 2007

February 15, 2007

<u>Staff Member Name</u>	<u>Organization Name</u>	<u>Amount</u>
Jerry Jones	Character Counts	\$100.00
Terry Calen	Association for Supervision and Curriculum Development	89.00

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** March 12, 2007

**BOARD MEETING DATE:** April 5, 2007

**PREPARED BY:** Marguerite D. Bulkin  
Executive Director

**SUBMITTED BY:** Peggy Lynch, Ed.D.  
Superintendent

**SUBJECT:** APPROVAL OF MODIFIED PASSING  
CAHSEE SCORES FOR CLASS OF 2007

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### EXECUTIVE SUMMARY

All students must pass the CAHSEE as a condition of receiving a high school diploma. If specified in the student's Individualized Educational Plan (IEP), students with disabilities may use modifications on one or both parts of the CAHSEE. If the student uses the modification and receives a passing score, the score is not valid.

However, at the request of a parent/guardian, a school principal may submit a request for a waiver to the District Board of Trustees for students with disabilities who took the CAHSEE with modifications **and** received the equivalent of a passing score on one or both parts of the CAHSEE.

Two students in the Class of 2007 took the CAHSEE with an allowable modification and received a **passing 'MODIFIED' score**.

### RECOMMENDATION:

It is recommended that the Board validate the equivalent of a passing score for eligible students who used allowable modifications outlined in their IEP and ratify, that for these eligible students, the CAHSEE requirement has been satisfied.

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

<b>TO:</b>	<b>BOARD OF TRUSTEES</b>
<b>DATE OF REPORT:</b>	March 26, 2007
<b>BOARD MEETING DATE:</b>	April 5, 2007
<b>PREPARED BY:</b>	Terry King Associate Superintendent/Human Resources
<b>SUBMITTED BY:</b>	Peggy Lynch, Ed.D. Superintendent
<b>SUBJECT:</b>	<b>Layoff of Classified Positions for Fiscal Year 2007-2008</b>

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### EXECUTIVE SUMMARY

The ongoing state budget crisis and the flattening of student enrollment are adversely affecting the District's ability to maintain current levels of support for all programs. Although administration has reduced expenditures significantly with conservative staffing, reduction of positions through attrition, and a number of layoffs at the end of Fiscal Year 2005-2006, it will need to continue to make reductions in order to weather these two crises.

Administration has evaluated all areas of operations to determine where the current level of service can be reduced. The identified lack of work or lack of funds will result in a reduction in the number of positions in several program areas. Since most vacant positions were already eliminated last year, a number of current employees will experience layoffs when their positions are not funded for next year and the work is further reduced.

It is important to note that although certain positions will be eliminated from the budget, there are other needed positions that will be filled from within the District's classified employees. The process will reduce the number of employees who will ultimately be without a position. It is administration's hope that even that smaller number can be re-hired throughout the year whenever vacancies occur.

The District has discussed this situation with CSEA and has begun negotiating the effects of resulting layoffs.

The purpose of this recommended Board action is to initiate the process of deleting the identified positions and ensuring implementation of all layoff rights for the affected incumbents.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve and adopt the attached resolution.

Attachment:

**AGENDA ITEM 16**



BOARD OF TRUSTEES  
OF THE  
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Resolution Re: Layoff and/or Reduction in Hours

On motion of Member \_\_\_\_\_, seconded by Member \_\_\_\_\_, the following resolution is adopted:

WHEREAS, a reduction in the number of classified employees or the level of services to be provided thereby is required due to the lack of work and/or lack of funds within the District anticipated for the 2007-2008 school year; and

WHEREAS, applicable provisions of the Education Code, the Master Agreement between the Board of Trustees and the California School Employees Association and its Chapter 241, and the rules and regulations of the Personnel Commission of the San Dieguito Union High School District require notice to the employees that they may be laid off or reduced in assignment, as well as notification of their rights of displacement, if any, and reemployment rights; and

WHEREAS, the Board of Trustees desires that the Superintendent implement the layoffs and/or reductions in assignment consistent with these requirements;

NOW, THEREFORE, BE IT RESOLVED that this Board hereby initiates the layoffs and/or reductions in assignment of the following positions and the corresponding employees effective June 30, 2007 as indicated:

**EFFECTIVE JUNE 30, 2007**

**01 Administrative Secretary, as follows:**

01 position eliminated 1.0000 FTE 12 months no employees

**04 Multi-Media Technician, as follows:**

01 position eliminated 1.0000 FTE ST+10 01 employee  
02 positions eliminated 0.4875 FTE ST+10 02 employees  
01 position eliminated 0.2625 FTE ST+10 01 employee

**03 School Data Processing Technician, as follows:**

02 positions eliminated 1.0000 FTE 11 months 02 employees  
01 position eliminated 1.0000 FTE 11 months no employee

**01 Secretary, as follows:**

01 position eliminated 0.4875 FTE ST+10 01 employee

BE IT FURTHER RESOLVED that the Superintendent determine the order of layoff pursuant to Education Code Section 45308, and give all appropriate notices to affected employees pursuant to the applicable provisions of the Education Code, the Master Agreement between the Board of Trustees and the California School Employees Association and its Chapter 241, and the rules and regulations of the Personnel Commission of the San Dieguito Union High School District.

PASSED AND ADOPTED by the Board of Trustees of the San Dieguito Union High School District of San Diego County, California on the 5<sup>th</sup> day of April 2007 by the following vote:

AYES:	_____	_____	NOES:	_____
	_____	_____		_____
	_____			

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** March 29, 2007

**BOARD MEETING DATE:** April 5, 2007

**PREPARED AND SUBMITTED BY:** Peggy Lynch, Ed.D.  
Superintendent

**SUBJECT:** CSBA DELEGATE ASSEMBLY ELECTION  
RUN-OFF BALLOT

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### EXECUTIVE SUMMARY

Attached is election material for a Run-Off Ballot, which comes as a result of a tie vote for Region 17. According to the Bylaws, in the event of a tie vote, a run-off election is held. There are two vacancies in Region 17; therefore the Board may vote for up to two candidates. The ballot must be postmarked on or before Friday, April 20, 2007.

### RECOMMENDATION:

It is recommended that the Board discuss and vote on two candidates as listed in the attached material.

### FUNDING SOURCE:

Not applicable

PL/bb

**AGENDA ITEM 17**

MAR 29 2007

SDUHSD SUPERINTENDENT

**TIME SENSITIVE  
RUN-OFF ELECTION FOR DELEGATE ASSEMBLY**

March 26, 2007

**MEMORANDUM**

TO: All Board Presidents and Superintendents – Region 17  
CSBA Member Boards of Education

FROM: Dr. Kathy Kinley, President

SUBJECT: 2007 CSBA Delegate Assembly Run-off  
**Postmark Deadline for Ballots – Friday, April 20, 2007**

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Today, members of the Elections Committee counted the ballots for membership on the CSBA Delegate Assembly. A tie vote resulted in your region. According to the Bylaws, in the event of a tie vote, a run-off election is held.

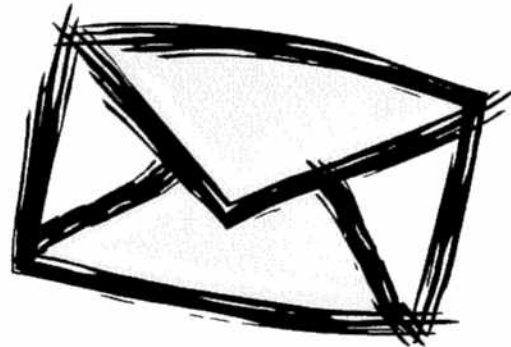
Enclosed is the run-off election material, which consists of the ballot on turquoise paper, the required biographical sketch, and if submitted, a resume for each candidate. In addition we are including a "copy" of the ballot on white paper so that it may be copied for inclusion in board agenda packets. However, only the run-off ballot on turquoise paper is to be completed and returned.

The ballot must be completely filled out, signed and returned in the enclosed envelope. If for some reason the envelope is misplaced, please write **DELEGATE ELECTION – RUN-OFF BALLOT** prominently on your envelope. **Envelopes with the ballots must be postmarked by the US Postal Service on or before Friday, April 20. No exceptions are allowed.** The ballots will be counted no later than Friday, May 4 and all the candidates involved in the run-off election will be notified immediately. All re-elected and newly elected candidates are eligible to attend the Delegate Assembly on May 19-20 in Sacramento.

Should a second tie occur, the Director of the region casts the tie-breaking vote. Please do not hesitate to contact Charlyn Tuter in the Administration department at (800) 266-3382 should you have any questions.

Enclosure





**BALLOTS SHOULD BE RETURNED IN THE  
ENCLOSED ENVELOPE; HOWEVER,  
SHOULD THE ENVELOPE BECOME  
MISPLACED; PLEASE USE YOUR  
STATIONERY AND RETURN TO:**

**CSBA  
DELEGATE ASSEMBLY ELECTIONS  
P.O. BOX 1660  
WEST SACRAMENTO, CA 95691**

**ON THE BOTTOM LEFT CORNER OF THE  
ENVELOPE, WRITE THE REGION OR  
SUBREGION NUMBER (THIS NUMBER  
APPEARS ON THE BALLOT AT THE TOP).**

THIS COMPLETE, **ORIGINAL RUN-OFF BALLOT** MUST BE SIGNED BY THE SUPERINTENDENT/BOARD CLERK AND RETURNED IN THE ENCLOSED ENVELOPE POSTMARKED BY THE POST OFFICE NO LATER THAN **FRIDAY, APRIL 20, 2007**. ONE BALLOT PER BOARD. PLEASE BE SURE TO MARK YOUR VOTE "X" IN THE BOX.  
*A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.*

OFFICIAL 2007 DELEGATE ASSEMBLY **RUN-OFF BALLOT**  
*REGION 17*  
*(San Diego County)*

Number of vacancies: 2 (Vote for no more than 2 candidates)

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*\*denotes incumbent*

- Blanca Lopez Brown (Lemon Grove SD)
- Janet W. Mulder (Jamul-Dulzura Union SD)
- Debra Schade (Solana Beach ESD)
- Emma Turner (La Mesa-Spring Valley SD)

COPY

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*SCHOOL DISTRICT NAME*

---

*SIGNATURE OF SUPERINTENDENT/CLERK*

---

*TITLE*



**CSBA**

**2007 Delegate Assembly Biographical Sketch Form**

**Due: Friday, January 12, 2007** (U.S. Postmark or fax – 916.669.3305 or 916.371.3407)

This **required**, one-page, single-sided, biographical sketch form must be completed in the spaces provided. An optional, single-sided, one-page résumé may also be submitted. This required form and **optional** résumé will be copied exactly as received. Please **do not** state "See résumé."

Any page(s) exceeding this one page, single-sided requirement for the bio sketch and the optional résumé will **not** be accepted.

Blanca Lopez Brown		17	
Name	Region/Subregion		
1358 Lincoln Place	San Diego		92114
Address	City		Zip
(619) 713-2804			bbrown@lgsd.k12.ca.us
Res. Ph.	Bus. Ph.	Fax E-mail	
Lemon Grove School District	4100	2	
District	ADA	Years on board	
Are you a continuing CSBA Delegate? <u>No</u>		If yes, how long have you served as a Delegate? _____	

Please describe your activities/involvement or interests in your local district.

Please describe your activities/involvement or interests in your local district.

Governing Board Member, 2 years/Budget Restoration Committee/Wellness Committee/ City-District Collaboration Committee  
Equity Institute Member, 6 years  
English Language Advisory Committee Coordinator throughout district  
Excellence & Justice in Education Conference Coordinator  
Urban League Diversity Council Member  
YMCA East County Board Member

Please describe any other education-related activities/involvement.

Current partner with Head Start Program in Early Education Collaborative & Child Development Associates  
Preschool For All Task Force (past)  
County Coordinator for Fiesta Educativa Conference (Special Education/Latino)  
Curriculum & Literacy Presenter for Head Start & Chicano Federation Infant Toddler Program  
California Association for Bilingual Education  
Latino Education Summit SDCOE  
San Diego Association for Education of Young Children (SDAIEYC)

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate.

I have attended CSBA for the past three years with special interest in equity, technology, English Language Learner, and community collaborative issues surrounding education.  
California Latino School Board Association (CLSBA) Member  
CLSBA Policy Committee Member  
Director-at-Large Hispanic Working Committee Member  
Masters in Governance enrollee  
NALEO Nutrition & Wellness Institute  
NALEO Education Leadership Institute – Higher Education Access  
NALEO Policy Institute on the Reauthorization of NCLB Act  
National Caucus of Hispanic School Board Members

*Blanca Brown*

Signature

Date



## 2007 Delegate Assembly Biographical Sketch Form

**Due: Friday, January 12, 2007** (U.S. Postmark or fax – 916.669.3305 or 916.371.3407)

This **required**, one-page, single-sided, biographical sketch form must be completed in the spaces provided. An optional, single-sided, one-page résumé may also be submitted. This required form and **optional** résumé will be copied exactly as received.

Please **do not** state "See résumé."

Any page(s) exceeding this one page, single-sided requirement for the bio sketch and the optional résumé will **not** be accepted.

Janet W. Mulder		17 San Diego County	
Name	Region/Subregion		
3394 Beaver Hollow Road	Jamul		91935
Address	City		Zip
(619) 588-5672	(619) 318-8923		jmulder@sdcoe.net
Res. Ph.	Bus. Ph.	Fax E-mail	
Jamul Dulzura Union School District	1328	3	
District	ADA	Years on board	
Are you a continuing CSBA Delegate? <u>No</u>		If yes, how long have you served as a Delegate? _____	

Please describe your activities/involvement or interests in your local district.

In our small school district I wear many hats, serving on several Board and Superintendent Committees including Negotiations, Policy, Legislative, and Parks and Recreation. I was recently elected Vice-President of our Jamul Dulzura School Board. Having served as a teacher for 20+ years in our district, I bring a unique sense of history and knowledge to the importance of the Board's role in curriculum & instruction and staff development. Known in all the schools as a very visible Board member, I often serve as a judge or coach for academic competitions and am called upon to take part in "read aloud" programs with the younger students as well. Our PTAs and PTSA presented me the Golden Acorn Award for Outstanding Service in Education last June, for my work with these organizations as well as our two educational foundations. I have written several articles for our local newspaper heralding the successes of our students, and have been asked to write a monthly column spotlighting them.

Please describe any other education-related activities/involvement.

- Board member on the Greater San Diego Council for Social Studies (GSDCSS)
- Presenter for California League of Middle Schools (CLMS) and California Council for Social Studies (CCSS)
- County Coordinator for San Diego County History Day
- Judging Coordinator for the Constitutional Competition aspect of We the People...the Citizen & the Constitution
- Served as editor of Social Studies texts for Holt, Reinhart & Winston, and McDougal, Littlell Publishing
- Served as a writer for the Center for Civic Education's Scope and Sequence on Civic Education
- Created an interactive web lesson entitled "Debate on Ratification" (Active now)  
<<http://rims.k12.ca.us/activity/ratification/index.html>>
- Attend the Small School District Association conferences and meetings.

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate.

I attended and completed the Masters in Governance series which has given me a broad overview of the importance of being an effective Board member, and detailed the course of action one needs to follow to be a competent, capable member of the leadership team. This knowledge coupled with the wonderfully informative CSBA conference experiences has made me want to be a more involved member of CSBA. We have built a good relationship with our locally elected representatives who work with us on the Constitutional Competition and History Day activities. My association could help to provide a stronger link between CSBA and our public officials. Our small school district is innovative and proactive, and has shown me the importance of representation of small school districts in the CSBA Delegate Assembly. While we share many of the same concerns as the larger districts, it is crucial that our voice be heard in those areas that particularly affect us, which, if elected, I could represent.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate if elected.

Signature Janet W. Mulder

Date Jan. 2, 2007



**JANET W. MULDER**  
**3394 Beaver Hollow Road**  
**Jamul, California 91935**  
**(619) 588-5672**  
[jmulder@sdcoe.net](mailto:jmulder@sdcoe.net)

**EDUCATION:**

- **M.I.G.** Masters in Governance - California School Boards Association - 2005
- **M.A.** Education (Curriculum & Instruction) - San Diego State University - 1980
- **Life Credential** - Multiple Subject (K-12 - Adult) - San Diego State University - 1977
- **B.S.** Business (Marketing) with Honors - San Diego State University - 1958
- **Other post-baccalaureate education includes:**
  - Univ. of Pennsylvania 1988, Stanford University 1988, UCLA 1987, SDSU 1987, UCLA 1986, UCSD 1982.
- **Other educational training includes:**
  - Josten's Yearbook Training Workshop – USD, BTSA training – Cajon Valley School District, California Council of Social Studies Conferences (CCSS), California League of Middle Schools Conferences (CLMS), California History Social Science Project Fellows Academies, Institutes (CHSSP), California Teachers of English Conferences (CATE), California Learning Assessment System (CLAS) History Assessment Training, San Diego County Mentor Workshops, Partnership School's Network Conferences & Symposiums, Cognitive Coaching Training (Advanced) Art Costa & Robert Garmson, Cooperative Learning Workshops - Dee Dishon & Pat Wilson O'Leary, Problem Solving & Critical Thinking Workshops - Rita King, San Diego Area Mathematics Project Fellow, Program Quality Review Lead Reviewer Training.

**CONSULTING & TEACHING EXPERIENCE:**

**EDUCATIONAL CONSULTANT 2000 – PRESENT**

**Jamul Dulzura Union School District Board of Trustees member**

- Elected November, 2004 for a four year term
- Earned Masters in Governance Certificate from CSBA, 2005

**Holt, Rinehart & Winston, Publishers, Editorial Consultant**

**Center for Civic Education – Scope & Sequence of Civics Education K-12**

**Constitutional Competition Coordinator - San Diego County**

**San Diego County Department of Education**

- History Day Coordinator 2002 - 2007
- CA State History Day Museum Experience Coordinator, 2005
- Big Ideas Standards Project Writer
- Standards in Action Project Consultant

**Oak Grove Middle School - Jamul, California**

**Yearbook Advisor & PowerPoint Presentation Creator**

**California History-Social Science Project Policy Board**

**McDougal Littell Publishing, Editorial Consultant**

**JAMUL-DULZURA UNION SCHOOL DISTRICT**

**Oak Grove Middle School - September 1986 – 2002**

**Mentor Teacher - History Social Science, Award-winning Journalism, Speech, Academic Teams Coach, Constitutional Competition, County, State, National History Day, East County Academic Bowl Coach, School Site Council Member, Student Council Advisor, Leadership Team, History Resource Teacher**

**Jamul Elementary School - May 1977 to Sept. 1986**

**Fifth grade, District Math Resource Teacher, Student Council Advisor**

**AWARDS & RECOGNITION RECEIVED:**

**34 Awards received including "Teacher of the Year" (2 times), "CLMS Educator of the Year", DAR "California's Outstanding Teacher of American History", Kiwanis "Citizen of the Year", Proclamations from SD County Bd of Supervisors, PTA Awards**

**PRESENTATIONS & WORKSHOPS GIVEN:**

**115 given from 1985 to present at the local, state, and national level at conferences, schools, districts, Boards of Education meetings, community groups, colleges and universities on a variety of topics. (Complete list available upon request)**



# CSBA 2007 Delegate Assembly Biographical Sketch Form

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Any page(s) exceeding this one page, single-sided requirement for the bio sketch and the optional résumé will **not** be accepted.

Name	Debra Schade		17
Address	529 Mar Vista Drive		92075
Res. Ph.	(858) 792-5804	(858) 794-7104	(858) 794-7105
District	Solana Beach Elementary School District		2,700
Are you a continuing CSBA Delegate?	No	If yes, how long have you served as a Delegate?	N/A

Please describe your activities/involvement or interests in your local district.

In December 2006, I was re-elected to a second term as President of the Board of Education and served as Vice-President in 2004-05. Over the course of the last five years, I have been appointed as a board representative to a number of district and regional committees. These include the North County Consortium for Special Education; San Dieguito Alliance for Drug Free Youth; District Wellness Committee, District New School Site Planning Committee, Solana Beach Foundation for Learning, and the District Strategic Planning Committee. Prior to election to the Board, I was an active participant on the District GATE Committee, the Superintendent's District Advisory Forum, and Site Strategic Planning Committees. I continue to look for opportunities to ensure a quality, child-centered education for all children, supporting each student to reach and exceed their potential.

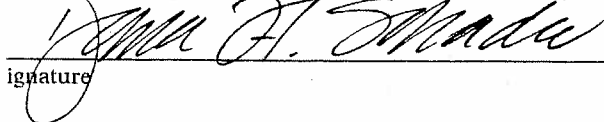
Please describe any other education-related activities/involvement.

I have been involved in local education since my oldest son began Kindergarten in 2000. I am a classroom volunteer, an active PTA member, School Site Council member, and served as School Site Council President. Prior to being elected to the school board, I was a site representative to the Solana Beach Foundation for Learning. The Foundation raises approximately half a million dollars a year to support art, music, science, and technology enrichment learning opportunities for all Solana Beach students. Currently, I am the president of a Kids Korps USA Chapter, a youth service organization that provides community service opportunities for children ages 6-18. I have accompanied our district superintendent to meetings in both San Diego and Sacramento with former State Senator Dede Alpert, and Senators Bill Morrow and Mark Wyland. I represented our district for the City of San Diego Council President Scott Peters' Community Council on Local Education Issues. I am currently representing our district on a joint education committee with the mayor and members of the Solana Beach City Council. I have attended annual conferences for Coalition for Adequate School Housing, Small School District Association, National School Board Association, California Elected Women's Association, and CSBA.

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate.

I have been an annual attendee of CSBA conventions since my election to the board in 2002, including the CSBA workshop for new board members and continuing education training. I have found CSBA to be an invaluable resource for board members and school districts. CSBA is a critical organization that informs, educates and networks board members as well as delivers our united message to legislators in Sacramento. It is a powerful voice of advocacy for all students. We must provide all students with quality academic standards in a safe, secure, and healthy learning environment. I would be honored to serve as a CSBA Delegate for Region 17 to work for strong educational policy and fight for educational issues at the regional, state, and national level.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate if elected.

  
Signature

12/28/06  
Date

## **Debra H. Schade, Ph.D.**

529 Mar Vista Drive, Solana Beach, CA 92075

[dschade@sbsd.k12.ca.us](mailto:dschade@sbsd.k12.ca.us)

### **PUBLIC SERVICE**

#### Solana Beach School District Board of Trustees

- Re-elected President in 2006
- Elected Vice-President (2004)
- Elected President (2002)
- Elected Board Representative to the North County Consortium for Special Education (2002-2005)

#### Solana Beach School District Committees

- Wellness Committee
- School Site #7 Planning Committee
- District Strategic Planning Committee
- Interview panels for administrative personnel
- District GATE Committee
- District Advisory Forum
- Solana Beach Foundation For Learning

### **LEGISLATIVE EXPERIENCE**

- Meetings regarding educational issues with legislators in San Diego and Sacramento, including former U.S. Representative Randy Cunningham, former State Senator Dede Alpert, Senator Bill Morrow, Senator Mark Wyland, and San Diego City Council President Scott Peters
- City of San Diego Council President Scott Peters' Community Council on Local Education Issues
- City of Solana Beach Schools Liaison Sub-committee with members of the Solana Beach City Council
- California Elected Women's Association (CEWAER) member

### **EDUCATIONAL CONFERENCES**

- CSBA Annual Conference (since 2002)
- Schools for Sound Finance (SF2) Workshop
- Schools Services of California (SSC) State Budget Workshop
- Small School District Association of California (SSDA) Conference
- Coalition for Adequate School Housing (CASH) Annual Conference
- National School Boards Association (NSBA) Annual Conference

### **COMMUNITY SERVICE**

- Kids Korps USA Chapter President (2002-Present)
- Playground volunteer at Solana Vista Elementary School (2003-04)
- Solana Beach Foundation for Learning Site Representative (2001-2002)
- Solana Vista Elementary School Site Council President (2000-2002)
- Young Scientist Club Coordinator
- Classroom Volunteer

### **PERSONAL**

- Married since 1989 to Bart Schade
- Three sons (1st grade, 4th grade, and 6th grade) attending Solana Beach School District elementary schools
- Ph.D. in Health Promotion



# CSBA 2007 Delegate Assembly Biographical Sketch Form

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Any page(s) exceeding this one page, single-sided requirement for the bio sketch and the optional résumé will **not** be accepted.

Dr. Emma Turner, Psy.D		17	
Name	Region/Subregion		
3084 Calavo Drive	Spring Valley		91978
Address	City	Zip	
619-660-5222	619-660-5222	emma357@aol.com	
Res. Ph.	Bus. Ph.	Fax E-mail	
La Mesa-Spring Valley School District	13,118	10 months	
District	ADA	Years on board	
Are you a continuing CSBA Delegate? <u>No</u>		If yes, how long have you served as a Delegate? <u>N/A</u>	

Please describe your activities/involvement or interests in your local district.

I have served the La Mesa-Spring Valley School District since 1998 as a parent and now as a school board member. I was President and Vice President of the school site council for Spring Valley Middle School from 1998 until 2000 and a member of the Monte Vista High School site council for 4 years in Grossmont School District. I represented Loma at the District Advisory Council from 2002 until 2004. I was also President of the Loma PTA unit; Program Director for the Mount Helix PTA Council; and attended monthly Superintendent's meetings at the district from 2003 until 2006. I served as a member of the Citizen's Bond Oversight Committee for the District's modernization bond from 2004 until 2006. In 2004, I presented a communications workshop at the District's Parent Summit and coordinated registration in 2005. After an unsuccessful run for the school board in 2004, I was appointed as a trustee for the district in April 2006. As a current trustee, I serve on the budget committee.

Please describe any other education-related activities/involvement.

I facilitated a self-esteem college preparation course for middle school students for the University of California Upward Bound program from 2000 to 2001. I also served as Superintendent of my church school from 2001 to 2002. I coordinated and sponsored a scholarship oratory contest for community high school students in 2004. I also coordinated programs for Pathways 2 College foundation for middle and high school students from 2005 to present. From 2004 to present, I assisted with developing and implementing a literacy writing program for parents and students at a charter school located in a disadvantaged area in San Diego, and their work was published in a book. While on active duty in the Navy, I taught military law courses to undergraduate and graduate students from 2000 to 2004. Currently, I teach diversity, communications and psychology classes to undergraduate students as an adjunct professor for the University of Phoenix.

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate.

I was introduced to CSBA during a "back to school" workshop earlier this fall. I was truly impressed with the legislative updates and quality of the presentations, which seemed extremely pertinent to my position on the school board. During the 2006 conference in San Francisco, I realized the CSBA was providing essential and vital information to governance teams, especially at the orientation for new trustees. I decided then that I wanted to be a part of the exciting adventure. I have lots of diverse experiences in the public education system, first as a parent of 3 daughters (2 in college and 1 in middle school); as a mentor for students while stationed all over the world for 27 years; and now as a trustee. I plan to complete the Masters in Governance program because I believe continuing education is necessary to keep abreast of educational issues and make intelligent decisions. I want to be an advocate for my region and CSBA because I enjoy identifying and seeking solutions to systemic challenges.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate if elected.

Emma Turner  
Signature

December 7, 2006  
Date

## **RESUME**

Emma Turner, Psy.D  
3084 Calavo Drive  
Spring Valley, CA 91978  
(619) 660 -5222  
(619) 750-4914 (cell)  
[emma357@aol.com](mailto:emma357@aol.com)

**Objective:** Support application for CSBA 2007 Delegate Assembly nomination.

### **Education**

- Doctorate of Psychology; Psychology/Industrial & Organizational Psychology; Alliant International University, San Diego, CA; June 2003
- Master of Science; Psychology-culture and human behavior; California School of Professional Psychology, San Diego, CA; June 2001
- Master of Human Relations; Psychology/human behavior; University of Oklahoma, Naples, Italy; May 1996
- Bachelors of Science; Information Computer Systems; University of Maryland, College Park, MD; June 1992
- Associates of Art; Information Computer System; University of Maryland, College Park, MD; May 1989

### **Employment History**

- 2006-present, School Board Member, La Mesa-Spring Valley School District
- 2005-present, Adjunct Professor, University of Phoenix
- 2004-present, Life Coach Consultant (student success), self-employed
- 2000-2004, Instructor and Academic Administrator, Naval Justice School Detachment, San Diego

### **Community (volunteer) Involvement**

- 2000-2005, President and Vice President, Children's Social/Cultural organization
- 2000-2001, Facilitator, University of California San Diego, Upward Bound College Preparatory Program
- 2001-2002, Superintendent of Church School, Christian Fellowship Congregational Church, UCC
- 2004-present, Coordinator, Rainbow Writer's literacy Program for Johnson Elementary
- 2005-present, Program Coordinator, Pathways2College college preparatory workshops

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** March 29, 2007

**BOARD MEETING DATE:** April 5, 2007

**PREPARED AND SUBMITTED BY:** Peggy Lynch, Ed.D.  
Superintendent

**SUBJECT:** BOARD POLICY REVISION PROPOSAL,  
#0420 AND 0420/ar-1

.....

### EXECUTIVE SUMMARY

Attached is a Board Policy Revision proposal for BP #0420 and 0420/AR-1, *Philosophy-Goals-Objectives and Comprehensive Plans – School Plan / Site Councils*.

### RECOMMENDATION:

This is being submitted for First Read only, and will be resubmitted for approval at a later date.

### FUNDING SOURCE:

Not applicable

PL/bb

**PHILOSOPHY-GOALS-OBJECTIVES AND COMPREHENSIVE PLANS**

**PROPOSED  
0420**

SCHOOL PLANS/SITE COUNCILS

~~The Board of Trustees encourages district employees, students, parents/guardians and other members of the school community to develop school plans designed to meet the specific needs at individual school sites. The Board may approve or disapprove school plans as necessary in order to fulfill the district's mission, accomplish the Board's adopted goals and/or comply with legal requirements.~~

~~When submitting a consolidated application for state and federal categorical programs to the California Department of Education, the superintendent or designee shall assure that a single plan for student achievement has been prepared for each participating school in accordance with law. (Education Code 64001)~~

~~The superintendent or designee shall ensure that schools desiring to participate in categorical programs establish and maintain a school site council. Such councils shall be responsible for the development, review and modification of school plans and for other duties as prescribed by law.~~

~~When required by law or determined to be a useful tool to accomplish district and school goals, school site councils or other school advisory groups shall develop comprehensive school plans designed to enhance student achievement at individual school sites.~~

Single Plan for Student Achievement

~~The Superintendent or designee shall ensure that a single plan for student achievement is prepared by the school site council as required by law for each school participating in specified state and/or federal categorical programs. (Education Code 41507, 41572, 52055.755, 64001)~~

~~Whenever feasible, any other school plan may be incorporated into the single plan for student achievement.~~

~~The Superintendent or designee shall review each school's single~~

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

**AGENDA ITEM 20**

Policy Adopted: July 15, 1999

Policy Revised: October 3, 2002

Policy Revision DRAFT: April 5, 2007

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PHILOSOPHY-GOALS-OBJECTIVES AND COMPREHENSIVE PLANS

PROPOSED  
0420

plan and ensure that it has been developed and approved by a properly constituted school site council, meets the content requirements for all programs included, is based on an analysis of current practices and student academic performance, and reasonably links improvement strategies to identified needs of the school and students. He/she shall submit to the Governing Board his/her recommendations for plan approval or recommendations regarding any subsequent material revision of the plan.

The Board shall review and approve each school's single plan for student achievement at a regularly scheduled meeting. The Board also shall review and approve any subsequent revisions that include material changes affecting the academic programs for students participating in these categorical programs. The Board shall certify that, to the extent allowable under federal law, the plan is consistent with district local improvement plans required as a condition of receiving federal funding. (Education Code 64001)

School Site Block Grants

Upon receipt of state funding for school site block grants, the Board shall allocate the funds to district schools on an equal per-pupil basis. (AB 1802, Sec. 43, Statutes of 2006)

The school's use of the funds allocated through this block grant shall be proposed by the school site council or, if the school does not have a school site council, by a school-wide advisory group or school support group. (AB 1802, Sec. 43, Statutes of 2006)

The Board encourages school site councils to fund the highest priority needs identified in school improvement plans. The school site council shall provide the Superintendent or designee and the Board with a written proposal that includes a statement of the identified need(s) and how the funds will be used to enhance the educational program.

Before the funds are encumbered or expended, the Board shall approve the site council's proposed use of the funds. If the Board

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

AGENDA ITEM 20

Policy Adopted: July 15, 1999

Policy Revised: October 3, 2002

Policy Revision DRAFT: April 5, 2007

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**PHILOSOPHY-GOALS-OBJECTIVES AND COMPREHENSIVE PLANS**

**PROPOSED  
0420**

does not approve the proposed use, the Board shall inform the school site council of the reasons for disapproval and request that the council review and revise its proposal. (AB 1802, Sec. 43, Statutes of 2006)

Legal Reference:

CALIFORNIA EDUCATION CODE

52-53	Designation of schools
<b>8240-8244</b>	<b>General child care and development programs</b>
8750-8754	Conservation education
18100-18203	School libraries
<b>32228-32228.5</b>	<b>School safety and violence prevention</b>
<b>33133</b>	<b>Information guide for school site councils</b>
<b>35147</b>	<b>Open meeting laws exceptions</b>
<b>41500-41573</b>	<b>Categorical education block grants</b>
44500-44508	Peer Assistance and Review Program
44520-44534	New Careers Program
44670.1-44671.5	Staff Development and Resource Centers
<b>48400-48403</b>	<b>Compulsory continuation education</b>
<b>48430-48438</b>	<b>Continuation education</b>
<b>48660-48667</b>	<b>Community day schools</b>
<b>51745-51749.3</b>	<b>Independent study</b>
<b>51760-51769.5</b>	<b>Work experience education</b>
51870-51874	Educational technology
52000-52049	School Improvement Program
52053-52055.51	Immediate Intervention/Underperforming Schools Program
<b>52055.600-52055.662</b>	<b>High Priority Schools Grant Program</b>
<b>52055.700-52055.770</b>	<b>Quality Education Investment Act</b>
52176	Advisory committees
52200-52212	Gifted and Talented Education Program
<b>52300-52346</b>	<b>Regional occupational centers</b>
52340-52346	California Regional Career Guidance Centers
<b>52500-52617</b>	<b>Adult education, including:</b>
<b>52610-52616.24</b>	<b>Adult education finances</b>
52800-52904	School-Based Program Coordination Act
54000-54041	Educationally Disadvantaged Youth Programs

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

**AGENDA ITEM 20**

Policy Adopted: July 15, 1999

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**PHILOSOPHY-GOALS-OBJECTIVES AND COMPREHENSIVE PLANS** **PROPOSED**  
**0420**

54100-54145 Miller-Unruh Basic Reading Act  
54425 Advisory committees (compensatory education)  
54650-54659 Education Improvement Incentive Program  
54720-54734 School-Based Pupil Motivation and Maintenance Program  
**54740-54749.5 California School Age Families Education Program**  
56000-56885 Special education  
64000 Categorical programs included in consolidated application  
64001 Single school plan for student achievement, consolidated application programs

**REPEALED EDUCATION CODE FOR CATEGORICAL PROGRAMS**

52012 Establishment of school site council  
52014-52015 School plans

**HEALTH AND SAFETY CODE**

104420 Tobacco use prevention

**MILITARY AND VETERANS CODE**

500-520.1 California Cadet Corps

**AB 1802 UNCODIFIED 2006 STATUTE**

43 School site block grants

**CODE OF REGULATIONS, TITLE 5**

3930-3937 Compliance plans

**UNITED STATES CODE, TITLE 20**

6301-6514 Helping disadvantaged children meet high standards

6312-6319 Title I programs; plans

6421-6472 Programs for neglected, delinquent, and at-risk children and youth

6601-6651 Teacher and Principal Training and Recruitment Program

6801-7014 Limited English proficient and immigrant students

7101-7165 Safe and Drug-Free Schools and Communities

7341-7355c Rural Education Initiative

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**

Policy Adopted: July 15, 1999

Policy Revised: October 3, 2002

Policy Revision DRAFT: April 5, 2007

**AGENDA ITEM 20**

**PHILOSOPHY-GOALS-OBJECTIVES AND COMPREHENSIVE PLANS**

**PROPOSED  
0420**

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS  
A Guide and Template for the Single Plan for Student  
Achievement: A Handbook for School Site Councils, April 2006  
Single School Planning Template, 2002  
School Site Councils: Their Composition, Role and  
Responsibilities, 1991

CDE CORRESPONDENCE

Update on the Status of Program Quality Review and  
Implementation of SB 374, November 14, 2001

WEB SITES

~~CDE: <http://www.cde.ca.gov>~~  
California Department of Education, Single Plan for Student  
Achievement: <http://www.cde.ca.gov/nclb/sr/le/singleplan.asp>  
Center for Comprehensive School Reform and Improvement:  
<http://www.centerforscri.org>  
U.S. Department of Education: <http://www.ed.gov>

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Policy Adopted: July 15, 1999

Policy Revised: October 3, 2002

Policy Revision DRAFT: April 5, 2007

**AGENDA ITEM 20**

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PHILOSOPHY-GOALS-OBJECTIVES AND COMPREHENSIVE PLANS

PROPOSED  
0420/AR-1

SCHOOL PLANS/SITE COUNCILS

School Site Councils

When required for participation in any categorical program, each district school shall establish a school site council or advisory committee. (Education Code 41507, 41572, 52852, 64001)

The school site council shall be composed of the following:  
(Education Code 41507, 41572, 52852)

1. The principal
2. Teachers selected by the school's teachers
3. Other school personnel chosen by the school's other personnel
4. Parents/guardians of students attending the school chosen by other such parents/guardians, or community members chosen by the parents/guardians as representatives
5. In secondary schools, students attending the school chosen by other such students

Half of the school site council membership shall consist of school staff, the majority of whom shall be classroom teachers, the remaining half shall be equal numbers of parents/guardians or parent/guardian representatives) and students. (Education Code 41507, 41572, 52852)

A district employee may serve as a parent/guardian representative on the site council of the school his/her child attends, provided the employee does not work at that school. (Education Code 52852)

School site councils may function on behalf of other committees in accordance with law. (Education Code 52055.620, 52176, 52870, 54425; 5 CCR 3932)

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Administrative Regulation Issued: December 15, 1977  
Administrative Regulation Revised: June 1, 1989  
Administrative Regulation Reviewed: June 22, 1995  
Administrative Regulation Revised: July 15, 1999  
Administrative Regulation Revised: October 3, 2002  
Administrative Regulation Revision DRAFT: April 5, 2007

PHILOSOPHY-GOALS-OBJECTIVES AND COMPREHENSIVE PLANS

PROPOSED  
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School site councils shall operate in accordance with procedural meeting requirements established in Education Code 35147.  
Single Plan for Student Achievement

In order for a school to participate in any state or federal categorical program specified in Education Code 41506, 41571, 52055.700, or 64000, the school site council shall approve, annually review, and update a single plan for student achievement. If the school does not have a school site council, a school-wide advisory group or school support group conforming to the composition requirements of the school site council listed above shall fulfill these responsibilities. (Education Code 41507, 41572, 52055.755, 64001)

The single plan for student achievement shall be aligned with school goals for improving student achievement and shall be based on an analysis of verifiable state data, including the Academic Performance Index (API) and the California English Language Development Test (CELDT), and any other data voluntarily developed by the district to measure student achievement. (Education Code 64001)

The plan shall, at a minimum: (Education Code 64001)

1. Address how funds provided to the school through categorical programs will be used to improve the academic performance of all students to the level of the performance goals established by the API
2. Identify the school's means of evaluating progress toward accomplishing those goals
3. Identify how state and federal law governing these programs will be implemented

In addition to meeting the requirements common to all applicable school plans, the single plan shall address the content required by law for each individual categorical program in which the school participates.

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Administrative Regulation Issued: December 15, 1977

Administrative Regulation Revised: June 1, 1989

Administrative Regulation Reviewed: June 22, 1995

Administrative Regulation Revised: July 15, 1999

Administrative Regulation Revised: October 3, 2002

Administrative Regulation Revision DRAFT: April 5, 2007

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PHILOSOPHY-GOALS-OBJECTIVES AND COMPREHENSIVE PLANS

Plans developed for the state's Immediate Intervention/Underperforming Schools Program pursuant to Education Code 52054 or the federal Title I school-wide programs pursuant to 20 USC 6314 shall satisfy the requirement for the single plan. (Education Code 64001)

In developing or revising the single plan, the school site council shall:

1. Measure the effectiveness of current improvement strategies at the school

The school site council shall analyze student performance based on state and local data, identify significant low performance among all student groups, and analyze instructional programs to determine program areas that need to be addressed in order to raise performance of student groups not meeting academic standards.

2. Seek input from other school advisory committees as appropriate
3. Reaffirm or revise school goals to serve as a basis for school improvement activities and expenditures
4. Revise improvement strategies and expenditures

The school site council shall specify actions to be taken, dates by which actions are to be started and completed, expenditures needed to implement the action, the funding source, anticipated annual performance growth for each student group, and the means that will be used to evaluate progress toward each goal.

5. Approve and recommend the plan to the Governing Board

The Superintendent or designee and the principal shall implement the strategies in the single plan and report to the school site council and the Board regarding progress toward school goals. The school site council shall monitor the implementation and effectiveness of the single plan and modify any activities that prove ineffective.

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Administrative Regulation Issued: December 15, 1977  
Administrative Regulation Revised: June 1, 1989  
Administrative Regulation Reviewed: June 22, 1995  
Administrative Regulation Revised: July 15, 1999  
Administrative Regulation Revised: October 3, 2002  
Administrative Regulation Revision DRAFT: April 5, 2007

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School Plans for Categorical Block Grants

Whenever a school participates in the state's categorical block grant programs for student retention and/or school and library improvement, the school site council shall develop a plan which shall include, but need not be limited to: (Education Code 41507, 41572)

1. Curricula, instructional strategies, and materials responsive to the individual educational needs and learning styles of each student that enables all students to do all of the following:
  - a. Make continuous progress and learn at a rate appropriate to their abilities
  - b. Master basic skills in language development and reading, writing, and mathematics
  - c. Develop knowledge and skills in other aspects of the curricula, such as arts and humanities; physical, natural, and social sciences; multicultural education; physical, emotional, and mental health; consumer economics; and career education
  - d. Pursue educational interests and develop esteem for self and others; personal and social responsibility, critical thinking, and independent judgment
2. Consideration of the use of community resources to achieve instructional improvement objectives
3. Consideration of the use of education technology
4. A staff development program for teachers, other school personnel, paraprofessionals, and volunteers
5. Provisions for utilization of the student success team process to identify and assess the needs of students who are dropouts or potential dropouts, and to develop programs to meet those needs
6. Procedures for coordinating services from funding sources at the school level to help students participate successfully

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in the core academic curricula and specialized curricula related to jobs and career opportunities

7. Instructional and auxiliary services to meet the special needs of students who are limited-English-speaking, including instruction in a language they understand; educationally disadvantaged students; gifted and talented students; and students with disabilities
8. Improvement of the classroom and school environments, including improvement of relationships between and among students, school personnel, parents/guardians, and the community, and reduction of the incidence of violence and vandalism among students
9. Improvement of student attendance, including parent/guardian awareness of the importance of regular school attendance
10. The proposed expenditure of block grant funds and the degree to which expenditures meet the plan's criteria
11. Other activities and objectives established by the school site council
12. A process for ongoing evaluation and modification of the plan

The evaluation shall be based on the degree to which the school is meeting the plan's objectives, student achievement, and improved school environment. An improved school environment shall be measured by indicators such as the incidence of absenteeism, suspension and expulsion, dropouts, school violence, vandalism and theft; student attitudes towards the school, self, and others; absenteeism among staff, staff resignations and requests for transfers; and satisfaction of students, parents/guardians, teachers, administrators, and staff.

In addition, any school receiving state funding for school and library improvement shall incorporate plans pertaining to school libraries. (Education Code 41572)

The student retention and/or school and library improvement plans shall be incorporated into the school's single plan for student

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achievement as described in the above section. (Education Code  
41507, 41572)

PROPOSED  
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### School Site Block Grants

The school site council may propose any one-time educational purpose for the use of funds allocated to school sites under school site block grants, including, but not limited to, the following purposes: (AB 1802, Sec. 43, Statutes of 2006)

1. Instructional materials
2. Classroom and laboratory supplies and materials
3. School and classroom library materials
4. Educational technology
5. Deferred maintenance
6. Expenditures designed to close the achievement gap
7. Professional development

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**PHILOSOPHY-GOALS-OBJECTIVES AND COMPREHENSIVE PLANS**

**0420**

SCHOOL PLANS/SITE COUNCILS

The Board of Trustees encourages district employees, students, parents/guardians and other members of the school community to develop school plans designed to meet the specific needs at individual school sites. The Board may approve or disapprove school plans as necessary in order to fulfill the district's mission, accomplish the Board's adopted goals and/or comply with legal requirements.

When submitting a consolidated application for state and federal categorical programs to the California Department of Education, the superintendent or designee shall assure that a single plan for student achievement has been prepared for each participating school in accordance with law. (Education Code 64001)

The superintendent or designee shall ensure that schools desiring to participate in categorical programs establish and maintain a school site council. Such councils shall be responsible for the development, review and modification of school plans and for other duties as prescribed by law.

<u>Legal Reference:</u>	<u>CALIFORNIA EDUCATION CODE</u>
52	Designation of schools
53	Designation of high schools
8750-8754	Conservation Education
18100-18203	School libraries
44520-44534	New Careers Program
44670.1-44671.5	Staff Development and Resource Centers
44500-44508	Peer Assistance and Review Program
51870-51874	Educational technology
52000-52049	School Improvement Program
52053-52055.51	Immediate Intervention/Underperforming Schools Program
52176	Advisory committees
52200-52212	Gifted and Talented Education Program
52340-52346	California Regional Career Guidance Centers
52800-52904	School-Based Program Coordination Act
54000-54041	Educationally Disadvantaged Youth Programs
54100-54145	Miller-Unruh Basic Reading Act

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**0420**

54425 Advisory committees (compensatory education)  
54650-54659 Education Improvement Incentive Program  
54720-54734 School-Based Pupil Motivation and Maintenance Program  
56000-56885 Special education  
64000 Categorical programs included in consolidated application  
64001 Single school plan for student achievement, consolidated application programs  
CODE OF REGULATIONS, TITLE 5  
3930-3937 Compliance plans  
UNITED STATES CODE, TITLE 20  
6301-6514 Helping disadvantaged children meet high standards

Management Resources:

CDE CORRESPONDENCE

Update on the Status of Program Quality Review and Implementation of SB 374, November 14, 2001

CDE PUBLICATIONS

Single School Planning Template, 2002

School Site Councils: Their Composition, Role and Responsibilities, 1991

WEB SITES

CDE: <http://www.cde.ca.gov>

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SCHOOL PLANS/SITE COUNCILS

The following guidelines shall apply to the establishment of School Site Councils in the San Dieguito Union High School District.

I. MEMBERSHIP

The School Site Council shall consist of a maximum of 20 members at the high school level and 12 members at the middle school level. The membership shall include:

- A. The School Site Council shall be constituted to ensure parity between (a) the principal, classroom teachers and other school personnel, and (b) an equal number of parents and students.
- B. Classroom teachers shall constitute a majority of section A, subsection (a) above.
- C. Representatives of each category shall be selected by their peers in that group through a democratic process identified in the bylaws of each School Site Council.
- D. A school employee may serve as a parent/guardian representative on the site council of the school his/her child attends, provided the employee does not work at that school.
- E. The School Site Council, parent and student membership should be representative of the geographic, ethnic and socio-economic composition of the community served.
- F. The school principal or designee shall be present at each meeting of the School Site Council.
- G. Members of the School Site Council shall agree to represent the special interests of all students including, but not limited to the special needs of non-English speaking or limited-English speaking pupils; educationally disadvantaged pupils; gifted and talented pupils; and pupils with exceptional needs.

II. OPERATIONAL PROCEDURES

- A. School Site Councils shall elect a chairperson and a secretary along with any other officer required by the bylaws of the group.

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- B. The term of office shall be one year. No officer shall serve more than two terms.
- C. Roberts Rules of Order will govern the conduct of meetings.
- D. All meetings will be held at the appropriate school or district site.
- E. The number of meetings to be held will be determined by the group.
- F. The School Site Council will follow provisions of the Ralph M. Brown Anti-Secret Meeting Act which requires (a) at least twenty-four hours notice of all meetings, and (b) all meetings will be open to the public.
- G. Minutes of meetings will be kept and shall be available to the public.

**III. SINGLE PLAN FOR STUDENT ACHIEVEMENT**

In order for a school to participate in state and federal categorical programs funded through the state's consolidated application process, the school site council shall consolidate and approve a single plan for student achievement. This plan shall be aligned with school goals for improving student achievement and shall be based on an analysis of verifiable state data, including the Academic Performance Index and the English Language Development Test, and any other data voluntarily developed by the district to measure student achievement. (Education Code 64001)

The plan shall, at a minimum: (Education Code 64001)

1. Address how funds provided to the school through any of the programs identified in Education Code 64000 will be used to improve the academic performance of all students to the level of the performance goals established by the Academic Performance Index
2. Identify the school's means of evaluating progress toward accomplishing those goals
3. Identify how state and federal law governing these programs

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will be implemented

Whenever feasible, the school site council may include within the above plan any plans required by other categorical programs.

The school site council shall annually review and update this plan, including the proposed expenditure of funds allocated to the school for these programs. If the school does not have a school site council, a school wide advisory group or school support group, conforming to the requirements of Education Code 52012, shall fulfill these responsibilities. (Education Code 64001)

The Governing Board shall review and approve the plan at a regularly scheduled meeting. The Board also shall review and approve any subsequent revisions that include material changes affecting the academic programs for students participating in these programs. The Board shall certify that, to the extent allowable under federal law, the plan is consistent with district local improvement plans required as a condition of receiving federal funding. (Education Code 64001)

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Administrative Regulation Reviewed: June 22, 1995

Administrative Regulation Revised: July 15, 1999

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## San Dieguito Union High School District

### INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: March 22, 2007

BOARD MEETING DATE: April 5, 2007

PREPARED BY: Denise W. Levine, Executive Director  
Pupil Services

SUBMITTED BY: Peggy Lynch, Ed.D.,  
Superintendent

SUBJECT: Board Policy 0430 – Revision  
Philosophy-Goals-Objectives and Comprehensive Plans

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#### **EXECUTIVE SUMMARY**

The San Dieguito Union High School District participates as a member of the North Coastal Consortium for Special Education in a Special Education Local Plan Area (SELPA). Accordingly, the district complies with the comprehensive local plan for special education developed by the SELPA.

#### **RECOMMENDATION**

The district administration has recommended that Board Policy 0430 Comprehensive Local Plan for Special Education be revised to update the changes in:

1. California Education Code Legal References
2. Government Code
3. Welfare and Institutions Code
4. Code of Regulations, Title 5
5. United States Code, Title 20
6. United States Code, Title 42
7. Code of Federal Regulations, Title 34

The district administration further recommends that 0430/AR-1 be added as a new Administrative Regulation.

PL/ddb  
Attachment

**AGENDA ITEM 22**

**PHILOSOPHY-GOALS-OBJECTIVES AND COMPREHENSIVE PLANS**

**PROPOSED  
0430**

COMPREHENSIVE LOCAL PLAN FOR SPECIAL EDUCATION

The Governing Board desires to provide a high-quality education for all students, including those with disabilities. The Board recognizes that all individuals with disabilities have the right to receive a free and appropriate public education.

The district shall provide special education instruction and services for individuals with exceptional needs in accordance with the federal Individuals with Disabilities Education Act.

Modifications and/or special services and aids shall also be provided as needed for students who are eligible for services under Section 504 of the federal Rehabilitation Act of 1973, the Americans with Disabilities Act and related federal regulations.

In order to meet the needs of individuals with disabilities and employ staff with adequate expertise for this purpose, the district participates as a member of the North Coast Consortium for Special Education (**NCCSE**) in a Special Education Local Plan Area (SELPA).

The Superintendent or designee shall extend the district's full cooperation to NCCSE. The policies and procedures of NCCSE shall be applied as policies and regulations of this district, with the exception of those that apply to complaints, unless the local plan specifically authorizes the district to operate under its own policies and regulations.

In accordance with selection procedures described in the NCCSE plan, the Board shall appoint district representatives to the NCCSE community advisory committee. This committee shall make suggestions for the development, amendment and review of the local plan, recommend annual priorities, promote parent/guardian and community involvement, assist in parent/guardian education, and support activities on behalf of individuals with exceptional needs. (Education Code 56190-56194)

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PHILOSOPHY-GOALS-OBJECTIVES AND COMPREHENSIVE PLANS

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Legal Reference:

CALIFORNIA EDUCATION CODE

~~56000-56001~~ Education for individuals with exceptional needs

~~56020-56035~~ Definitions

~~56040-56042~~ General provisions

~~56190-56194~~ Community advisory committees

~~56195-56195.9~~ Local plans

~~56200-56202~~ Local plan requirements

~~56205-56208~~ Local plan requirements

~~56240-56245~~ Staff development

~~56300-56382~~ Identification and referral, assessment, instructional planning, implementation, and review

~~56440-56447.1~~ Programs for individuals between the ages of three and five years

~~56500-56508~~ Procedural safeguards, including due process rights

~~56600-56606~~ Evaluation, audits and information

~~56836-56836.03~~ Administration of local plan

**56000-56001** Education for individuals with exceptional needs

**56020-56035** Definitions

**56040-56046** General provisions

**56048-56050** Surrogate parents

**56055** Foster parents

**56060-56063** Substitute teachers

**56170-56177** Children enrolled in private schools

**56190-56194** Community advisory committees

**56195-56195.10** Local plans

**56205-56208** Local plan requirements

**56213** Special education local plan areas with small or sparse populations

**56240-56245** Staff development

**56300-56385** Identification and referral, assessment, instructional planning

**56440-56447.1** Programs for individuals between the ages of three and five years

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56500-56508 Procedural safeguards, including due process rights

56520-56524 Behavioral interventions

56600-56606 Evaluation, audits and information

56836-56836.05 Administration of local plan

GOVERNMENT CODE

~~95000-95030 California Early Intervention Services Act~~

7579.5 Surrogate parent, appointment, qualifications, liability

95000-95029 California Early Intervention Services Act

WELFARE AND INSTITUTIONS CODE

361 Limitations on parental control

726 Limitations on parental control

CODE OF REGULATIONS, TITLE 5

3000-30829 Regulations governing special education

UNITED STATES CODE, TITLE 20

1400 - 14852 Individuals with Disabilities Act

UNITED STATES CODE, TITLE 29

794 Rehabilitation Act of 1973, Section 504

UNITED STATES CODE, TITLE 42

12101 - 12213 Americans with Disabilities Education Act

CODE OF FEDERAL REGULATIONS, TITLE 34

99.10 - 99.22 Inspection, review and procedures for amending education records

104.1 - 104.39 Section 504 of the Rehabilitation Act of 1973

**300.1-300.818 Assistance to states for the education of children with disabilities, including:**

300.500-300.514 ~~520~~ Due process procedures for parents and children

303.1-303.670 ~~654~~ Early intervention program for infants and toddlers with disabilities

Management Resources:

~~CDE LEGAL ADVISORIES~~

~~0101.91 Interagency Coordination Enforcement~~

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CDE PROGRAM ADVISORIES

- ~~06271.09 School Based Program Coordination Act, PAC:  
89/90-15~~  
~~0831.95 Low Incidence Funding Update, FY 1995-96~~  
~~1107.89 Implementation of New Procedures for  
Noncompliance, CCPMD: 89/90-4~~  
~~1106.95 Occupational Therapy and Physical Therapy,  
SPB: 95/96-02~~

WEB SITES

California Department of Education, Special Education:

<http://www.cde.ca.gov/sp/se>

U.S. Department of Education, Office of Special Education  
Programs: <http://www.ed.gov/about/offices/list/osers/osep>

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**PROPOSED**

**PHILOSOPHY-GOALS-OBJECTIVES AND COMPREHENSIVE PLANS      0430/AR-1**

**COMPREHENSIVE LOCAL PLAN FOR SPECIAL EDUCATION**

Definitions

*Free appropriate public education (FAPE)* means special education and related services that are provided at public expense, under public supervision and direction, and without charge; meet the standards of the California Department of Education, including the requirements of 34 CFR 300.1-300.818; include appropriate preschool, elementary school, or secondary school education for children between the ages of 3 and 21; and are provided in conformity with the student's individualized education program (IEP) that meets the requirement of 34 CFR 300.320-300.324. (34 CFR 300.17, 300.101, 300.104)

The right to FAPE extends to students who are suspended or expelled or placed by the district in a nonpublic, nonsectarian school. (34 CFR 300.17, 300.101, 300.104)

*Least restrictive environment* means that, to the maximum extent appropriate, students with disabilities, including children in public or private institutions or other care facilities, be educated with children who are non-disabled, including the provision of non-academic and extra-curricular services and activities. (34 CFR 300.107, 300.114, 300.117)

*Special education* means specially designed instruction, provided at no cost to the parent/guardian, to meet the unique needs of individuals with disabilities whose educational needs cannot be met with modification of the regular instruction program. It also includes related services, provided at no cost to the parent/guardian, which may be needed to assist these individuals to benefit from specially designed instruction. Special education provides a full continuum of program options, including instruction conducted in the classroom, in the home, in hospitals and institutions, and in other settings; and instruction in physical education, to meet the educational and service needs of individuals with disabilities in the least restrictive environment. (Education Code 56031)

**PHILOSOPHY-GOALS-OBJECTIVES AND COMPREHENSIVE PLANS** **PROPOSED**  
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*Specially designed instruction* means adapting, as appropriate to the needs of an eligible student, the content, methodology, or delivery of instruction to address the unique needs of the student that result from the student's disability and to ensure access of the student to the general curriculum, so that the student can meet the educational standards within the district that apply to all students. (34 CFR 300.39)

*Surrogate parent* means an individual assigned to act as a surrogate for the parent/guardian. The surrogate may represent an individual with disabilities in matters relating to identification, assessment, instructional planning and development, educational placement, reviewing and revising the IEP, and in other matters relating to the provision of FAPE to the individual with disability. (34 CFR 300.519; Education Code 56050)

**PHILOSOPHY-GOALS-OBJECTIVES AND COMPREHENSIVE PLANS**

**0430**

COMPREHENSIVE LOCAL PLAN FOR SPECIAL EDUCATION

The Governing Board desires to provide a high-quality education for all students, including those with disabilities. The Board recognizes that all individuals with disabilities have the right to receive a free and appropriate public education.

The district shall provide special education instruction and services for individuals with exceptional needs in accordance with the federal Individuals with Disabilities Education Act.

Modifications and/or special services and aids shall also be provided as needed for students who are eligible for services under Section 504 of the federal Rehabilitation Act of 1973, the Americans with Disabilities Act and related federal regulations.

In order to meet the needs of individuals with disabilities and employ staff with adequate expertise for this purpose, the district participates as a member of the North Coast Consortium for Special Education in a Special Education Local Plan Area (SELPA).

The Superintendent or designee shall extend the district's full cooperation to NCCSE. The policies and procedures of NCCSE shall be applied as policies and regulations of this district, with the exception of those that apply to complaints, unless the local plan specifically authorizes the district to operate under its own policies and regulations.

In accordance with selection procedures described in the NCCSE plan, the Board shall appoint district representatives to the NCCSE community advisory committee. This committee shall make suggestions for the development, amendment and review of the local plan, recommend annual priorities, promote parent/guardian and community involvement, assist in parent/guardian education, and support activities on behalf of individuals with exceptional needs. (Education Code 56190-56194)

**PHILOSOPHY-GOALS-OBJECTIVES AND COMPREHENSIVE PLANS**

**0430**

<u>Legal Reference:</u>	<u>CALIFORNIA EDUCATION CODE</u>
56000-56001	Education for individuals with exceptional needs
56020-56035	Definitions
56040-56042	General provisions
56190-56194	Community advisory committees
56195-56195.9	Local plans
56200-56202	Local plan requirements
56205-56208	Local plan requirements
56240-56245	Staff development
56300-56382	Identification and referral, assessment, instructional planning, implementation, and review
56440-56447.1	Programs for individuals between the ages of three and five years
56500-56508	Procedural safeguards, including due process rights
56600-56606	Evaluation, audits and information
56836-56836.03	Administration of local plan
<u>GOVERNMENT CODE</u>	
95000-95030	California Early Intervention Services Act
<u>CODE OF REGULATIONS, TITLE 5</u>	
3000-3082	Regulations governing special education
<u>UNITED STATES CODE, TITLE 20</u>	
1400 - 1485	Individuals with Disabilities Act
<u>UNITED STATES CODE, TITLE 29</u>	
794	Rehabilitation Act of 1973, Section 504
<u>UNITED STATES CODE, TITLE 42</u>	
12101 - 12213	Americans with Disabilities Education Act
<u>CODE OF FEDERAL REGULATIONS, TITLE 34</u>	
99.10 - 99.22	Inspection, review and procedures for amending education records
104.1 - 104.39	Section 504 of the Rehabilitation Act of 1973
300.500-300.514	Due process procedures for parents and children
303.1-303.670	Early intervention program for infants and toddlers with disabilities

**PHILOSOPHY-GOALS-OBJECTIVES AND COMPREHENSIVE PLANS**

**0430**

Management Resources: CDE LEGAL ADVISORIES

0101.91 Interagency Coordination Enforcement

CDE PROGRAM ADVISORIES

06271.09 School-Based Program Coordination Act, PAC:  
89/90-15

0831.95 Low Incidence Funding Update, FY 1995-96

1107.89 Implementation of New Procedures for  
Noncompliance, CCPMD: 89/90-4

1106.95 Occupational Therapy and Physical Therapy,  
SPB: 95/96-02



# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** March 28, 2007

**BOARD MEETING DATE:** April 5, 2007

**PREPARED BY:** Frederick Labib-Wood  
Director Classified Personnel

**SUBMITTED BY:** Peggy Lynch, Ed.D.  
Superintendent

**SUBJECT:** **First Reading of proposed New Board Policy to establish the classification Media Technician/Web Technician, SR 44**

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### EXECUTIVE SUMMARY

Four sites in the District have centralized, intra-site media broadcast capability. La Costa Canyon has a Dynacom system, the two Academies each have a Safari system, and Carmel Valley has a limited Safari system. The District is proposing the consolidation of media technology support into a single position that will provide support to the four sites.

The Technology Department has reviewed the level of resources needed to maintain the reliability and functionality and has determined that in addition to the media support during the instructional year, the position can also provide routine technical support and maintenance of the District's web site. School site web pages will continue to be maintained at the site level.

The recommendation to allocate the proposed position at Salary Range 44 is based on internal relationships of the existing classification plan. This recommendation will be reviewed by the Personnel Commission at its next regular meeting on April 10, 2007. CSEA has been apprised of the recommendations with respect to the media and web assignments being proposed for this position. The proposed position will be presented for second reading with recommendation for adoption at the Board's regular meeting on May 3, 2007.

**RECOMMENDATION:**

That the Board review, for adoption at its meeting of May 3, 2007, the proposed policy 4216.3-51.8 Media Technician / Web Technician allocated at Salary Range 44 of the classified bargaining unit schedule.

**FUNDING SOURCE:**

District General Fund.

Attachments

**AGENDA ITEM 23**

**CLASSIFIED PERSONNEL**

**4216.3-51.8**

**MEDIA TECHNICIAN/WEB TECHNICIAN**

**DRAFT 3/28/07**

**OVERALL JOB PURPOSE STATEMENT:**

Under the direction of the Director of Educational Technology, the job of Media Technician/Web Technician is done for the purposes of operating and maintaining a variety of digital and analog equipment (e.g. Dynacom; Safari; video control servers etc.); updating and maintaining the District's web site department related web pages; providing technical guidance and assistance to faculty and staff; and performing skilled electronics and mechanical installation, repair and maintenance of equipment and related electronic systems.

**DISTINGUISHING CHARACTERISTICS**

The Media Technician/Web Technician supports functions associated with site multi-media activities, including systems such as Safari, Dynacom, montage, video control server, and other specialized equipment, and with technical tasks to update and maintain the District's web site and related web pages. The class differs from Computer Support Technician which is responsible for the installation, maintenance, and repair of computer hardware, software and networks for both Intel-based and Macintosh-based installed technology and requires knowledge of operating tools and advanced electronic hardware and software analysis equipment for diagnosing, repairing and resolving computer hardware and software problems on individual workstations and peripheral equipment as well as network systems.

**ESSENTIAL FUNCTIONS**

- \* Performs a variety of technical duties (e.g. create, edit, integrate graphics, text, video; convert files between various formats; etc.) for the purpose of updating and maintaining the District web site and related web pages.
- \* Coordinates with vendor as assigned, and with input from district departments, determination of proper artistic and visual layout for web site and pages for the purpose of ensuring conformance to applicable District standards, maintaining a cohesive and quality appearance, effective design, and ease of access to web site information and links.

**CLASSIFIED PERSONNEL**

**4216.3-51.8**

**MEDIA TECHNICIAN/WEB TECHNICIAN**

- \* Participates in the testing and debugging of the District web site, pages and related applications to assure proper functioning and resolution of server and web page malfunctions.
- \* Coordinate resources (including outside consultant) on large-scale projects to redesign and overhaul the web site for the purpose of ensuring District intentions for web site are implemented and installed in a timely matter and in accordance with specifications.
- \* Assesses diagnoses and determines most efficient and cost effective modes for repair and maintenance of assigned multi-media equipment for the purpose of resolving problems and maintaining equipment in conformance with district contracts and within budget.
- \* Installs/monitors/maintains a multi-channel closed-circuit television system (CCTV), color TV studio and editing systems for the purpose of ensuring the availability of equipment as needed.
- \* Performs a variety of responsible technical duties in the scheduling, operation and distribution of technologically advanced audio/visual, TV, and/or computer-based equipment and materials for the purpose of ensuring the effectiveness of media programs and services.
- \* Confers with administrators, faculty, staff and students for the purpose of providing technical expertise and information, planning and scheduling equipment use, and providing technical advice as needed in the selection and operation of all media equipment.
- \* Maintains current knowledge of trends and developments in technical equipment for the purpose of making recommendations and preparing requisitions regarding audio/visual, TV, multi-media equipment and related software as directed.
- \* Recommends selection and procurement of items upon collection of vendor bids for audio/visual, multi-media or other electronic equipment, videos and related materials for the purpose of maintaining AV and other systems at appropriate levels.

**CLASSIFIED PERSONNEL**

**4216.3-51.8**

**MEDIA TECHNICIAN/WEB TECHNICIAN**

- \* Communicates with school and district personnel, vendors, outside organizations and agencies for the purpose of coordinating work activities and to provide and receive technical information and services as required.
- \* Coordinates the collection of technical information for use by the Purchasing Department in relation to solicitations for bid proposals to construct, maintain and/or repair fiber optic and other components of closed circuit television system.
- \* Coordinates closely with the District Technology Department and with system vendors on new installation and on repair of proprietary fiber optics and television components. Coordinates repair and installation schedules with subcontractors involved with repair and new construction projects.
- \* Establishes a system of preventive maintenance of media equipment for the purpose of ensuring that equipment is in proper working condition.
- \* Performs minor maintenance and adjustments on assigned equipment for the purpose of maintaining equipment in proper working condition and/or arranging for repair of damaged or malfunctioning equipment.

**OTHER FUNCTIONS**

- \* Performs other related duties as assigned.

**JOB REQUIREMENTS: Minimum Qualifications**

**Skills, Knowledge and Abilities**

SKILLS are required to perform multiple, technical tasks with a need to occasionally upgrade skills in order to meet changing job conditions. Specific skills required to satisfactorily perform the functions of the job include: operating a variety of office and media equipment including, typewriters, calculators, copiers, microfiche reader/printer, audio-visual equipment, closed circuit broadcast and recording equipment; analyzing and designing web systems, applications, sites and files; converting various file format including but not limited to word processing, spreadsheet, PowerPoint, Front Page, Adobe PDF, HTML

**CLASSIFIED PERSONNEL**

**4216.3-51.8**

**MEDIA TECHNICIAN/WEB TECHNICIAN**

and their future versions and replacements; designing effective web sites and web pages.

KNOWLEDGE is required to read technical information, compose a variety of documents, and/or facilitate group discussions; and analyze situations to define issues and draw conclusions. Specific knowledge required to satisfactorily perform the functions of the job include: operating and performing maintenance on sophisticated and technologically advanced audio/visual, TV (excluding TV tubes) and Media Center equipment; audio/visual and TV production techniques; rules and regulations of the Federal Communications Commission concerning copyright laws; operation and maintenance of specialized and technologically advanced audio/visual, TV, and digital media equipment and materials; graphics production and television recording techniques; related electronic circuits and electrical wiring; design and functionality of links, online forms, surveys and script; principles and techniques of web site and web page design and repair; record keeping techniques; principles and practices of supervision and training; technical aspects of field of specialty; oral written communication skills; scheduling, circulation and distribution of education media materials; methods, techniques, tools and equipment used in the repair, servicing and cleaning of audio/visual equipment; cable and audio systems; interpersonal skills using tact, patience and courtesy; safety regulations; various computer hardware and software programs.

ABILITY is required to schedule activities; gather and/or collate data; and consider a variety of factors when using equipment. Flexibility is required to independently work with others in a wide variety of circumstances; to work with data utilizing defined but different processes; and to utilize equipment under a variety of conditions for multiple purposes. Ability is also required to work with a diversity of individuals and/or groups; work with a variety of data; and utilize a variety of types of job-related equipment. In working with others, independent problem solving is required to analyze issues and create action plans. Problem solving with data requires independent interpretation of guidelines; and problem solving with equipment is moderate to significant. Specific abilities required to satisfactorily perform the functions of the job include: training and supervising students and staff in the use and applications of audio/visual, TV, computer software

**CLASSIFIED PERSONNEL**

**4216.3-51.8**

**MEDIA TECHNICIAN/WEB TECHNICIAN**

and other media equipment and materials; providing technical assistance, editing expertise and advice to others; communicating effectively both orally and in writing; maintaining records and preparing reports; establishing and maintaining cooperative and effective working relationships with others; evaluating equipment repair needs; planning and organizing equipment repair, inventory and cost control techniques; analyzing situations accurately and adopting an effective course of action; and working independently; apply principles and techniques of web site and web page design and programming; determine proper artistic and visual layout for web site and pages; evaluate requests for web site additions, solutions and revisions; design and assure functionality of links, online forms; surveys and scripts; prepare, review, proofread, and edit website script and copy; meet schedules and timelines.

Responsibility

Responsibilities include: working under limited supervision following standardized practices and/or methods; providing information and/or advising others; and operating within a defined budget. Utilization of some resources from other work units may be required to perform the job's functions. There is a continual opportunity to impact the organization's services.

Working Environment

The usual and customary methods of performing the job's functions require the following physical demands: occasional lifting, carrying, pushing, and/or pulling; some climbing and balancing; significant stooping, kneeling, crouching, and/or crawling; and significant fine finger dexterity. Generally the job requires 60% sitting, 20% walking and 20% standing. The job is performed under minimal temperature variations, some hazardous conditions, and in a clean atmosphere. Employee is required to drive to sites throughout district frequently; such travel is typically in employee's own vehicle with mileage reimbursement.

**Experience**

Job-related experience with multi-media equipment and software, and design and construction of web sites.

**Education**

Community College and/or Vocational School coursework with study in job-related area.

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**4216.3-51.8**

**MEDIA TECHNICIAN/WEB TECHNICIAN**

**Required Testing**

Pre-employment Proficiency Test field is required.

**Certificates**

Valid California driver's license and proof of insurance.

**Continuing Education/Training**

Maintain current knowledge of changes in equipment, procedures, and applicable software.

**Clearances**

Criminal Justice Fingerprint/Background Clearance; TB Clearance.



# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** March 28, 2007

**BOARD MEETING DATE:** April 5, 2007

**PREPARED BY:** Frederick Labib-Wood  
Director Classified Personnel

**SUBMITTED BY:** Peggy Lynch, Ed.D.  
Superintendent

**SUBJECT:** **First Reading of proposed New Board Policy to establish the classification Information Systems Support Technician, SR 44**

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### EXECUTIVE SUMMARY

During the past 15 months the District has completed about 75% implementation of the new Student Information System (SIS), trade name Eagle Aeries, which replaced the San Diego County Office of Education's in-house system that has been used since its creation over 20 years ago. The District is proceeding as quickly as possible to implement the remaining modules in order to have available all the tools of this new system.

That experience also demonstrates that the level of essential support required by the new system district wide exceeds the time available for the one position established at system acquisition over a year ago to meet all the implementation and maintenance needs (Information Systems Support Specialist SR 54). The District has determined that there is a sufficient level of ongoing tasks and duties related to the more routine, repetitive, maintenance components of the Aeries student information system to warrant another position. Some of the functions, duties, responsibilities and tasks proposed for the new position used to be provided by County Office of Education when they were contracted to provide SIS services. Other tasks and responsibilities being assigned to the position are new to Aeries or were previously done at the site level but can now be concentrated and performed more efficiently at a district wide level.

A draft job description for the proposed Information Systems Support Technician is attached for review and information. The recommendation to allocate the

proposed position at Salary Range 44 is based on internal relationships of the existing classification plan. This recommendation will be reviewed by the Personnel Commission at its next regular meeting on April 10, 2007. CSEA has been apprised of the recommendations for this position. The proposed position will be presented for second reading with recommendation for adoption at the Board's regular meeting on May 3, 2007.

**RECOMMENDATION:**

That the Board review, for adoption at its meeting of May 3, 2007, the proposed policy 4216.3-51.9 Information Systems Support Technician allocated at Salary Range 44 of the classified bargaining unit schedule.

**FUNDING SOURCE:**

District General Fund.

Attachments

**CLASSIFIED PERSONNEL**

**4216.3-51.9**

**DRAFT : 4/5/07**

**INFORMATION SYSTEMS SUPPORT TECHNICIAN**

**OVERALL JOB PURPOSE STATEMENT:**

Under the direction of the Director of Educational Technology, the job of Information Systems Support Technician includes supporting ongoing activities and maintenance of the student information system (SIS) and other district resource application systems as assigned; providing technical training to site personnel who use SIS; resolving reports and data issues of SIS; maintaining SIS software and reporting capability.

**DISTINGUISHING CHARACTERISTICS**

Positions in the technology program are responsible for the installation, maintenance, repair and reliable functioning of hardware, software, and data systems acquired and installed to support District instructional and administrative programs.

The Information Systems Support Technician is responsible to support procedures and activities established to maintain the reliability and integrity of the student information system (SIS) including attendance, registration, class scheduling, grades, and other application systems as assigned and for assisting with the SIS Help Desk. In contrast, the Information Systems Support Specialist is responsible for the integrity of the data maintained in the District's student information system, for the reliability of the software that supports the system, for ensuring necessary training for all SIS uses, and for coordinating activities of the SIS Help Desk.

**ESSENTIAL FUNCTIONS**

- \* Supports the program to develop and maintain a district-level database for the purpose of collecting, organizing, analyzing and reporting student test results required by the District and by county, state and federal agencies.
- \* Manages and maintains daily tasks for SIS data and reports for the purpose of ensuring reliability and accuracy of the database.

**CLASSIFIED PERSONNEL**

**4216.3-51.9**

**INFORMATION SYSTEMS SUPPORT TECHNICIAN**

- \* Designs various reports and report formats for the purpose of providing information to meet specific reporting needs.
- \* Provides training to site personnel on use of student information system for ensuring the accurate, timely and integral use of the program at all school sites.
- \* Analyzes student information using application software for the purpose of providing District programs with information needed to make various program decisions.
- \* Provides technical support and training to site users and District system users to ensure that SIS functions normally and reliably and staff are able to make full use of SIS capabilities.
- \* As assigned may prepare files for electronic transmission of data to various State and education agencies for the purpose of meeting various reporting requirements and requests for information.
- \* Assists in the development of District procedures and SIS protocols for the purpose of ensuring a uniform and reliable data environment and maintaining documentation of installed systems.
- \* Assists in the support of systems and projects as directed for the purpose of maintaining integrity of SIS and meeting the information needs of system users.
- \* As assigned supports importation of student data such as scores, grading, registration, attendance, etc., from various sources (for example, elementary districts, site records, etc.) to ensure accurate and timely posting of essential new data.
- \* Designs/produces materials (e.g. brochures, forms, training aids, etc.) for the purpose of communicating information.
- \* Organizes records and files for the purpose of establishing and maintaining a system of access to information.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
Policy Adopted: (Pending as of 04/05/07)

**CLASSIFIED PERSONNEL**

**4216.3-51.9**

**INFORMATION SYSTEMS SUPPORT TECHNICIAN**

- \* Compiles data of a statistical nature (e.g. projections, data fields and records, student demographics, etc.) for the purpose of assisting others in the preparation of recommendations and/or reports for administrative review and action.
- \* Informs public and outside agencies regarding a variety of procedures and program requirements for the purpose of providing the necessary information for completing transactions, taking appropriate actions and/or complying with established guidelines.
- \* Prepares/composes/disseminates a variety of documents (e.g. correspondence, agendas, minutes of meetings, lists, reports, calendars, schedules, flyers, charts, etc.) for the purpose of documenting and communicating activities and information.

**OTHER FUNCTIONS**

- \* Performs other related duties as assigned.

**JOB REQUIREMENTS: Minimum Qualifications**

**Skills, Knowledge and Abilities**

KNOWLEDGE OF Windows operating system environment; procedures to maintain complex database and reporting systems; industry standards and procedures of SIS database application and maintenance, student attendance, grading, registration, and class scheduling standards, practices, and procedures; modern office practices, procedures and equipment; design and format of reports extracted from database systems; troubleshooting and diagnostic techniques for identifying and resolving database and reporting errors; basic principles of training; software applications used by the District; oral and written communication skills; telephone techniques and etiquette; correct English usage, grammar, spelling, punctuation and vocabulary; interpersonal skills using tact, patience and courtesy; principles of providing work direction and guidance.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
Policy Adopted: (Pending as of 04/05/07)

**CLASSIFIED PERSONNEL**

**4216.3-51.9**

**INFORMATION SYSTEMS SUPPORT TECHNICIAN**

ABILITY TO communicate and work effectively with others, including students, a variety of staff, managers and administrators; understand written and oral instructions; organize and plan an effective work schedule with users; install and maintain complex database systems and applications; troubleshoot and debug database applications and software problems; train and assist others in the use and functions of assigned software; provide and maintain documentation of installed systems; work under general supervision on software problems; communicate with vendors and other technical experts to diagnose and eliminate software problems; work with accuracy and precise attention to details and provide similar guidance to system end-users; provide technical support and guidance and training on system procedures, techniques, methods, and requirements to others; read, interpret and apply technical manuals and documentation; detect errors in data output; analyze situations accurately and adopt an effective course of action; meet schedules and timelines; observe legal and defensive driving practices; travel between district sites and to other work-related locations such as the San Diego County Office of Education.

**Working Environment**

The usual and customary methods of performing the job's functions generally require 75% sitting, 10% walking and 15% standing. The job is performed in typical office and school site environments. Position is required to travel to all school sites in the District and occasionally to other school districts and the County Office of Education; such travel is typically in employee's own vehicle with mileage reimbursement.

**Experience**

Job-related experience within specialized field is required, typically represented by a minimum of one year in the application of key SIS components of attendance, master scheduling and registration.

**Education**

Community College and/or Vocational School degree with study in job-related area.

**CLASSIFIED PERSONNEL**

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**INFORMATION SYSTEMS SUPPORT TECHNICIAN**

**Required Testing**

Pre-employment proficiency test.

**Certificates**

Possession of a valid State of California Class C or higher driver's license, and proof of insurance.

**Continuing Education/Training**

None specified.

**Clearances**

Criminal Justice Fingerprint/Background Clearance; TB clearance.

# **San Dieguito Union High School District**

## **INFORMATION REGARDING BOARD AGENDA ITEM**

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** March 26, 2007

**BOARD MEETING DATE:** April 5, 2007

**PREPARED BY:** Eric R. Dill, Executive Director, Business Services  
Steve Ma, Associate Supt./Business

**SUBMITTED BY:** Peggy Lynch, Ed.D.  
Superintendent

**SUBJECT:** LABOR COMPLIANCE PROGRAM ANNUAL  
REPORT 2006

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### **EXECUTIVE SUMMARY**

Under the rules and regulations of the Labor Compliance Program, the Board of Trustees is to be presented with an annual report of activities in this program. The District reported that there were two contracts involving the Labor Compliance Program during the period March 1, 2006 through February 28, 2007.





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## **Labor Compliance Program Annual Report 2007**

**Prepared For:**

**San Dieguito Union High School District**

**710 Encinitas Boulevard**

**Encinitas, CA 92024**

**DIR Approval Date: March 30, 2003**

**Reporting Period: March 1, 2006 - February 28, 2007**

**Prepared By:**

**PB Americas, Inc.**

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## **Introduction**

In accordance with Assembly Bill ("AB") 1506, the San Dieguito Union High School District ("School District") submitted a Labor Compliance Program ("LCP") and was initially approved by the Department of Industrial Relations ("DIR") on March 30, 2003 ("Effective Date").

The San Dieguito Union High School District has retained the services of PB Americas, Inc. (PB) to implement the School District's DIR approved LCP. Accordingly, PB has reviewed payroll reports, conducted site interviews, participated in outreach programs, and performed other services related to the implementation of the LCP of the School District.

The Annual Report consists of the following sections:

### **Section I**

This section lists the contracts awarded by the School District and their total construction value.

### **Section II**

This section identifies the number, description, and total value of contracts that were awarded and are exempt from the requirements of the LCP pursuant to Section 1771.5(a) of the Labor Code.

### **Section III**

This section summarizes the amount of penalties and forfeitures imposed and withheld, or recovered in a court of competent jurisdiction, on those projects of the School District that require implementation of its LCP.

### **Section IV**

This section identifies (i) the wages due to employees resulting from the failure by contractors to pay prevailing wage rates, (ii) the amount withheld from money due to contractors, and (iii) the amount recovered by action in a court of competent jurisdiction.

### **Section V**

This section contains a certification of compliance with California Code of Regulations as defined under 2 C.C.R. Section 18701 and 8 C.C.R. Section 16426(a)(2), (3) and (5).

### **Section VI**

This section contains a certificate from the Labor Compliance Officer of the School District and the Labor Compliance Administrator from PB regarding the contents of the Annual Report.



**I. Contracts Awarded**

The San Dieguito Union High School District has awarded contracts or has had continuing construction over the past year for the below project(s) which use funds received from the Kindergarten-University Public Education Facilities Bond Act of 2002 or 2004 ("State Funds") or will be eligible to receive reimbursement from State Bonds in the future. Table 1 lists the name of the project(s) and the total value of the contracts awarded by the School District.

**TABLE 1**

PROJECT NAME	VALUE OF CONTRACT
Canyon Crest HS/Pacific Highlands	\$53,871,570.00
San Dieguito Media Center/Library	\$3,661,168.00
TOTAL NUMBER OF PROJECTS	TOTAL VALUE OF CONTRACTS
2	\$57,532,738.00



## **II. Exempt Contracts Awarded**

There were no contracts awarded by the School District which were exempt from the requirements of payment of prevailing wages pursuant to Section 1771.5(a) of the Labor Code.

## **III. Penalties and Forfeitures Imposed and Withheld**

Article V of the LCP of the School District identifies the six (6) violations for imposing and withholding forfeitures and penalties. The six (6) violations are:

1. Failure to comply with prevailing wage requirements
2. Falsification of payroll records, misclassification of work, and/or failure to accurately report hours of work
3. Failure to submit certified payrolls
4. Failure to pay fringe benefits
5. Failure to pay the correct apprentice rates and/or misclassification of workers as apprentices
6. Taking of kickbacks.

Any listed violations have been corrected by the contractors, therefore the School District has not had to impose or withhold any forfeitures or penalties on those projects for which the LCP is being implemented.

## **IV. Summary of Wages Due to Employees**

A summary of wages due employees resulting from failure by contractors to pay prevailing wage rates, the amount withheld from money due the contractors, and the amount recovered by action in any court of competent jurisdiction.

There were no wages due employees that were not resolved after initial notification nor money withheld from the contractor that have not been paid.

## **V. Certification of Private Entity Operating 3<sup>rd</sup> Party Labor Compliance**

In accordance with California Code of Regulations Section 18701, PB certifies compliance with conflict of interest disclosure requirements by employees and consultants who participate in making governmental decisions.

Additionally, the information requested in California Code of Regulations Section 16426(a)(2), (3) and (5) has been supplied to the Department of Industrial Relations at the time of initial approval of PB's own Labor Compliance Program on May 12, 2003. PB certifies that the information on record with the DIR has not changed and is still in compliance with the requirements of Section 16426.



**VI. Certificate of 3<sup>rd</sup> Party Labor Compliance Officer**


I, the District Representative of the San Dieguito Union High School District, hereby certify that the information set forth in this Annual Report is true and correct to the best of my knowledge. Additionally, I authorize our 3<sup>rd</sup> party labor compliance program administrators, PB Americas, Inc to submit this annual report on my behalf.

3-14-07  
Date

  
~~Simonetta March~~ Eric R. Dill  
San Dieguito Union High School District

I, the Labor Compliance Representative of the PB Americas, Inc., hereby certify that the information set forth in this Annual Report is true and correct to the best of my knowledge. Additionally, I have or will be submitting this Annual Report to the California Department of Industrial Relations.

3/07/07  
Date

  
Kathleen Smith  
PB Americas, Inc  
Labor Compliance Administrator